

CHAPTER 20  
GOVERNOR'S TRAFFIC SAFETY BUREAU  
[Prior to 4/20/88, see Planning and Programming[630] Ch 12]

**661—20.1(23USC402,ExecOrd23) Authority.** Title 23 U.S.C. section 402 requires each state to have a highway safety program sponsored by the U.S. Secretary of Transportation and for which the governor of the state shall be responsible.

**20.1(1)** The governor has designated the commissioner of the department of public safety as governor's highway safety representative for Iowa and established the department of public safety as the state highway safety agency in Governor's Executive Order Number Twenty-Three, signed June 9, 1986, and published in the Iowa Administrative Bulletin on July 2, 1986.

**20.1(2)** The governor's traffic safety bureau shall administer the state highway safety program in accordance with the provisions of Title 23 U.S.C. and Governor's Executive Order Number Twenty-Three.

**661—20.2(23USC402,ExecOrd23) Purpose.** The purpose of the highway safety program is to provide a coordinated federal, state and local effort to reduce traffic-related deaths, injuries, and property damage crashes.

The following eight highway safety priority areas have been established by the federal government to provide a guide to program involvement and reimbursement: alcohol; police traffic services; emergency medical services; traffic records; occupant restraints; engineering; motorcycles; and pedestrians/bicycles.

**661—20.3(23USC402,ExecOrd23) Responsibilities.**

**20.3(1)** The governor's traffic safety bureau shall develop and prepare the state's highway safety plan based on evaluation of highway crashes and traffic safety problems within the state.

**20.3(2)** The governor's traffic safety bureau shall encourage and assist local units of government in improving their traffic safety programs.

**20.3(3)** The governor's traffic safety bureau shall serve as a reviewing authority for federal and state traffic safety programs.

**20.3(4)** The governor's traffic safety bureau shall monitor safety program activity and expenditures of funds by state and local agencies as authorized by Title 23 U.S.C. 402.

**20.3(5)** The governor's traffic safety bureau shall coordinate the state highway safety plan with other state agencies.

**20.3(6)** Application for funding.

*a.* Proposals for funding highway safety programs may be submitted at any time by any city, county, or state agency, or nonprofit organization or any other eligible organization or individual.

*b.* Applications must be received on or before March 1 to be considered for funding in the next federal fiscal year beginning October 1.

*c.* Initial proposals should include project title, statement of the highway safety problem to be addressed supported by three years of crash data, what is being proposed to solve the problem, how it will be evaluated, a proposed budget, and a letter of intent accepting responsibility for the proposed project from the responsible authority of the organization making application.

*d.* Only written requests containing the listed elements will be considered for funding.

*e.* Assistance in developing and submitting proposals for highway safety funding may be obtained by contacting the Director, Governor's Traffic Safety Bureau, Iowa Department of Public Safety, 307 East 7th Street, Des Moines, Iowa 50319, or by electronic mail via the Internet at [gtsbinfo@safe.ia.gov](mailto:gtsbinfo@safe.ia.gov).

EXCEPTION: Applications for funding of programs pursuant to the authority of 23 U.S.C. 153 must be received by the governor's traffic safety bureau on or before June 1 to be considered for the following federal fiscal year.

**661—20.4(23USC402,ExecOrd23) Funding criteria.**

**20.4(1)** Allocation of federally appropriated funds administered by the governor's traffic safety bureau pursuant to Title 23 U.S.C. as amended through September 1, 1993, shall be based on: (1) federally mandated projects; and (2) high fatality and personal injury crash causations and locations.

The following criteria will be used to rank Iowa's counties according to the severity of their highway safety problems:

- a. Fatal crashes by county.
- b. Personal injury crashes by county.
- c. Serious personal injury crashes by county.
- d. Alcohol-related fatal crashes by county.
- e. Alcohol-related personal injury crashes by county.
- f. Vehicle miles of travel by county.
- g. Serious traffic offenses by county.
- h. Fatal and injury crashes involving motorcycles by county.
- i. Fatal and injury crashes involving pedestrians and bicycles by county.

Eligibility of counties, and cities within those counties, for the limited federal funds available will be determined according to county rankings on the nine listed criteria.

**20.4(2)** At least 40 percent of all federal funds apportioned to the state of Iowa pursuant to Title 23 U.S.C., Section 402, for any fiscal year shall be expended by political subdivisions of the state to carry out local highway safety programs authorized by the governor's representative for highway safety.

**661—20.5(23USC402,ExecOrd23) Program requirements.**

**20.5(1)** All approved programs funded by the governor's traffic safety bureau must be administered in compliance with the Iowa Governor's Traffic Safety Bureau Policies and Procedures Manual, 1993.

**20.5(2)** Highway safety contract procedures and reporting forms and their explanations are contained in the Iowa Governor's Traffic Safety Bureau Policies and Procedures Manual, 1993.

**20.5(3)** Single copies of the Iowa Governor's Traffic Safety Bureau Policies and Procedures Manual may be obtained on request from the Director, Governor's Traffic Safety Bureau, Iowa Department of Public Safety, 307 East 7th Street, Des Moines, Iowa 50319.

These rules are intended to implement Title 23 U.S.C., Section 402, as amended through September 1, 1993, and Governor's Executive Order Number Twenty-Three, signed June 9, 1986.

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