

289—6.2(257) Hearings.

6.2(1) *Number.* The committee shall meet and hold hearings each year and shall continue in session until it has reviewed budgets of school districts and completed the other duties as found in Iowa Code section 257.31. A minimum of four hearings shall be scheduled each fiscal year and shall be held on the second Monday of September, December, March and May. Minor revisions to these regularly scheduled hearings may be made if schedule conflicts warrant. Additional hearings may also be scheduled as deemed necessary.

6.2(2) *Notification to legislators and the public.*

a. Legislators shall be notified of hearings of the SBRC that affect specific school districts in their constituencies.

b. Public notice shall be made of all hearings scheduled by the committee through the general media distribution by the department of education.

6.2(3) *Hearing procedures.* The committee shall utilize the general provisions of Robert's Rules of Order in the conduct of its hearings.

6.2(4) *Quorum.*

a. Three members present shall constitute a quorum, and a quorum must be present to conduct a hearing at which official action is taken.

b. If only three members are present, three favorable votes are necessary to pass a motion.