

CHAPTER 1
ORGANIZATION, PURPOSE, PROCEDURES AND DEFINITIONS
[Prior to 3/21/90, see Voter Registration Commission[845], Ch 1]

Chapter rescission date pursuant to Iowa Code section 17A.7: 1/1/28

821—1.1(47) Voter registration commission composition. The commission consists of four members: the state commissioner of elections, and the chairpersons of the two state political parties whose candidates for President of the United States or for governor, as the case may be, in the most recent general election, received the greatest and the second greatest number of votes, or their designees, and a person appointed by the president of the Iowa State Association of County Auditors.

821—1.2(47) State registrar of voters. The state commissioner of elections is designated the state registrar of voters. The state registrar is responsible for the regulation of the preservation, preparation and maintenance of voter registration records. This regulation activity is in accordance with the policies of the voter registration commission.

This rule is intended to implement Iowa Code section 47.7(1).

[ARC 7883B, IAB 7/1/09, effective 7/1/09]

821—1.3(47) General operating rules.

1.3(1) The chair of the commission is the state commissioner of elections or the state commissioner's designee.

1.3(2) Any member of the commission, including the chair, may make and second any motion.

1.3(3) To prevail, a motion, declaratory ruling, or ruling in a contested case must receive the votes of a majority of commissioners present and voting.

1.3(4) A designee of a statutory member shall present a letter from the statutory member appointing the designee.

1.3(5) A quorum of the commission is four members. No official action may be taken in the absence of a quorum.

[ARC 4493C, IAB 6/5/19, effective 7/10/19]

821—1.4(47) Voter registration staff.

1.4(1) *Voter registration system.* Under the general direction of the state registrar of voters, the voter registration staff conducts and directs those activities necessary to implement and maintain the statewide voter registration system. The voter registration staff includes clerical and technical personnel temporarily or permanently assigned by the registrar to support the voter registration function.

1.4(2) *Intergovernmental relations.* The voter registration staff is responsible for working with and assisting county commissioners in performing their voter registration duties under the law, including acquisition of voter registration data processing services, preparation of election registers, maintaining voter registration files, processing registration applications and related activities. The staff is responsible for communicating with state and federal court officials to arrange for the provision of information from voter registration records to the courts for use in the jury selection process. The staff is also responsible for ensuring the transfer of electronic registration data from registration agencies and the department of transportation to the appropriate county commissioner.

1.4(3) *Staff support to the commission.* The registrar and voter registration staff provide support services to the commission as required in the performance of the commission's official duties.

[ARC 7883B, IAB 7/1/09, effective 7/1/09]

821—1.5(47) Declaratory ruling by voter registration commission. Rescinded by 2026 Iowa Acts, Senate File 2463, section 4, effective July 1, 2026.

821—1.6(47) Contested cases. Rescinded by 2026 Iowa Acts, Senate File 2463, section 4, effective July 1, 2026.

821—1.7(47) Definitions. The following terms have the meanings assigned to them by this rule wherever the terms appear in these rules, unless the context of usage clearly requires otherwise.

“*Agency*” means a voter registration agency and the office of driver services, department of transportation.

“*Commission*” or “*voter registration commission*” means the voter registration commission as defined in Iowa Code section 47.8.

“*Commissioner*” or “*county commissioner*” means the county commissioner of registration as defined in Iowa Code section 48.1.

“*Driver license clerk*” means an employee of the office of driver services, department of transportation, who has face-to-face contact with clients seeking a driver license or nonoperator identification card, or a county employee in the office of the county treasurer who performs a similar function.

“*NCOA*” means National Change of Address, and refers to the collection and distribution of information by the United States Postal Service or its licensed vendors; programs instituted to support that collection and distribution; or the information itself.

“*Registrar*” or “*state registrar*” means the state registrar of voters as defined in Iowa Code section 47.7.

“*Voter registration agency*” means any department, division, or bureau in state government which provides voter registration services pursuant to Iowa Code section 48A.19. A department, division, or bureau which merely makes mail-in voter registration applications available to its clients, employees, or general public is not a voter registration agency, nor is the office of driver services, department of transportation.

“*Voter registration commissioner*” means a member of the voter registration commission.

[ARC 7883B, IAB 7/1/09, effective 7/1/09]

821—1.8(17A) Petition for rule making. Rescinded by 2026 Iowa Acts, Senate File 2463, section 4, effective July 1, 2026.

These rules are intended to implement Iowa Code sections 17A.7, 47.7 and 47.8.

[Filed 7/5/77, Notice 6/1/77—published 7/27/77, effective 8/31/77]

[Filed 8/30/89, Notice 4/5/89—published 9/20/89, effective 10/25/89]

[Filed 3/1/90, Notice 9/6/89—published 3/21/90, effective 4/25/90]

[Filed 11/4/94, Notice 9/28/94—published 11/23/94, effective 1/5/95]

[Filed emergency 10/6/95—published 10/25/95, effective 10/6/95]

[Filed 12/16/99, Notice 10/20/99—published 1/12/00, effective 2/16/00]

[Filed Emergency ARC 7883B, IAB 7/1/09, effective 7/1/09]

[Filed ARC 4493C (Notice ARC 4383C, IAB 4/10/19), IAB 6/5/19, effective 7/10/19]

[Content rescinded by 2026 Iowa Acts, Senate File 2463, section 4—editorially removed in IAC Supplement 7/8/26, effective 7/1/26]