

CHAPTER 64  
CONTINUING EDUCATION FOR COSMETOLOGY ARTS AND SCIENCES

[Prior to 7/29/87, Health Department[470] Ch 151]

[Prior to 12/23/92, see 645—Chapter 62]

**645—64.1(157) Definitions.** For the purpose of these rules, the following definitions shall apply:

“*Active license*” means a license that is current and has not expired.

“*Approved program/activity*” means a continuing education program/activity meeting the standards set forth in these rules.

“*Audit*” means the selection of licensees for verification of satisfactory completion of continuing education requirements during a specified time period.

“*Board*” means the board of cosmetology arts and sciences.

“*Continuing education*” means planned, organized learning acts acquired during licensure designed to maintain, improve, or expand a licensee’s knowledge and skills in order for the licensee to develop new knowledge and skills relevant to the enhancement of practice, education, or theory development to improve the safety and welfare of the public.

“*Hour of continuing education*” means at least 50 minutes spent by a licensee completing an approved continuing education activity through live, virtual, online or prerecorded means where the instructor provides proof of completion by the licensee as set forth in these rules.

“*Inactive license*” means a license that has expired because it was not renewed by the end of the grace period. The category of “inactive license” may include licenses formerly known as lapsed, inactive, delinquent, closed, or retired.

“*Independent study*” means a subject/program/activity that a person pursues autonomously that meets standards for approval criteria in the rules and includes a posttest.

“*License*” means license to practice.

“*Licensee*” means any person or entity licensed to practice pursuant to Iowa Code chapter 157 and 645—Chapters 60 to 65, Iowa Administrative Code.

“*Prescribed practice*” means an area of specialty within the scope of cosmetology arts and sciences. [ARC 3558C, IAB 1/3/18, effective 2/7/18]

**645—64.2(157) Continuing education requirements.**

**64.2(1)** The biennial continuing education compliance period shall begin on April 1 of one year and end on March 31 two years later.

**64.2(2)** Each biennium:

*a.* A licensee in this state shall be required to complete a minimum of 6 hours of continuing education that meets the requirements of rule 645—64.3(157,272C). A minimum of 4 hours of the 6 hours shall be in the prescribed practice discipline and a minimum of 2 hours of the 6 hours shall be in the content areas of Iowa cosmetology law and rules and sanitation. Individuals holding more than one active license shall obtain 4 hours of continuing education in each prescribed practice discipline and an additional 2 hours in the content areas of Iowa cosmetology law and rules and sanitation.

*b.* A licensee who is an instructor of cosmetology arts and sciences shall obtain 6 hours in teaching methodology in addition to meeting all continuing education requirements for renewal of the instructor’s practice license. A licensee must comply with all conditions of licensure including obtaining a minimum of 2 hours each biennium specific to Iowa cosmetology law and administrative rules as specified in subrule 64.3(2).

*c.* A licensee currently licensed in Iowa but practicing exclusively in another state may comply with Iowa continuing education requirements for license renewal by meeting the continuing education requirements of the state or states where the licensee practices. The licensee living and practicing in a state which has no continuing education requirement for renewal of a license shall not be required to meet Iowa’s continuing education requirement but shall pay all renewal fees when due.

*d.* A licensee shall be deemed to have complied with the continuing education requirements of this state during periods that the licensee:

(1) Serves honorably on active duty in the military services, or

- (2) Is the spouse of an active duty military service person, or
- (3) Is a government employee working in the person's licensed specialty and assigned to duty outside of the United States, or
- (4) Is engaged in active practice and absence from the state approved by the board.

**64.2(3)** Requirements of new licensees. Those persons licensed for the first time shall not be required to complete continuing education as a prerequisite for the first renewal of their licenses. Continuing education hours acquired anytime from the initial licensing until the second license renewal may be used.

**64.2(4)** Hours of continuing education credit may be obtained by attending and participating in a continuing education activity. These hours must be in accordance with these rules.

**64.2(5)** No hours of continuing education shall be carried over into the next biennium. A licensee whose license was reactivated during the current renewal compliance period may use continuing education earned during the compliance period for the first renewal following reactivation.

**64.2(6)** It is the responsibility of each licensee to finance the cost of continuing education.  
[ARC 8515B, IAB 2/10/10, effective 3/17/10; ARC 3558C, IAB 1/3/18, effective 2/7/18]

#### **645—64.3(157,272C) Standards.**

**64.3(1)** *General criteria.* A continuing education activity which meets all of the following criteria is appropriate for continuing education credit if the continuing education activity:

- a. Constitutes an organized program of learning which contributes directly to the professional competency of the licensee;
- b. Pertains to subject matters which integrally relate to the practice of the profession;
- c. Is conducted by individuals who have specialized education, training and experience by reason of which said individuals should be considered qualified concerning the subject matter of the program. At the time of audit, the board may request the qualifications of presenters;
- d. Fulfills stated program goals, objectives, or both; and
- e. Provides proof of attendance to licensees in attendance including:
  - (1) Date, location, course title, presenter(s), sponsor(s);
  - (2) Number of program contact hours; and
  - (3) Certificate of completion or evidence of successful completion of the course provided by the course sponsor.

**64.3(2)** *Specific criteria.* A licensee shall obtain a minimum of 6 hours of continuing education credit every two years. A minimum of 4 hours of the 6 hours of continuing education shall be in each prescribed practice discipline. Two hours of continuing education per biennium must be specific to Iowa cosmetology law and administrative rules including infection control.

- a. The licensee may obtain continuing education hours of credit by:
  - (1) Attending workshops, conferences or symposiums.
  - (2) Accessing online training, such as viewing interactive conferences, attending webinars, or completing online training courses.
  - (3) Attending programs on product knowledge, methods and systems. Continuing education shall be directly related to the technique and theory specific to the practice of cosmetology arts and sciences. No direct selling of products is allowed as part of a continuing education offering.
  - (4) Attending business classes specific to owning or managing a salon are acceptable.
- b. In addition to fulfilling the requirements in rule 645—64.2(157), those persons holding an instructor's license must complete a minimum of 6 hours of continuing education approved by the board in the area of teaching methodology.
- c. Two hours of continuing education per biennium must be specific to Iowa cosmetology law and administrative rules.
- d. The licensee shall obtain at least 4 hours in each area of prescribed practice for each cosmetology arts and sciences license held.

**64.3(3)** *Specific criteria for providers and sponsors of continuing education.*

*a.* Continuing education shall be obtained by attending programs that meet the criteria in subrule 64.3(1). Individuals or groups may offer continuing education programs that meet the criteria in rule 645—64.3(157,272C) offered by or with express sponsorship in advance of delivery by the following organization(s).

- (1) National, state or local associations of cosmetology arts and sciences;
- (2) Schools and institutes of cosmetology arts and sciences;
- (3) Universities, colleges or community colleges;
- (4) National, state or local associations of barbers;
- (5) Barber schools or institutes;
- (6) Manufacturers of laser or microdermabrasion products;
- (7) Institutes of laser technology.

*b.* A licensee who is a presenter of a continuing education program that meets the criteria in rule 645—64.3(157,272C) may receive credit once per biennium for the initial presentation of the program. The presenter may receive the same number of hours granted the attendees.

[ARC 8515B, IAB 2/10/10, effective 3/17/10; ARC 3558C, IAB 1/3/18, effective 2/7/18]

**645—64.4(157,272C) Audit of continuing education report.** Rescinded IAB 12/31/08, effective 2/4/09.

**645—64.5(157,272C) Automatic exemption.** Rescinded IAB 12/31/08, effective 2/4/09.

**645—64.6(157,272C) Grounds for disciplinary action.** Rescinded IAB 12/31/08, effective 2/4/09.

**645—64.7(157,272C) Continuing education waiver for active practitioners.** Rescinded IAB 8/31/05, effective 10/5/05.

**645—64.8(157,272C) Continuing education exemption for inactive practitioners.** Rescinded IAB 8/31/05, effective 10/5/05.

**645—64.9(157,272C) Continuing education exemption for disability or illness.** Rescinded IAB 12/31/08, effective 2/4/09.

**645—64.10(157,272C) Reinstatement of inactive practitioners.** Rescinded IAB 8/31/05, effective 10/5/05.

**645—64.11(272C) Hearings.** Rescinded IAB 8/31/05, effective 10/5/05.

These rules are intended to implement Iowa Code section 272C.2 and chapter 157.

[Filed 6/20/78, Notice 5/3/78—published 7/12/78, effective 8/16/78]

[Filed 8/3/79, Notice 6/27/79—published 8/22/79, effective 9/26/79]

[Filed 2/12/82, Notice 12/23/81—published 3/3/82, effective 4/9/82]

[Filed 10/6/83, Notice 7/20/83—published 10/26/83, effective 11/30/83]

[Filed emergency 8/31/84—published 9/26/84, effective 8/31/84]

[Filed 10/4/85, Notice 8/28/85—published 10/23/85, effective 11/27/85]

[Filed emergency 7/10/87—published 7/29/87, effective 7/10/87]

[Filed 5/25/89, Notice 4/5/89—published 6/14/89, effective 7/19/89]

[Filed 8/4/89, Notice 6/14/89—published 8/23/89, effective 9/27/89]

[Filed 2/2/90, Notice 12/27/89—published 2/21/90, effective 3/28/90]

[Filed 12/4/92, Notice 8/5/92—published 12/23/92, effective 1/29/93]

[Filed 2/11/94, Notice 10/27/93—published 3/2/94, effective 4/6/94]

[Filed 4/19/95, Notice 2/1/95—published 5/10/95, effective 6/14/95]

[Filed 11/2/95, Notice 9/13/95—published 11/22/95, effective 12/27/95]

[Filed 11/15/96, Notice 9/11/96—published 12/4/96, effective 1/8/97]

[Filed 2/19/99, Notice 12/2/98—published 3/10/99, effective 4/14/99]

[Filed 2/1/01, Notice 11/29/00—published 2/21/01, effective 3/28/01]

[Filed 2/13/02, Notice 11/28/01—published 3/6/02, effective 4/10/02]

[Filed 8/5/05, Notice 5/25/05—published 8/31/05, effective 10/5/05]<sup>◇</sup>

[Filed 11/4/05, Notice 9/28/05—published 11/23/05, effective 12/28/05]

[Filed 1/11/07, Notice 11/22/06—published 1/31/07, effective 3/7/07]

[Filed 10/24/07, Notice 9/12/07—published 11/21/07, effective 1/1/08]

[Filed 12/5/08, Notice 10/8/08—published 12/31/08, effective 2/4/09]

[Filed ARC 8515B (Notice ARC 8330B, IAB 12/2/09), IAB 2/10/10, effective 3/17/10]

[Filed ARC 3558C (Notice ARC 3372C, IAB 10/11/17), IAB 1/3/18, effective 2/7/18]

<sup>◇</sup> Two or more ARCs