

**350—4.8(469) Application process.**

**4.8(1) *Preapplication.*** To apply for moneys from the fund, an applicant shall submit a preapplication to the office in a form provided by the office on behalf of the board. The preapplication serves as an executive summary of the applicant's proposal. The director and committee shall review preapplications and request full applications for those projects that appear to meet the eligibility criteria and statutory goals of the fund.

**4.8(2) *Full application.*** An applicant requested to submit a full application shall submit such application to the office in a form provided by the office on behalf of the board. The committee reviews the full applications and any technical, scientific or financial review completed and makes recommendations to the board. The board reviews the applications and makes the final decision. The board shall have final authority to approve, defer, or deny such applications. The board, committee, or office may request additional information at any time and proceed with consideration of the application when that information is received.

**4.8(3) *Technical, scientific or financial review.*** The board or committee may request an applicant to obtain a technical, scientific or financial review of a proposal which may wholly or partially be funded at the applicant's expense. The review may be obtained from a reviewer recommended by the board or committee or may be obtained from a reviewer selected by the applicant and approved in advance by the board or committee. Only reviews from reviewers recommended by or approved by the board or committee will be accepted.

**4.8(4) *Agency review.*** The office may refer proposals to other state agencies for review as appropriate.

**4.8(5) *Ongoing acceptance of applications.*** Applications shall be accepted by the office on behalf of the board on an ongoing basis. Review times will vary due to the complexity and diversity of applications.

**4.8(6) *Forms and directions.*** Application forms and directions for completing the forms are available on line and from the office as provided in rule 360—2.3(469).