CHAPTER 5
ENDORSEMENTS

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[Prior to 3/11/87, Law Enforcement Academy[550] Ch 5]

Chapter rescission date pursuant to Iowa Code section 17A.7: 1/1/32

PRACTICAL SKILLS INSTRUCTOR ENDORSEMENTS

501—5.1(80B,80D) Practical skills instructor endorsements. All individuals providing practical instruction at the academy or through approved local and area schools and regional training centers will have the necessary practical instructor endorsement as determined by the director.

5.1(1) *Academy staff instructor endorsement.* Academy staff instructors are eligible for endorsements in the areas of instruction for which they are qualified and will meet the minimum experience and training for each endorsement area except active employment by a law enforcement agency.

5.1(2) *Practical skills instructor endorsement level I.* Certified Iowa law enforcement officers are eligible for specialty endorsements for rifle, standard field sobriety testing, driving, RADAR/LiDAR, and bicycle.

5.1(3) *Practical skills instructor endorsement level II.* Certified Iowa law enforcement officers, Iowa correctional officers, Iowa jailers, and Iowa jail administrators are eligible for endorsements for firearms (handgun/shotgun), defensive tactics, and chemical spray.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k,"* 80B.11A, and 80D.4A.
[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

PRACTICAL SKILLS INSTRUCTOR ENDORSEMENTS LEVEL I

501—5.2(80B,80D) Minimum qualifications for practical skills instructor endorsements level I. Minimum experience and training includes:

5.2(1) Three years of experience as a certified law enforcement officer with specialized knowledge or skill in the subject area to be instructed;

5.2(2) Being actively employed in good standing by an Iowa law enforcement agency, the Iowa department of corrections, or a council-approved regional training center; and

5.2(3) Successful completion of the applicable endorsement training course, including instructor development.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k,"* 80B.11A, and 80D.4A.
[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.3(80B,80D) Prerequisites for practical skills instructor endorsements level I. Before enrolling in a rifle instructor endorsement course, a law enforcement officer will hold a firearms instructor endorsement and score at least 90 percent on an academy-approved course of fire within the preceding 12 months. The firearms instructor endorsement must be maintained to retain the rifle instructor endorsement.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k,"* 80B.11A, and 80D.4A.
[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.4(17A,80B,80D) Award of practical skills instructor endorsements.

5.4(1) *Awarding of endorsement.* Applicants meeting all minimum qualifications may register for a practical skills instructor endorsement training course. The practical skills instructor endorsement will be awarded upon the successful completion of the instructor endorsement course.

5.4(2) *Denial of endorsement.* If an applicant fails to earn a practical skills instructor endorsement after completion of the instructor endorsement course and any allowed remediation, the applicant may file a written notice of appeal to the council within 30 days of the denial as set forth in rule 7—2506.4(17A). A hearing will be held by the council within 90 days of the receipt of the appeal.

This rule is intended to implement Iowa Code sections 17A.12, 80B.11(1)*"k,"* 80B.11A, and 80D.4A.
[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.5(80B,80D) Practical skills instructor endorsement period. All endorsements will be issued through the end of the third calendar year. An endorsement may be renewed if an applicant is actively employed by an Iowa law enforcement agency, the Iowa department of corrections, or a council-approved regional training center; remains in good standing; and successfully completes the applicable instructor renewal course prior to the expiration of the endorsement. Failure to renew prior to expiration will require an applicant to earn a new endorsement.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k,"* 80B.11A, and 80D.4A.
[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

PRACTICAL SKILLS INSTRUCTOR ENDORSEMENTS LEVEL II

501—5.6(80B,80D) Minimum qualifications for practical skills instructor endorsements level II. Minimum experience and training includes:

5.6(1) Three years of experience as a certified law enforcement officer or three years post-basic training course as an Iowa correctional officer, Iowa jailer, or Iowa jail administrator with specialized knowledge or skill in the subject area to be instructed;

5.6(2) Being actively employed in good standing by an Iowa law enforcement agency, the Iowa department of corrections, or a council-approved regional training center; and

5.6(3) Successful completion of the applicable endorsement training course, including instructor development.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k,"* 80B.11A, and 80D.4A.
[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.7(80B,80D) Prerequisites for practical skills instructor endorsements level II. The following prerequisites will be met before enrollment in a practical skills instructor endorsement level II course.

5.7(1) *Firearms instructor endorsement.* A qualification score of at least 90 percent on an academy-approved course of fire in the last 12 months. Iowa correctional officers, Iowa jailers, and Iowa jail administrators will also meet the following prerequisites:

a. The minimum hiring standards in rules 501—2.1(80B,80D) and 501—2.2(80B,80D); and

b. Successful completion of the academy-approved curriculum for firearms from an instructor with a firearms instructor endorsement.

5.7(2) *Defensive tactics instructor endorsement.* Iowa correctional officers, Iowa jailers, and Iowa jail administrators will successfully complete the academy-approved curriculum for defensive tactics from an instructor with a defensive tactics endorsement.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k,"* 80B.11A, and 80D.4A.
[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.8(17A,80B,80D) Award of practical skills instructor endorsements level II.

5.8(1) *Awarding of endorsement.* Applicants meeting all minimum qualifications may register for a practical skills instructor endorsement training course. The practical skills instructor endorsement will be awarded upon the successful completion of the instructor endorsement course.

5.8(2) *Denial of endorsement.* If an applicant fails to earn a practical skills instructor endorsement after completion of the instructor endorsement course and any allowed remediation, the applicant may file a written notice of appeal to the council within 30 days of the denial as set forth in rule 7—2506.4(17A). A hearing will be held by the council within 90 days of the receipt of the appeal.

This rule is intended to implement Iowa Code sections 17A.12, 80B.11(1)*"k,"* 80B.11A, and 80D.4A.
[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.9(80B,80D) Practical skills instructor endorsement period. All endorsements will be issued through the end of the third calendar year. An endorsement may be renewed if an applicant is actively employed by an Iowa law enforcement agency, the Iowa department of corrections, or a council-approved

regional training center; remains in good standing; successfully completes the applicable instructor renewal course prior to the expiration of the endorsement; and completes any applicable professional development below.

5.9(1) *Firearms endorsement for Iowa correctional officers, Iowa jailers, and Iowa jail administrators.* Instructors will provide evidence of the following annual professional development: two firearms training sessions with passing qualifications, to include one daylight qualification and one low-light qualification, on the academy-approved courses of fire for issued or authorized duty weapon(s), both of which are conducted by another instructor having a firearms instructor endorsement.

a. Qualifications and any remediation will be conducted consistent with the academy course of fire guidelines.

b. Handgun qualification on an academy-approved course of fire must be completed when an instructor has a change of issued or authorized duty weapon prior to carrying the handgun while on duty.

5.9(2) *Failure to timely renew.* Failure to renew prior to expiration will require an applicant to earn a new endorsement.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k,"* 80B.11A, and 80D.4A.

[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

CONTENT INSTRUCTOR ENDORSEMENTS

501—5.10(80B,80D) Content instructor endorsements. Certified law enforcement officers, jailers, jail administrators, public safety telecommunicators, or other individuals providing instruction at the academy or through approved local or area schools, regional training centers, or a basic training course on subjects requiring a specialized academic degree, training, licensure, or experience will have the necessary instructor endorsement as determined by the director, subject to council approval.

This rule is intended to implement Iowa Code sections 80B.11(1)*"j"* and *"k,"* 80B.11A, and 80D.4A.

[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.11(80B,80D) Minimum qualifications for content instructor endorsements. Minimum experience by profession includes successful completion of an instructor development course through the academy and the following:

5.11(1) Certified law enforcement officer. Three years of certified experience, aptitude or experience in the subject area to be instructed, and confirmation from the academy or a current license or training entity endorsement, if relevant.

5.11(2) Jail administrator or jailer. Three years of experience postcompletion of the basic training course, aptitude or experience in the subject area to be instructed, and confirmation from the academy or a current license or training entity endorsement, if relevant.

5.11(3) Public safety telecommunicator. Three years of experience postcompletion of the basic training course and aptitude or experience in the subject area to be instructed.

5.11(4) Professionals. Successful completion of relevant training or at least a baccalaureate degree in the subject area or a related field unless further education is required; confirmation by the academy of a current license or certification in the subject area; and appropriate reputation, conduct, stability and ability.

This rule is intended to implement Iowa Code sections 80B.11(1)*"j"* and *"k,"* 80B.11A, and 80D.4A.

[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.12(80B,80D) Prerequisites for certain content instructor endorsements. The following prerequisites will be met before the award of a content instructor endorsement in the following subject areas:

5.12(1) Arson and bombing content instructor endorsement. Completion of a specialty school in police/military explosives handling and a recognized arson school.

5.12(2) Collision investigation content instructor endorsement. Completion of a two-week collision investigation school at the academy or an equivalent training approved by the academy.

5.12(3) Fingerprint content instructor endorsement. Completion of the basic and advanced Federal Bureau of Investigation fingerprint schools or an equivalent training approved by the academy.

5.12(4) Drug recognition content instructor endorsement. Identified as an instructor in the Iowa drug recognition experts and instructor directory.

5.12(5) Evidentiary breath testing device content instructor endorsement. Completion of a training program that results in trainer designation in the technology to be taught in the course.

5.12(6) Tactical medicine instructor endorsement. Completion of a course in tactical medicine approved by the academy or maintenance of a current emergency medical care provider or higher level of medical certification.

5.12(7) Less lethal instructor endorsement. Completion of a course approved by the academy in less lethal training.

This rule is intended to implement Iowa Code sections 80B.11(1)*"j"* and *"k,"* 80B.11A, and 80D.4A.
[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.13(17A,80B,80D) Application for content instructor endorsement. Applicants seeking a content instructor endorsement(s) will submit an application to the council.

5.13(1) *Granting of endorsement.* Approval for a content instructor endorsement will be granted at the discretion of the council and evaluated on meeting minimum education, background, training, and experience.

5.13(2) *Denial of endorsement.* If the council denies an application for a content instructor endorsement, the applicant may file a written notice of appeal to the council within 30 days of the denial as set forth in rule 7—2506.4(17A). A hearing will be held by the council within 90 days of the receipt of the appeal.

This rule is intended to implement Iowa Code sections 17A.12, 80B.11(1)*"j"* and *"k,"* 80B.11A, and 80D.4A.
[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.14(80B,80D) Content instructor endorsement period. All endorsements will be issued for a period of three years. An endorsement may be renewed if an applicant remains in good standing; completes a one-hour, in-person or online instructor development course; and submits a renewal application to the council. Failure to renew prior to expiration will require an applicant to earn a new endorsement.

This rule is intended to implement Iowa Code sections 80B.11(1)*"j"* and *"k,"* 80B.11A, and 80D.4A.
[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

OTHER ENDORSEMENTS

501—5.15(80B,80D) Other endorsements. Other endorsements include the following.

5.15(1) *Salvage theft examiner endorsement.* The endorsement for certified Iowa law enforcement officers performing salvage theft examinations.

5.15(2) *H.R. 218 qualification endorsement.* The endorsement for federal law enforcement agents or officers performing H.R. 218 qualifications for retired qualified law enforcement officers.

5.15(3) *Law Enforcement Officers Safety Act (LEOSA)/H.R. 218 endorsement.* The endorsement for retired qualified law enforcement officers to carry concealed firearms.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k,"* 80B.11A, 80D.4A, and 321.52(4)*"d."*
[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.16(80B,80D) Minimum qualifications for other endorsements.

5.16(1) *Salvage theft examiner endorsement.* Minimum qualifications include certification as a law enforcement officer employed by an agency participating in the salvage vehicle theft examination program.

5.16(2) *H.R. 218 qualification endorsement.* Minimum qualifications include having an academy firearms instructor endorsement or active approval as a firearms instructor from a federal law enforcement agency or the federal law enforcement training center.

5.16(3) *LEOSA/H.R. 218 endorsement.* Minimum qualifications include a signed academy questionnaire and successful completion of the academy qualification course.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k,"* 80B.11A, 80D.4A, and 321.52(4)*"d."*

[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.17(80B,80D) Award of other endorsements.

5.17(1) *Salvage theft examiner endorsement.* Applicants meeting minimum qualifications for the endorsements may register for an approved salvage vehicle theft examination training course. The endorsement will be awarded upon the successful completion of the course.

5.17(2) *H.R. 218 qualification endorsement.* Applicants meeting the minimum qualifications will receive the endorsement upon confirmation by the academy.

5.17(3) *LEOSA/H.R. 218 endorsement.* Applicants meeting the minimum qualifications will receive the endorsement upon the presentation of an approved academy questionnaire and successful completion of the academy qualification course.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k,"* 80B.11A, 80D.4A, and 321.52(4)*"d."*

[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.18(17A,80B,80D) Denial of other endorsements. If an applicant fails to earn an endorsement for which they meet minimum qualifications and have successfully completed all requirements, the applicant may file a written notice of appeal to the council within 30 days of the denial as set forth in rule 7—2506.4(17A). A hearing will be held by the council within 90 days of the receipt of the appeal.

This rule is intended to implement Iowa Code sections 17A.12, 80B.11(1)*"k,"* 80B.11A, 80D.4A, and 321.52(4)*"d."*

[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.19(80B,80D) Other endorsement period.

5.19(1) *Salvage theft examiner endorsement.*

a. The endorsement will be issued for a period of three years.

b. An endorsement may be renewed if an applicant remains in good standing and successfully completes an approved four-hour salvage vehicle theft refresher course prior to expiration of the endorsement. Failure to renew prior to expiration will require an applicant to earn a new endorsement.

5.19(2) *H.R. 218 qualification endorsement.*

a. The endorsement will be issued for a corresponding time period as the active firearms instructor approval or a maximum period of three years.

b. An endorsement may be renewed if an applicant remains in good standing and submits documentation of active firearms instructor approval prior to expiration of the endorsement.

5.19(3) *LEOSA/H.R. 218.* The endorsement will be issued for a period of one year.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k,"* 80B.11A, 80D.4A, and 321.52(4)*"d."*

[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

ALL ENDORSEMENTS

501—5.20(17A,80B,80D) Revocation or suspension of any endorsement. Any endorsement may be revoked or suspended in writing at the discretion of the council or director, subject to subsequent council approval. The individual may file a written notice of appeal to the council within 30 days of the revocation or suspension as set forth in rule 7—2506.4(17A). A hearing will be held by the council within 90 days of the receipt of the appeal.

5.20(1) *Good standing.* Good standing determination is at the sole discretion of the council or director, subject to subsequent council approval. A person who has been dismissed for good cause from previous employment; who leaves, voluntarily quits, or whose position is eliminated when disciplinary action was imminent or pending that could have resulted in removal for good cause; who has had a probable cause finding in the disciplinary process; who has engaged in dishonorable conduct; or who has

been disciplined for a concern involving the subject area of the endorsement is not considered to be in good standing for purposes of this chapter.

5.20(2) *Responsibility for areas of instruction and proper endorsement.* It is the personal responsibility of the instructor to ensure that the instructor is only providing instruction for topics that the instructor is endorsed to instruct. Failure to adhere to this provision is a basis for revocation or suspension of instructor endorsements.

5.20(3) *Contested cases.* If the revocation or suspension of an endorsement relates to a contested case, the matters will be heard together.

This rule is intended to implement Iowa Code sections 17A.12, 80B.11(1)*"k,"* 80B.11A, 80D.4A, and 321.52(4)*"d."*

[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

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