

**489—2.2(237) Director.** The state board appoints a director for the foster care review board. The director is responsible for the ongoing administration of the state and local boards' activities. The director:

1. Applies for and administers funds necessary for operations of the foster care review board system.
2. Employs, discharges, trains, and supervises foster care review board employees.
3. Recommends and encourages implementation of needed policies and procedures on an interim basis between meetings of the state board.
4. Ensures training is provided for state and local board members.
5. Ensures that relationships are developed and maintained between the local board and judges, juvenile court referees, local departments, juvenile court services, and advocacy groups.
6. Coordinates efforts to ensure community awareness of state and local boards.
7. Works closely with allied agencies and associations to ensure that efforts relating to state and local boards are coordinated and consistent.
8. Develops a management information system with feedback to local agencies of children to be reviewed, schedules for review, and recommendations following reviews.
9. Designs forms and specifies the means by which foster care agencies may transmit case information to local boards.

This rule is intended to implement Iowa Code sections 17A.3 and 237.18(5).