

CHAPTER 65
APPRENTICESHIP TRAINING PROGRAM
[Prior to 10/18/23, see Economic Development Authority[261] Ch 12]
[Prior to 5/14/25, see Workforce Development Board, State[877] Ch 19]

Chapter rescission date pursuant to Iowa Code section 17A.7: 12/3/30

871—65.1(84E) Authority. The authority for adopting rules establishing an apprenticeship training program is provided in Iowa Code section 84A.5(5) “l” and chapter 84E.
[ARC 9655C, IAB 10/29/25, effective 12/3/25]

871—65.2(84E) Purpose. The purpose of the apprenticeship training program is to assist eligible apprenticeship programs by providing financial assistance in the form of training grants.
[ARC 9655C, IAB 10/29/25, effective 12/3/25]

871—65.3(84E) Definitions. The following definitions apply to this chapter. Additional definitions can be found in Iowa Code section 84E.2.

“*Apprentice*” means a person who is at least 16 years of age, except where a higher minimum age is required by law; who is employed in an apprenticeable occupation; and who is registered in Iowa with the U.S. Department of Labor, Office of Apprenticeship, and the Iowa Office of Apprenticeship.

“*Apprenticeable occupation*” means an occupation approved for apprenticeship by the U.S. Department of Labor, Office of Apprenticeship, and the Iowa Office of Apprenticeship.

“*Apprenticeship program*” means a program registered with the U.S. Department of Labor, Office of Apprenticeship, and the Iowa Office of Apprenticeship that includes terms and conditions for the qualification, recruitment, selection, employment, and training of apprentices, including the requirement for a written apprenticeship agreement.

“*Apprenticeship sponsor*” means an entity operating an apprenticeship program or an entity in whose name an apprenticeship program is being operated that is registered with or approved by the U.S. Department of Labor, Office of Apprenticeship, and the Iowa Office of Apprenticeship.

“*Department*” means the department of workforce development created in Iowa Code section 84A.1 (Iowa workforce development).

“*Program*” means the apprenticeship training program established pursuant to this chapter.

“*Total instructional hours*” means the total instructional hours reported by an apprenticeship sponsor or lead apprenticeship sponsor. “Total instructional hours” does not mean the minimum federal standard for instructional hours.

“*Training year*” means the most recent calendar year.

[ARC 9655C, IAB 10/29/25, effective 12/3/25]

871—65.4(84E) Annual appropriations—amount of assistance available—standard contract—use of funds.

65.4(1) The department will provide financial assistance under the program from moneys appropriated for purposes of the program pursuant to Iowa Code section 84G.3.

65.4(2) The department will disburse funds to an apprenticeship sponsor or lead apprenticeship sponsor only after approval of a completed application and execution of a contract between the apprenticeship sponsor or lead sponsor and the department. The department shall have sole discretion in determining whether an applicant has provided all necessary information as required under this chapter. The department will prepare a standard contract for the program to be executed by each eligible applicant. Each executed contract will provide for an amount of financial assistance in the form of a training grant as determined by Iowa Code section 84E.4(2). All changes or amendments to the standard contract shall be at the department’s sole discretion. All such changes shall be consistent with the requirements of Iowa Code chapter 84E and of this chapter. The department will notify apprenticeship sponsors and lead apprenticeship sponsors by the end of a calendar year of any standard contract changes for the upcoming application period.

65.4(3) Financial assistance received by an apprenticeship sponsor or lead apprenticeship sponsor under this rule shall be used only for the cost of conducting and maintaining an apprenticeship program. The department may require an apprenticeship sponsor or lead apprenticeship sponsor to provide any information reasonably necessary to verify the use of program funds.

[ARC 9655C, IAB 10/29/25, effective 12/3/25]

871—65.5(84E) Eligibility for assistance. An eligible apprenticeship sponsor or lead apprenticeship sponsor may apply to the department for assistance under the program. To be eligible, an applicant must meet all of the following requirements:

65.5(1) The applicant is an apprenticeship sponsor, or a lead apprenticeship sponsor, that conducts an apprenticeship program that is registered with the U.S. Department of Labor, Office of Apprenticeship, and the Iowa Office of Apprenticeship for apprentices who will be employed at worksites in Iowa.

65.5(2) The applicant conducts an apprenticeship program that includes a minimum of 100 contact hours per apprentice for each training year of the apprenticeship program.

65.5(3) The applicant provides all of the following information to the department:

- a. The federal apprentice registration number of each apprentice in the apprenticeship program.
- b. The address and a description of the physical location where in-person training is conducted.
- c. A certification of the apprenticeship sponsor's training standards as most recently approved by the U.S. Department of Labor, Office of Apprenticeship, and the Iowa Office of Apprenticeship, or, in the case of a lead apprenticeship sponsor, a representative sample of participating members' training standards.
- d. A certification of the apprenticeship sponsor's compliance review or quality assessment as most recently conducted by the U.S. Department of Labor, Office of Apprenticeship, and the Iowa Office of Apprenticeship unless the apprenticeship sponsor has not been subjected to a compliance review or quality assessment. In the case of a lead apprenticeship sponsor, a sampling of compliance reviews or quality assessments from participating members will be sufficient.

e. Any other information the department reasonably determines is necessary.

65.5(4) The applicant shall apply on or before February 1 of each year in which funding is available. The application submitted by the applicant should reflect program information from the prior training year. Because all applications to the program must be received in order to determine the amount of financial assistance available pursuant to rule 871—65.4(84E), the department will not accept applications on a continuous basis.

65.5(5) An apprenticeship sponsor receiving financial assistance under Iowa Code chapter 84F is ineligible for financial assistance under this chapter during the same fiscal year.

[ARC 9655C, IAB 10/29/25, effective 12/3/25]

871—65.6(84E) Application submittal and review process.

65.6(1) The department will develop a standardized application and make the application available to applicants. To apply for assistance under the program, an applicant shall submit an application to the department as instructed by the Notice of Funding Opportunity.

65.6(2) The director shall have final funding authority on applications for financial assistance under this program. Applications will be reviewed and processed for eligibility by the staff of the department. The director will approve, defer or deny applications consistent with the requirements of this chapter.

[ARC 9655C, IAB 10/29/25, effective 12/3/25]

871—65.7(84E) Notice and reporting.

65.7(1) *Notice of award.* Program applicants will be notified in writing of the funding decision, including any conditions and terms of the approval as may be required under the program.

65.7(2) *Reporting.* An applicant receiving assistance under the program shall submit any information reasonably requested by the department in sufficient detail to permit the department to prepare any reports required by the department, the general assembly or the governor's office.

[ARC 9655C, IAB 10/29/25, effective 12/3/25]

These rules are intended to implement Iowa Code chapter 84E.

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