

283—19.4(261) Awarding of funds.

19.4(1) *Selection criteria.* All eligible applicants will be considered for an award.

19.4(2) *Extent of award and maximum award.* The maximum award will be established annually by the commission but will not exceed \$2,000 annually.

19.4(3) *Priority for awards.* In the event that funds available are insufficient to provide maximum awards to all eligible applicants, awards are prioritized in the following order:

a. Eligible applicants who are Iowa residents, are in their first year in the approved program, and are employed in a court-related job, by application date.

b. Eligible applicants who are not Iowa residents, are in their first year in the approved program, and are employed in a court-related job, by application date.

c. Eligible applicants who are Iowa residents, are not in their first year in the approved program, and are employed in a court-related job, by application date.

d. Eligible applicants who are not Iowa residents, are not in their first year in the approved program, and are employed in a court-related job, by application date.

19.4(4) *Awarding process.*

a. The commission will provide notice of the eligibility criteria and maximum award to participating eligible institutions annually to authorize awarding.

b. Eligible institutions will inform students applying for admission to the approved program of the availability of the court reporter equipment grant program.

c. The commission will designate eligible applicants for awards.

d. Eligible institutions will verify eligible applicants' enrollment in the approved program following institutional verification of enrollment.

e. Eligible applicants will submit documentation of their court reporter equipment or software purchase to the commission.

f. The commission will reimburse the eligible applicant for court reporter equipment or software purchases in the amount of the maximum award specified under subrule 19.4(2).

g. The commission will periodically investigate and review compliance of eligible institutions participating in this program with the criteria established in Iowa Code section 256.231 and this rule.

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