

**281—31.2(299) Reports as to competent private instruction.**

**31.2(1) Reporting.** The parent, guardian, or legal or actual custodian of a child of compulsory attendance age who does not enroll the child in a public school or Iowa accredited nonpublic school shall complete a report in duplicate on forms created by the department of education and provided by the resident public school district, indicating the parent, guardian, or legal or actual custodian's intent to provide or arrange for competent private instruction for the child for each school year. The report shall be filed with the school board secretary by August 26, except as otherwise provided by these rules.

*a.* The report shall include the following information:

- (1) The name and address of the parent, guardian, or legal or actual custodian reporting;
- (2) The name and birth date of the child;
- (3) An indication of the number of days of instruction, which must be a minimum of 148 days per academic year;
- (4) The name and address of the person providing competent private instruction to the child and an indication of whether that person is the holder of a valid Iowa practitioner license or teaching certificate appropriate to the age and grade level of the child being taught;
- (5) An outline of the courses of study, including subjects covered, lesson plans, and time spent on the areas of study;
- (6) The titles and authors or publishers of the texts to be used;
- (7) Evidence of immunization of the child or evidence of exemption, as required by law, if the child is being placed under competent private instruction for the first time.

*b.* The report shall also seek the following information, which may be supplied by the person filing the report:

- (1) An indication of whether and to what extent dual enrollment of the child in the public school is desired;
- (2) An indication of whether the child is currently identified as a child requiring special education pursuant to the rules of special education;
- (3) An indication of which form of annual assessment, if applicable, is to be administered to the child and which test, if known, is desired.

**31.2(2) Late reporting.** If a parent, guardian, or legal or actual custodian decides, after enrolling a child of compulsory attendance age in a public or accredited nonpublic school and after the deadline for filing a report under subrule 31.2(1), to provide competent private instruction to the child, the parent, guardian, or legal or actual custodian shall file the required report completed as fully as possible no later than 14 calendar days and a fully completed report within 30 calendar days after removing the child from the public or accredited nonpublic school. Days of the child's attendance in the public or nonpublic school up to the time of removal shall be applied to the 148-day minimum compulsory attendance requirement for the school year affected.