

**645—61.3(157) Salon license renewal.**

**61.3(1)** The biennial license renewal period for a salon license shall begin on January 1 of every odd-numbered year and end on December 31 two years later.

**61.3(2)** A renewal of license notice shall be electronically mailed to the owner of the salon prior to the expiration of the license. Failure to receive the renewal notice shall not relieve the owner of the obligation to pay the biennial renewal fee on or before the renewal date.

**61.3(3)** A salon that is issued a license within six months of the license renewal date will not be required to renew the license until the next renewal two years later.

**61.3(4)** The salon owner shall submit the completed application with the renewal fee to the board office before the license expiration date.

**61.3(5)** A salon shall be in full compliance with this chapter and 645—Chapter 63 to be eligible for renewal. When all requirements for license renewal are met, the salon shall be sent a license renewal card by regular mail.

**61.3(6)** If the renewal fee and renewal application are received in the office after the license expiration date, but within 30 days following the expiration date, the late fee for failure to renew before expiration shall be charged.

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