

**441—65.2(234) Application.**

**65.2(1) *Application filing.*** Persons in need of food assistance benefits may file an application at any local department office in Iowa or over the Internet.

*a.* An application is filed the day a local department office receives an application for food assistance benefits that contains the applicant's name and address and is signed by either a responsible member of the household or the household's authorized representative. The application may be filed on:

- (1) Form 470-0306 or 470-0307 (Spanish), Application for Food Assistance;
- (2) Form 470-0462 or Form 470-0466 (Spanish), Health and Financial Support Application; or
- (3) Form 470-4080 or 470-4080(S), Electronic Food Assistance Application.

*b.* When an application is delivered to a closed office, it will be considered received on the first day that is not a weekend or state holiday following the day that the office was last open. An electronic application is considered received on the first department workday following the date the department office received the application.

*c.* A household shall complete a Health and Financial Support Application when any person in the household is applying for or receiving aid through the family investment program, family medical assistance program (FMAP)-related Medicaid, or the refugee resettlement assistance programs.

*d.* The application is complete when a completed application form is submitted.

*e.* Households receiving food assistance benefits in Iowa may apply for continued participation by submitting Form 470-2881, Review/Recertification Eligibility Document.

**65.2(2) *Failure to provide verification.*** When a household files an initial application and the department requests additional verification, the applicant shall have ten days to provide the requested verification. If the applicant fails to provide the verification within ten days, the department may deny the application immediately. If the applicant provides the department with the requested verification prior to the thirtieth day from the date of application, the department shall reopen the case and provide benefits from the date of application. If the household provides the verification in the second 30 days after the date of the application, the department shall reopen the case and provide benefits from the date the verification was provided.