

**875—220.9(91D) Records to be kept of compensatory time.** For each employee subject to the compensatory time and compensatory time off provisions of the federal Fair Labor Standards Act, 29 U.S.C. 207(o) as amended to January 1, 2007, a public agency shall maintain and preserve the following records:

**220.9(1)** The number of hours of compensatory time earned each work period, by each employee at the rate of one and one-half hour for each overtime hour worked;

**220.9(2)** The number of hours of compensatory time used each workweek, or other applicable work period, by each employee;

**220.9(3)** The number of hours of compensatory time compensated in cash, the total amount paid and the date of payment; and

**220.9(4)** Any collective bargaining agreement or written understanding or agreement with respect to earning and using compensatory time off.

SOURCE: 29 CFR 553.50.

[ARC 8755C, IAB 1/8/25, effective 2/12/25]