

CHAPTER 3
OPERATIONAL SUPPORT PARTNERSHIP PROGRAM FOR
MAJOR ARTS ORGANIZATIONS

[Prior to 2/1/06, see 222—Ch 6]

222—3.1(303) Operational support partnership program for major arts organizations. The arts division awards three-year funding support for the general operational expenses of major arts organizations with an exemplary track record of artistic and managerial excellence and community service to the citizens of Iowa.

222—3.2(303) Definitions. The definitions of terms listed in Iowa Code section 17A.2 and 222—Chapter 1 shall apply for terms as they are used throughout this chapter. In addition, the following definitions shall apply:

“*Funding cycle*” means the three-year funding cycle.

“*Project year*” means July 1 through June 30 and shall coincide with the state of Iowa’s fiscal year.

“*Strategic plan*” means a document developed and used by an organization to align its organization and budget structure with organizational priorities, mission, goals and objectives.

“*Year one*” means the first fiscal year of the funding cycle.

“*Year-round*” means the 12-month period of time in which an organization’s primary arts activities, arts programs or arts services are provided to the citizens of Iowa.

“*Year three*” means the third fiscal year of the funding cycle.

“*Year two*” means the second fiscal year of the funding cycle.

222—3.3(303) Eligibility. Applicants must meet all eligibility requirements for two continuous years prior to applying to the operational support partnership program.

3.3(1) An applicant’s primary mission and purpose shall be the arts.

3.3(2) An applicant shall be incorporated in Iowa under the Iowa nonprofit corporation Act and hold federal tax-exempt status, or be a department or division of an Iowa municipal government. An applicant may not use a fiscal agent.

3.3(3) An applicant may be located in a border city.

3.3(4) An applicant shall have an annual cash operating budget of at least \$150,000.

3.3(5) An applicant shall operate year-round and provide arts programs and services year-round to the citizens of Iowa.

3.3(6) At least 50 percent of the individuals benefiting from an applicant’s programs and services must be Iowans.

3.3(7) An applicant shall have at least one paid staff member employed year-round and responsible for managing the organization.

3.3(8) An applicant shall have a strategic plan.

3.3(9) An applicant receiving operational support funding during fiscal year 2004 shall meet the eligibility requirements by fiscal year 2007 or be determined ineligible. Thereafter, an applicant must meet the eligibility requirements of the program. A new applicant shall meet the eligibility requirements at the time an application is submitted.

222—3.4(303) Cash match requirements. An applicant shall be required to demonstrate evidence of ability to match the requested amount in cash. Cash match requirements shall be met automatically when an applicant’s operating budget contains nonfederal and nondepartmental funds in excess of the award.

222—3.5(303) Funding cycle. The operational support partnership program shall operate on a three-year cycle.

222—3.6(303) Restrictions. An applicant shall be limited to receiving additional grants from the department or any of its divisions in accordance with restrictions that are incorporated into published program guidelines.

222—3.7(303) Application process. An application shall be reviewed using a process that is incorporated into published program guidelines.

222—3.8(303) Review criteria. An application shall be reviewed using review criteria that are incorporated into published program guidelines.

222—3.9(303) Funding awards. Awards shall be made in accordance with the procedures outlined in 222—subrules 2.3(12) to 2.3(17). An award allocated to an applicant in year one of the funding cycle shall be maintained during year two and year three except in the case of a significant shift in the arts division's annual state or federal appropriation.

222—3.10(303) Notification. Notification of funding awards and other requirements of applicants shall be made in year one of the three-year funding cycle.

222—3.11(303) Contract. A contract shall be issued in year one of the three-year funding cycle.

222—3.12(303) Reporting. A recipient annually shall submit an end-of-year report.

222—3.13(303) Appeals. An applicant denied funding may file an appeal using procedures outlined in 222—subrules 2.3(18) and 2.3(19).

These rules are intended to implement Iowa Code chapter 303.

[Filed 8/30/91, Notice 6/26/91—published 9/18/91, effective 10/9/91]

[Filed 8/26/94, Notice 7/20/94—published 9/14/94, effective 10/19/94]

[Filed 6/28/95, Notice 3/15/95—published 7/19/95, effective 8/23/95]

[Filed 9/2/98, Notice 7/29/98—published 9/23/98, effective 10/28/98]

[Filed 4/24/02, Notice 3/20/02—published 5/15/02, effective 6/30/02]

[Filed 1/13/06, Notice 11/23/05—published 2/1/06, effective 3/8/06]