

CHAPTER 45
PAYMENT

[Ch 45, January 1974 IDR Supplement, renumbered as [770] Ch 42]
[Prior to 7/1/83, Social Services[770] Ch 45]
[Prior to 2/11/87, Human Services[498]]

Chapter rescission date pursuant to Iowa Code section 17A.7: 7/1/30

441—45.1 to 45.20 Reserved.

441—45.21(239B) Issuing payment. The department may issue assistance payments pursuant to Iowa Code section 239B.3(3).

45.21(1) *Electronic access card.* The department will make payments available through an electronic access card issued to the payee except when:

- a. The recipient requests direct deposit; or
- b. The department determines it is not practicable to issue the payment by electronic access card.

45.21(2) *Direct deposit.* The department will issue payments by direct deposit to the recipient's own account in a financial institution if the recipient completes a form prescribed by the department to request direct deposit.

45.21(3) *Warrant.* The department will issue payments by warrant when the recipient has not requested direct deposit and the department determines it is not practicable to issue payment by electronic access card. These circumstances include but are not limited to the following:

- a. A one-time payment is issued.
- b. The payee is a representative payee, conservator, or guardian who is not part of the family investment program (FIP) assistance unit.
- c. The payee is unable to provide a social security number or an individual taxpayer identification number.

[ARC 9259C, IAB 5/14/25, effective 7/1/25]

441—45.22(239B) Return. Assistance warrants cannot be forwarded. When warrants cannot be delivered by the post office, they shall be returned to the department.

[ARC 9259C, IAB 5/14/25, effective 7/1/25]

441—45.23(239B) Held warrants. A warrant may be held by the department only in the following instances:

45.23(1) The recipient's whereabouts is unknown.

45.23(2) The recipient is not in the home due to an emergency and it is not known who will be serving as emergency payee.

[ARC 9259C, IAB 5/14/25, effective 7/1/25]

441—45.24(239B) Underpayment. A corrective payment will be made when the recipient receives a payment in an amount less than that for which the recipient was eligible due to an administrative or client error or the recipient reports the completion of the federal tax return requiring repayment to Internal Revenue Service of excess advance earned income credit payments received in the prior calendar year.

45.24(1) Attribution of underpayments.

a. An underpayment may be attributed to the department as a result of one of the following circumstances:

- (1) Misfiling or loss of forms or documents.
- (2) Errors in typing or copying.
- (3) Computer input errors.
- (4) Mathematical errors.

(5) Failure to certify assistance in the correct amount when all essential information was available to the department.

(6) Failure to make prompt revisions in grants following changes in policies requiring the changes as of a specific date.

b. An underpayment may be attributed to the client as a result of one of the following circumstances:

(1) Information reported in error, oral or written, regarding the client's income, resources, or other circumstances that may affect eligibility or the amount of assistance received.

(2) Failure to timely report changes in income, resources, or other circumstances that may affect eligibility or the amount of assistance received.

45.24(2) Conditions under which a retroactive corrective payment may be made.

a. Retroactive corrective payments will be made for all underpayments.

b. Any retroactive corrective payment for which the recipient is eligible will first be applied to any unpaid overpayment before the balance, if any, is paid to the recipient.

c. Retroactive corrective payments will be made for underpayments discovered on and after October 1, 1981, regardless of when the underpayment occurred. Recipients and former applicants and recipients are responsible for supplying any information needed to determine the amount of an underpayment.

45.24(3) The amount of the corrective payment to the recipient for repayment to Internal Revenue Service of excess advance earned income credit payments will be computed on the basis of the earnings considered in determining the family investment program grant for the prior year.

45.24(4) A retroactive corrective payment is:

a. Exempt from consideration as income.

b. Exempt from consideration as a resource in the month received and the following month.

[ARC 9259C, IAB 5/14/25, effective 7/1/25]

441—45.25(239B) Deceased payees. A retroactive corrective payment will be made for deceased payees only when the payment was approved by the department before the recipient's death. Payment for a special need will be made only when the payment is entered on the automated benefit calculation system before the effective date of cancellation.

[ARC 9259C, IAB 5/14/25, effective 7/1/25]

441—45.26(239B) Limitation on payment. A payment will be made to an eligible recipient only when the amount of the assistance is \$10 or more.

[ARC 9259C, IAB 5/14/25, effective 7/1/25]

441—45.27(239B) Rounding of need standard and payment amount. The need standard and monthly payment amount will be rounded down to the next whole dollar when the result of determining the standard of need or the payment amount is not a whole dollar.

[ARC 9259C, IAB 5/14/25, effective 7/1/25]

These rules are intended to implement Iowa Code sections 239B.2, 239B.3, and 239B.7.

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