

CHAPTER 24  
BROADBAND FORWARD AND TELECOMMUTER FORWARD CERTIFICATIONS

Chapter rescission date pursuant to Iowa Code section 17A.7: 1/1/28

**261—24.1(15E) Authority.** The authority for establishing this program is provided in Iowa Code section 15E.167 as enacted by 2021 Iowa Acts, House File 871.  
[ARC 6085C, IAB 12/15/21, effective 1/19/22]

**261—24.2(15E) Purposes.** The purpose of the broadband forward certification is to encourage political subdivisions to further develop broadband infrastructure and access to broadband. The purpose of the telecommuter forward certification is to encourage political subdivisions to further develop and promote the availability of telecommuting.  
[ARC 6085C, IAB 12/15/21, effective 1/19/22]

**261—24.3(15E) Definitions.**

“*Applicant*” means a political subdivision that submits an application to the authority for a broadband forward certification or telecommuter forward certification.

“*Authority*” means the economic development authority created in Iowa Code section 15.105.

“*Broadband*” means the same as defined in Iowa Code section 8B.1.

“*Broadband infrastructure*” means the same as defined in Iowa Code section 8B.1.

“*Certification*” means a certificate issued to a political subdivision that meets the criteria in rule 261—24.5(15E) or 261—24.6(15E).

“*Communications service provider*” means a service provider that provides broadband service.

“*Political subdivision*” means a city, county, or township.

“*Program*” means the broadband forward and telecommuter forward certification program established in this chapter.

[ARC 6085C, IAB 12/15/21, effective 1/19/22]

**261—24.4(15E) Application; review; approval.**

**24.4(1) Application.** The authority will develop a standardized application process and make information on applying available on the authority’s website at [www.iowaeda.com](http://www.iowaeda.com). To apply for certification under the program, a political subdivision shall submit an application to the authority in the form and manner prescribed by the authority. A political subdivision may apply for broadband forward certification and telecommuter forward certification concurrently.

**24.4(2) Review.** The authority will review each complete application to determine whether an applicant meets the criteria in rule 261—24.5(15E) or 261—24.6(15E).

**24.4(3) Approval.** The authority may approve, deny or defer applications for certification. If the authority approves an application for certification, the authority will issue a broadband forward or telecommuter forward certificate and assist the political subdivision in publicizing its certification.

[ARC 6085C, IAB 12/15/21, effective 1/19/22]

**261—24.5(15E) Broadband forward certification.**

**24.5(1) Application requirements.** To obtain broadband forward certification, a political subdivision shall submit to the authority an application indicating all of the following:

- a. The political subdivision’s support and commitment to promote the availability of broadband.
- b. Existing or proposed ordinances encouraging the further development of broadband infrastructure and access to broadband.
- c. Efforts to secure local funding for the further development of broadband infrastructure and access to broadband.
- d. A single point of contact for the political subdivision for all matters related to broadband and broadband infrastructure.

**24.5(2) *Single point of contact.*** The single point of contact designated pursuant to paragraph 24.5(1) “d” shall be responsible for all of the following:

- a. Coordination and partnership with the authority, communications service providers, realtors, economic development professionals, employers, employees, and other broadband stakeholders.
- b. Collaboration with the authority, communications service providers, and employers to identify, develop, and market broadband packages available in the political subdivision.
- c. Familiarity with broadband mapping tools and other state-level resources.
- d. Maintaining regular communication with the authority.
- e. Providing to the political subdivision regular reports regarding the availability of broadband in the political subdivision.

**24.5(3) *Evaluation.*** The authority will evaluate whether the applicant demonstrates that its efforts or proposed efforts to develop broadband infrastructure and access to broadband will have a sufficient impact that warrants certification.

[ARC 6085C, IAB 12/15/21, effective 1/19/22]

**261—24.6(15E) Telecommuter forward certification.**

**24.6(1)** A political subdivision that meets the criteria for broadband forward certification in rule 261—24.5(15E) may apply for telecommuter forward certification. To obtain telecommuter forward certification, a political subdivision shall submit to the authority an application indicating the following:

- a. The political subdivision’s support and commitment to promote the availability of telecommuting options.
- b. Existing or proposed ordinances encouraging the further development of telecommuting options.
- c. Efforts to secure local funding for the further development of telecommuting options.
- d. A single point of contact for coordinating telecommuting opportunities and options.

**24.6(2)** The single point of contact designated pursuant to paragraph 24.6(1) “d” shall be responsible for all of the following:

- a. Coordination and partnership with the authority, communications service providers, realtors, economic development professionals, employers, employees, and other telecommuting stakeholders.
- b. Collaboration with the authority, communications service providers, and employers to identify, develop, and market telecommuter-capable broadband packages available in the political subdivision.
- c. Promotion of telecommuter-friendly workspaces, such as business incubators with telecommuting spaces, if such a workspace has been established in the political subdivision at the time the political subdivision submits the application.
- d. Familiarity with broadband mapping tools and other state-level resources.
- e. Maintaining regular communication with the authority.
- f. Providing to the political subdivision regular reports regarding the availability of telecommuting options in the political subdivision.

**24.6(3)** The authority will evaluate whether the applicant demonstrates that its efforts or proposed efforts to further develop and promote the availability of telecommuting will have a sufficient impact that warrants certification.

[ARC 6085C, IAB 12/15/21, effective 1/19/22]

**261—24.7(15E) Maintenance of certification.**

**24.7(1) *Reports.*** A political subdivision certified pursuant to this chapter shall submit an annual report to the authority verifying its continued eligibility for certification pursuant to rule 261—24.5(15E) or 261—24.6(15E). If applicable, the report will also address a political subdivision’s compliance with the restrictions in subrule 24.7(2).

**24.7(2) *Restrictions on certified broadband forward communities.*** A political subdivision that the authority has certified as a broadband forward community pursuant to subrule 24.4(3) shall not do any of the following:

- a. Require an applicant to designate a final contractor to complete a broadband infrastructure project.
- b. Impose a fee to review an application or issue a permit for a broadband infrastructure application in excess of \$100.

c. Impose a moratorium of any kind on the approval of applications and issuance of permits for broadband infrastructure projects or on construction related to broadband infrastructure.

d. Discriminate among communications service providers or public utilities with respect to any action described in this rule or otherwise related to broadband infrastructure, including granting access to public rights-of-way, infrastructure and poles, river and bridge crossings, or any other physical assets owned or controlled by the political subdivision.

e. As a condition for approving an application or issuing a permit for a broadband infrastructure project or for any other purpose, require the applicant to provide any service or make available any part of the broadband infrastructure to the political subdivision or make any payment to or on behalf of the political subdivision, except for the fee allowed under paragraph 24.7(2) "b."

**24.7(3) *Revocation of certification.*** The authority shall revoke the certification of a political subdivision that does not comply with the requirements of subrule 24.7(1) or 24.7(2) or that the authority otherwise determines is no longer eligible for certification pursuant to this chapter.

[ARC 6085C, IAB 12/15/21, effective 1/19/22]

These rules are intended to implement Iowa Code section 15E.167.

[Filed ARC 6085C (Notice ARC 5929C, IAB 9/22/21), IAB 12/15/21, effective 1/19/22]