

**261—25.7 (15) Application review criteria.** IDEED shall evaluate applications and make funding decisions based on general activity criteria, need, impact, sustainability and feasibility. A workshop will be held at least 60 days prior to the application deadline to provide information, materials, and technical assistance to potential applicants.

**25.7(1)** As applicable, the review criteria for owner-occupied housing rehabilitation applications shall include the following:

*a. General criteria.*

- (1) Activity objectives.
- (2) Target area of benefit and reason for selection.
- (3) Condition of infrastructure in the activity area served.
- (4) Form of assistance to homeowners.
- (5) Selection criteria for participants.
- (6) Method to determine that the property is the homeowner's principal residence.
- (7) Assurance of compliance with the most current version of Iowa's Minimum Housing Rehabilitation Standards.
- (8) Assurance of compliance with HUD lead-safe housing regulations, as applicable.
- (9) Plans for properties infeasible to rehabilitate.
- (10) Activity time line.

*b. Need, impact and feasibility criteria.*

- (1) Evidence of need for the activity.
- (2) Percentage of need to be met through the activity.
- (3) Number and percentage of low- and moderate-income persons in the community.
- (4) Housing costs, housing supply, vacancy rate of owner-occupied units in the activity area served.
- (5) Other recent or current housing improvement activities in the community.
- (6) Ongoing comprehensive community development efforts in the activity area served.
- (7) New businesses or industries in the past five years in the community, including startup dates.
- (8) Local involvement and financial support.
- (9) Condition of housing in the target area in the following criteria:
  1. Number of housing units with minor deficiencies.
  2. Number of housing units requiring replacement of one or two of the major components.
  3. Number of housing units requiring both replacement of several major components and structural work.
  4. Number of dilapidated housing units.

*c. Administrative criteria.*

- (1) Plan for activity administration.
- (2) Previous activity management experience.
- (3) Budget for general administration.
- (4) Budget for technical services assistance.
- (5) List of prior CDBG owner-occupied rehabilitation funding and performance targets completed.

**25.7(2)** IDEED staff may conduct site evaluations of proposed activities.