

**481—70.4(231D) Nonaccredited program—application content.** An application for certification or recertification of a nonaccredited program shall include the following:

**70.4(1)** The names, addresses, and percentage of stock, shares, partnership or other equity interest of all officers, members of the board of directors and trustees, as well as stockholders, partners or any individuals who have greater than a 10 percent equity interest in each of the following, as applicable:

- a. The real estate owner or lessor;
- b. The lessee;
- c. The management company responsible for the day-to-day operation of the program.

The program will notify the department of any changes in the list no later than ten working days after the effective date of the change.

**70.4(2)** A statement disclosing whether the individuals listed in subrule 70.4(1) have been convicted of a felony or an aggravated or serious misdemeanor or found to be in violation of the child abuse or dependent adult abuse laws of any state.

**70.4(3)** A statement disclosing whether any of the individuals listed in subrule 70.4(1) fall under the provisions in Iowa Code section 231D.5, including for a licensed health care facility as defined in Iowa Code section 135C.1 or a licensed hospital as defined in Iowa Code section 135B.1.

**70.4(4)** The contractual agreement and all attachments.

**70.4(5)** If the program contracts for personal care or health-related care services from a certified home health agency, a mental health center or a licensed health care facility, a copy of that entity's current license or certification.

**70.4(6)** A copy of the state license for the entity that provides food service, whether the entity is the program or an outside entity or a combination of both.

**70.4(7)** The fee set forth in Iowa Code section 231D.4.

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