

CHAPTER 15  
LAW ENFORCEMENT ADMINISTRATOR'S TELECOMMUNICATIONS  
ADVISORY COMMITTEE (LEATAC)

[Rules 15.1 to 15.6 appeared as 9.100 to 9.105 prior to 6/27/79]  
[Prior to 4/20/88, see Public Safety Department[680] Ch 15]

Chapter rescission date pursuant to Iowa Code section 17A.7: 1/1/28

**661—15.1(693) Establishment of committee.** There is hereby established a law enforcement administrator's telecommunications advisory committee known as LEATAC.

**661—15.2(693) Membership of committee.** The membership of the LEATAC committee shall be comprised of the following members:

**15.2(1)** A member of the department of general services communications division appointed by the director of the department of general services.

**15.2(2)** Two members of the Iowa association of public safety communications officers (APCO) appointed by the president of APCO.

**15.2(3)** Three members of the division of communications, Iowa department of public safety, appointed by the commissioner of public safety.

**15.2(4)** One member of the Iowa criminal and juvenile justice planning agency appointed by the agency's director.

**15.2(5)** One member of the Iowa state policemen's association appointed by the president of the association.

**15.2(6)** One member of the Iowa chiefs of police and peace officers' association appointed by the president of the association.

**15.2(7)** One member representing the disaster services division of the Iowa department of public defense appointed by the administrator of the disaster services division.

**15.2(8)** Two members of the Iowa state sheriffs' and deputies' association appointed by the president of the association.

**15.2(9)** One member representing emergency medical services appointed by the director of public health.

**15.2(10)** One member representing the Iowa department of transportation appointed by the director of the Iowa department of transportation.

**15.2(11)** One member representing the Iowa department of natural resources appointed by the director of the department of natural resources.

**15.2(12)** One member representing the Iowa department of corrections appointed by the director of the department of corrections.

**15.2(13)** The state frequency coordinator shall be an ex officio member.

**661—15.3(693) Terms of appointment.** All members of the committee shall serve until successors are appointed.

If an agency is not represented at three consecutive meetings, the appointing authority for that representative shall be notified in writing by the chairperson. If two more consecutive meetings are held with no one from the agency in question attending, the affected agency representative may be removed from the membership by majority vote of the committee, and the affected position declared vacant.

Whenever a vacancy occurs the commissioner of public safety shall notify, in writing, the appointing authority and request that another member be appointed.

**661—15.4(693) Officers.** The committee shall elect from its own membership a chairperson and a vice chairperson.

**661—15.5(693) Bylaws.** The committee shall adopt its own bylaws for the efficient operation of its business.

**15.5(1) Meetings.** Meetings of the committee shall be as called by the commissioner of public safety or the committee chairperson.

*a.* Written notice of all meetings shall be mailed so as to be received by members at least one week prior to the meeting date.

*b.* Special meetings may be called by the commissioner of public safety or committee chairperson or upon the written request of three members of the committee. Notice of special meetings is to be by telephone and personally acknowledged, provided notice is given 72 hours prior to the meeting date.

**15.5(2) Duties of chairperson.** It shall be the responsibility of the chairperson to call all meetings; set the agenda for meetings; preside at meetings; appoint subcommittees, when and as required; and carry out general responsibilities of the chairperson.

**15.5(3) Quorum.** A quorum shall consist of not less than six members of the committee. A quorum of eight members of the committee will be necessary at any meeting where the agenda includes:

- a.* Establishment of or changes in bylaws.
- b.* Election of officers.
- c.* Enforcement action against any participating department.

**661—15.6(693) Duties.** LEATAC shall be an advisory committee and shall make recommendations to the commissioner of public safety, the legislature and the Iowa criminal and juvenile justice advisory council concerning the following:

**15.6(1)** Changes and revisions to the statewide public safety-law enforcement telecommunications plan.

**15.6(2)** Minimum standards and guidelines for training communications operators.

**15.6(3)** Courses of action to the commissioner of public safety with regard to communications complaints of law enforcement agencies.

**15.6(4)** Procedures for the administration of the state mutual aid frequencies.

**15.6(5)** Legislation, if necessary, to carry out the implementation of the statewide public safety-law enforcement telecommunications plan.

**15.6(6)** Make such other recommendations to the commissioner of public safety as the committee deems necessary in relation to public safety law enforcement communications.

These rules are intended to implement Iowa Code section 693.7.

[Filed 6/19/74; amended 6/30/75]

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