

621—8.2 (20) Registration report.

8.2(1) *Time of filing.* An employee organization shall file a complete registration report:

a. Before the employee organization may be certified as the exclusive representative of a bargaining unit; and

b. Once the employee organization is certified, whenever changes or amendments are made to its constitution or bylaws; or

c. When the certified employee organization files a petition to amend its certification.

8.2(2) *Form and content.* The registration report shall be on the form prescribed by the agency.

8.2(3) *Method of filing.* The registration report shall be electronically filed pursuant to 621—Chapter 16.

[ARC 2916C , IAB 1/18/17, effective 2/22/17]