

350—3.3(469) Board and committee procedures.

3.3(1) Meetings and agendas. Meetings of the board and committee are generally held monthly. By notice of the regularly published meeting agenda, the board and committee may hold regular or special meetings at locations within the state. Meeting agendas are available from the office.

3.3(2) Meeting procedures.

a. Any interested party may attend and observe board and committee meetings except for such portion as may be closed pursuant to Iowa Code section 21.5.

b. Observers may use cameras or recording devices during the course of a meeting so long as the use of such devices does not materially hinder the proceedings. The chairperson may order that the use of these devices be discontinued if they cause interference and may exclude any person who fails to comply with that order.

c. Open-session and closed-session proceedings shall be electronically recorded. Minutes of open meetings shall be available for viewing at the office or through the office's Web site.

3.3(3) Board committees. The board chairperson may appoint or dissolve board committees as deemed necessary to accomplish the work of the board.