

CHAPTER 12  
FORMS AND INFORMATIONAL MATERIALS

**871—12.1(96) Federal restriction—forms.** The research and information services division uses many federally prepared and supplied forms that contain an office of management and budget (OMB) number and an approved expiration date. The department, which receives and uses in its normal operations such federal forms through a federally appointed special agent, is subject to all of the provisions, restrictions, sanctions and penalties imposed by the Federal Reports Act of 1942 and subsequent amendments.

Form No.      Name and description of form.

**12.1(1) Federal forms.**

*a. BLS 790, Bureau of Labor Statistics Report on Employment, Payroll and Hours.* A research and information services division shuttle schedule sent each month, to a sample of Iowa employers, to collect employment, payroll and hours worked information.

*b. BLS 3020, Multiple Worksite Report (65-5519) [reference 345—2.3(96)].* A research and information services division form required each quarter of Iowa employers subject to the unemployment insurance law.

*c. BLS 3023VS, Industry Verification Statement (single worksite).* A research and information services division form required of employers on a periodic basis to verify the products or services, or both, provided by an employer to ensure that the correct standard industrial classification code is assigned to the employer's unemployment insurance account.

*d. BLS 3023VM, Industry Verification Statement (multiple worksites).* A research and information services division form required of employers on a periodic basis to verify the products or services, or both, provided at each worksite by an employer to ensure that the correct standard industrial classification code is assigned to each employer location.

*e. BLS 2877, Occupational Employment Survey.* Sent once a year to a sample of employers. Voluntary. Used to obtain confidential information on occupational employment and occupational wages by industry. Forms differ by industry.

**12.1(2) State forms.**

*a. E-Z Form—for Occupational Employment Survey.* Short form for collecting confidential occupational employment and occupational wages. Sent once a year to a sample of employers. Voluntary. Forms differ by industry.

*b. Fringe Benefit Survey.* Sent once a year to a sample of employers. Voluntary. Used to collect confidential information on employee fringe benefits.

*c. Prevailing Wage Request Form.* Used by employers to request prevailing wage determinations from the department of workforce development.

This rule is intended to implement Iowa Code chapter 96.

[Filed 2/20/97, Notice 1/15/97—published 3/12/97, effective 4/16/97]