

CHAPTER 11
EMPLOYER RECORDS AND REPORTS

871—11.1(96) Records. Each employer shall keep records and submit reports at such times as the department may require, and shall comply with the instructions printed upon any report forms issued by the department pertaining to the preparation and return of such reports.

871—11.2(96) Filing of Multiple Worksite Report, 65-5519, also known as Form Number BLS 3020. Each employer having more than one physical worksite at which workers are employed shall file a Multiple Worksite Report, 65-5519 (BLS 3020), for each quarter, providing monthly employment for the three payroll periods which include the twelfth of each month and the amount of wages subject to the unemployment insurance law, for each location within this state. This report is required as a supplement to the Employer's Contribution and Payroll Report, 65-5300, required by 871—22.3(96). Failure to provide this report may result in the assessment of a penalty as provided for by 871—23.60(96).

871—11.3(96) Filing of Industry Verification Statement, BLS 3023VS or 3023VM. Each employer shall complete the Industry Verification Statement, BLS 3023VS or 3023VM, for the purpose of verifying the primary products or services of each physical worksite.

These rules are intended to implement Iowa Code chapter 96.

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