

CHAPTER 15
ADVISORY COUNCILS, COMMITTEES
AND GROUPS

751—15.1(8D) Meetings for advisory councils, committees and groups. Any advisory councils, committees or groups established by Iowa Code chapter 8D or at the direction of the commission must meet at least twice annually. If any of these groups fail to meet and advise or provide recommendations to the commission, the commission may appoint new members to the advisory councils, committees or groups or as otherwise provided by law.

751—15.2(8D) Attendance by members. Each advisory council shall establish attendance policies for its members subject to approval by the commission. In the event the commission, through the recommendations of an advisory council, a committee or group, removes a member from an advisory council, a committee or group, the commission may replace that member immediately.

751—15.3(8D) Duties of advisory councils, committees and groups. The advisory councils, committees and groups at a minimum shall have the following duties:

15.3(1) *Develop rules.* Develop proposed rules for commission consideration regarding use of and access to the network. The commission may refuse to approve and adopt a proposed rule, and upon such refusal, shall return the proposed rule to the advisory group proposing the rule with a statement indicating the commission's reason for refusing to approve and adopt the rule.

15.3(2) *Prepare reports.* As requested from time to time by the commission, provide information, reports and perform special projects to assist the commission in completing its mission.

15.3(3) *Provide notices of meetings and minutes of meetings.*

a. Each advisory council, committee or group shall prepare minutes of its meetings and submit the minutes to the commission within 30 days of the date of the meeting.

b. Each advisory council, committee or group shall provide notice of its meetings to interested parties identified by the commission or the advisory council, committee or group.

15.3(4) *Develop mission statement.* Each advisory council, committee or group shall prepare a written mission statement. The mission statements shall be filed with the commission.

15.3(5) *Scheduling and site usage policies.* Subject to approval by the commission, the advisory councils, committees and groups shall establish site and usage policies for authorized users of the network.

751—15.4(8D) Additional duties of education telecommunications council. The council shall coordinate the activities of the regional telecommunications councils. The council shall also recommend long-range plans for enhancements needed for educational applications.

751—15.5(8D) Additional duties of regional educational telecommunications council. The regional telecommunications councils shall advise the education telecommunications council on the assessment of local educational needs and the coordination of program activities including scheduling. The community college located in the merged area of a regional educational telecommunications council shall staff and facilitate the activities of the council.

This chapter is intended to implement Iowa Code sections 8D.3, 8D.5, 8D.6, and 8D.7.

[Filed 3/21/97, Notice 1/15/97—published 4/9/97, effective 5/14/97]