

441—12.3(234) Requirements for volunteers.

12.3(1) Individuals wanting to become volunteers for the department must complete Form 470-0649, Volunteer Application, to apply, and Form 470-2347, Volunteer Registration, upon approval. Groups wanting to become volunteers must complete Form 470-2071, Volunteer Group Application and Registration.

12.3(2) Prospective volunteers must agree to have the references they list on the application checked by the department.

12.3(3) Volunteers must attend orientation and training for the volunteer position.

12.3(4) All volunteers must comply with the confidentiality requirements of the department. Breach of confidentiality is a violation of the criminal law and reason for immediate termination as a departmental volunteer.

12.3(5) The volunteers are expected to adhere to the general rules and regulations in the local offices in which they may be working, such as hours of work and completing reports. Failure to comply with the rules and regulations may lead to dismissal as a volunteer.