

CHAPTER 1
GENERAL PROVISIONS

[Prior to 5/4/88, see Appeal Board, State[60] Ch 1]

Chapter rescission date pursuant to Iowa Code section 17A.7: 12/17/30

543—1.1(669) Definitions.

“*Award*” means the same as defined in Iowa Code section 669.2.

“*Board*” means “state appeal board” as defined in Iowa Code section 24.26.

“*Board’s mailing address*” means State Capitol Building, 1007 East Grand Avenue, Room G13, Des Moines, Iowa 50319.

“*Claim*” means the same as defined in Iowa Code section 669.2.

“*Department*” means the department of management.

“*Director*” means the director of the department.

“*Employee of the state*” means the same as defined in Iowa Code section 669.2.

“*Executive secretary*” means executive secretary of the board.

“*State agency*” means the same as defined in Iowa Code section 669.2.

[ARC 9695C, IAB 11/12/25, effective 12/17/25]

543—1.2(17A) Organization. The board is a unit of government within the department. The board oversees claims made against the state. Correspondence to the board should be sent to the board’s mailing address. Requests for information about the board may be made to the executive secretary at the board’s mailing address. The three voting members of the board are:

1. Treasurer of state. Telephone: 515.281.5366.
2. Auditor of state. Telephone: 515.281.5834.
3. Director of the department. Telephone: 515.281.3322.

[ARC 9695C, IAB 11/12/25, effective 12/17/25]

543—1.3(669) Meetings of the board. The board will meet at a time and place fixed by the chairperson or a quorum of the board.

1.3(1) Session. The board will be considered in continuous session for the purpose of entering orders, issuing determinations, and making awards.

1.3(2) Quorum. A majority of board members constitutes a quorum of the board. All decisions of the board may be made by a quorum of the board.

1.3(3) Executive secretary. The director will appoint an employee of the department to serve as the executive secretary.

[ARC 9695C, IAB 11/12/25, effective 12/17/25]

These rules are intended to implement Iowa Code chapter 17A and section 25.2.

[Filed ARC 9695C (Notice ARC 9460C, IAB 8/6/25), IAB 11/12/25, effective 12/17/25]