

CHAPTER 3  
COMMISSION ON AGING

[Prior to 5/20/87, see Aging, Commission on the[20] Ch 2]

[Prior to 1/27/10, see Elder Affairs Department[321] Ch 3]

**17—3.1(231) Definitions.**

“*Commission*” means the commission on aging.

“*Federal Act*” means the Older Americans Act of 1965, 42 U.S.C. 3001 et seq., as amended.

[ARC 8489B, IAB 1/27/10, effective 1/7/10]

**17—3.2(231) Purpose of the commission.** The purpose of the commission is to develop policy for the department on aging for administration of the federal Act.

[ARC 8489B, IAB 1/27/10, effective 1/7/10]

**17—3.3(21,231) Organization of the commission and proceedings.**

**3.3(1)** The commission shall hold at least four meetings annually and by the call of the chairperson.

**3.3(2)** The commission shall consist of 11 members. Voting members are the 7 members appointed by the governor in accordance with Iowa Code section 231.11. Nonvoting members are the 4 members appointed by the general assembly in accordance with Iowa Code section 231.11.

**3.3(3)** Four voting members of the commission constitute a quorum.

**3.3(4)** The meeting agenda shall be given at least ten calendar days before the commission meeting.

**3.3(5)** The commission shall be governed in accordance with Iowa Code chapter 21, and the commission’s proceedings shall be conducted in accordance with Robert’s Rules of Order, Revised.

**3.3(6)** The chairperson may call an emergency meeting with less than ten days’ notice in accordance with Iowa Code section 21.4.

**3.3(7)** All meetings shall be open to the public unless an open meeting is properly closed pursuant to Iowa Code section 21.5.

**3.3(8)** Dates and locations of commission meetings may be obtained from the department’s Web site at [www.aging.iowa.gov](http://www.aging.iowa.gov) or directly from the department by calling (515)725-3333.

[ARC 8489B, IAB 1/27/10, effective 1/7/10]

**17—3.4(231) Commission duties and authority.** In addition to carrying out the duties outlined in Iowa Code Supplement section 231.14, the commission shall:

1. Serve in a judicial capacity relative to procedures developed by the department;
2. Review annually and approve an affirmative action plan for the department; and
3. Require area agencies on aging to follow procedures established by the department to implement commission policy.

[ARC 8489B, IAB 1/27/10, effective 1/7/10]

These rules are intended to implement Iowa Code chapters 21 and 231.

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<sup>1</sup> Effective date of 20—2.1(2) and 20—2.5(4) “u” delayed 70 days by the Administrative Rules Review Committee.

<sup>2</sup> Effective date of Ch 3 delayed 70 days by the Administrative Rules Review Committee.