

**641—20.6(135) Implementation procedures.** Applicants whose projects are selected for funding shall be notified by the department in writing.

**20.6(1) Plans.**

*a.* The department shall prepare plans for the grantee and submit them to the department of natural resources, or

*b.* The grantee may have plans prepared by a private consultant. In addition to the cost specified in 20.2(135), the department will reimburse the estimated travel, lodging and meals expense that would have been incurred if the department prepared the plans, and the department of natural resources plan review fee.

*c.* If the plans are prepared by a private consultant, they shall be submitted to the department for review before submission to the department of natural resources. The department shall comment on the plans within ten business days of their receipt. The department shall determine the eligibility of each proposed service or piece of equipment for reimbursement. If the department determines that modified plans could provide for a safe, operable fluoridation system at a lower cost, the department may require that modified plans be submitted to bidders under 20.6(2) “*a*” as an alternate. The department will reimburse the grantee for the lowest cost bid which meets the requirements of the plans or modified plans.

**20.6(2)** Within 60 days after a construction permit for the fluoridation system is issued by the department of natural resources, the grantee shall initiate procurement of the required equipment, services and chemicals.

*a.* The grantee shall procure the major components of the fluoridation system, including any chemical feed device, any scale or tank, any control device, analytical equipment, and any apparatus or piece of equipment costing more than \$300 by a competitive bid process.

(1) Each firm which bids on a project shall provide in writing to the grantee the brand name and model number of each major component of the fluoridation system and shall include product literature to demonstrate that the component will meet the project specifications.

(2) Bids shall be confidential until they are examined at an open meeting of the governing body of the grantee.

(3) The department shall review the product literature submitted for each project bid before the grantee awards the project. The department shall judge the compliance of each major component with the project specifications and may require that a modified bid be submitted. If a firm has submitted an apparent low bid, it shall be allowed a reasonable time to submit a modified bid before the project is awarded.

(4) A grantee may, with the written permission of the department, award the project to other than the low bidder. The department will reimburse the grantee for the amount of the low bid.

*b.* Installation services and the procurement of fluoride chemical may be negotiated with any firm, bearing in mind that Iowa Code section 19B.7 requires the promotion of equal opportunity in all state contracts and services and the prohibition of discriminatory and unfair practices within any program receiving or benefiting from state financial assistance in whole and in part. Negotiated agreements are subject to the review of the department. The department shall judge the reasonableness of the negotiated costs with respect to similar projects and may require additional negotiations or competitive bids before an agreement is implemented.