

**661—265.24(100) Submittal of application and required information.**

**265.24(1)** The following must be submitted to the state fire marshal's office:

- a.* The completed application, signed by the owner, officer, director, or another person authorized to sign documents on behalf of the retailer or community group.
- b.* Document(s) that establish that the applicant is either a community group or retailer.
- c.* The plan(s) for each retail sales location, including any permanent or temporary building or structure.
- d.* The plan(s), including any required site plan(s) for the location(s) and for any building(s) or structure(s), whether permanent or temporary, that will be used for the storage of consumer fireworks.
- e.* All plans and drawings must be legible and include all required information and measurements.
- f.* Proof that the applicant has obtained commercial general liability insurance with minimum per-occurrence coverage of at least \$1 million and aggregate coverage of at least \$2 million.
- g.* The applicable license fee.

**265.24(2)** Updating contact information. If any of the contact information for the retailer or community group changes during the period that the license is valid, that information shall be updated and submitted to the state fire marshal's office within five working days of when the information changed.

[ARC 3592C, IAB 1/17/18, effective 2/21/18]