

CHAPTER 14  
FAIR INFORMATION PRACTICES

The board of nursing hereby adopts, with the following exceptions and amendments, the Uniform Rules on Agency Procedure relating to fair information practices printed in the first volume of the Iowa Administrative Code.

**655—14.1(17A,22) Definitions.**

*“Agency.”* In lieu of the words “(official or body issuing these rules)”, insert “board of nursing”.

**655—14.3(17A,22) Requests for access to records.**

**14.3(1)** In lieu of the words “(insert agency head)”, insert “Executive Director”.

In lieu of the words “(insert agency name and address)”, insert “Iowa Board of Nursing, RiverPoint Business Park, 400 S.W. Eighth Street, Suite B, Des Moines, Iowa 50309-4685”.

**14.3(2) Office hours.** In lieu of the words “(insert customary office hours and, if agency does not have customary office hours of at least thirty hours per week, insert hours specified in Iowa Code section 22.4)”, insert “Monday through Friday from 8 a.m. to 4:30 p.m., excluding legal holidays”.

**14.3(7) Fees.**

*c.* In lieu of the words “(specify time period)”, insert “one hour”.

Delete the words “(An agency wishing to deal with search fees authorized by law should do so here.)”.

**655—14.6(17A,22) Procedure by which additions, dissents, or objections may be entered into certain records.** In lieu of the words “(designate office)”, insert “the board of nursing”.

**655—14.7(17A,22) Consent to disclosure by the subject of a confidential record.** Delete the words “(and, where applicable, the time period during which the record may be disclosed)” and “(Additional requirements may be necessary for special classes of records.)”.

**655—14.8(17A,22) Notice to suppliers of information.** Delete the words “(Each agency should revise its forms to provide this information.)”.

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