

CHAPTER 1
GENERAL PROVISIONS

[Prior to 5/4/88, see County Finance Committee [292] Ch 1]

Chapter rescission date pursuant to Iowa Code section 17A.7: 2/25/31

547—1.1(333A) Definitions.

“*Committee*” means the county finance committee established in Iowa Code section 333A.2.

“*Committee’s mailing address*” is Iowa Department of Management, State Capitol, Des Moines, Iowa 50319.

“*County budget*” means the budget adopted by the board of supervisors pursuant to Iowa Code chapter 331.

“*County official*” means members of the committee referred to as “county official,” which may be either a county officer designated in Iowa Code section 39.17 or a member of the board of supervisors as designated in Iowa Code section 39.18.

[ARC 0006D, IAB 1/21/26, effective 2/25/26]

547—1.2(333A) Organization and administration.

1.2(1) Purpose. The purpose of the county finance committee is to administer the provisions of Iowa Code section 333A.2 and to make recommendations to the governor, the general assembly, and county officials concerning county budgets and finance.

1.2(2) Membership. The selection, appointment, and approval of the county finance committee members are made as provided in Iowa Code section 333A.2.

1.2(3) Officers. The officers of the committee consist of chairperson and vice chairperson.

1.2(4) Subcommittees. The committee may establish temporary subcommittees to research and investigate items of business for the committee.

1.2(5) Office location. The director of the department of management provides office space, staff assistance, and necessary supplies and equipment as provided by law.

[ARC 0006D, IAB 1/21/26, effective 2/25/26]

547—1.3(333A) Meetings.

1.3(1) Organizational meeting. The organizational meeting of the committee will be held at the call of and at a place designated by the chairperson. The officers serve until their successors are appointed.

1.3(2) Other meetings. Meetings may be called by the chairperson of the committee or a majority of its members.

1.3(3) Conduct of meetings. Meetings of the committee will be conducted in accordance with Robert’s Rules of Order insofar as not incompatible with the laws of the state of Iowa governing this committee or its own resolutions as to its conduct.

[ARC 0006D, IAB 1/21/26, effective 2/25/26]

547—1.4(333A) Secretary’s duties.

1.4(1) Notice of meeting. Notice will be given of the time and place of each meeting by the committee’s secretary.

1.4(2) Meeting minutes. Minutes will be kept of all proceedings of each meeting by the committee’s secretary, and the minutes will constitute the official record of all committee actions.

1.4(3) Mailing list. A current list of committee members, including the members’ addresses, telephone numbers and terms of office, will be maintained by the secretary.

[ARC 0006D, IAB 1/21/26, effective 2/25/26]

547—1.5(333A) Compensation. Committee members are to be compensated as provided in Iowa Code section 333A.3.

[ARC 0006D, IAB 1/21/26, effective 2/25/26]

547—1.6(333A) Studies and reports. At least five members of the committee are needed to approve any guidelines, comments, recommendations and proposed legislation.

[ARC 0006D, IAB 1/21/26, effective 2/25/26]

547—1.7(333A) County budgets. County budgets will be prepared in accordance with the provisions of Iowa Code section 331.434.

[ARC 0006D, IAB 1/21/26, effective 2/25/26]

547—1.8(333A) Annual financial reports. County annual financial reports will be prepared in accordance with the provisions of Iowa Code section 331.403.

[ARC 0006D, IAB 1/21/26, effective 2/25/26]

These rules are intended to implement Iowa Code section 333A.2.

[Filed 10/31/79, Notice 9/19/79—published 11/28/79, effective 1/2/80]

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