

CHAPTER 124  
INTERAGENCY COORDINATING COUNCIL  
FOR THE STATE MEDICAL EXAMINER

**641—124.1(691) Purpose.** The purpose of the interagency coordinating council for the state medical examiner is to provide a venue for the effective coordination of the functions and operations of the office of the state medical examiner with the needs and interests of the department of public safety and the department of public health, with input and guidance from the governor's office.

**641—124.2(691) Membership.** Members shall include the chief state medical examiner or, when the state medical examiner is not available, the deputy state medical examiner, the commissioner of public safety or the commissioner's designee, the director of public health or the director's designee, and the governor or the governor's designee.

**641—124.3(691) Meetings.**

**124.3(1)** The interagency coordinating council shall schedule quarterly meetings to be held at the office of the director of public health.

**124.3(2)** Meetings may be scheduled more frequently or less frequently depending upon the circumstances and the need for consultation.

**124.3(3)** Meetings may be canceled by any member with the agreement of the other members.

**124.3(4)** All meetings are open to the public in accordance with the open meetings law, Iowa Code chapter 21.

**641—124.4(691) Duties.** The interagency coordinating council shall perform the following duties:

**124.4(1)** Provide a venue to coordinate the functions and operations of the office of the state medical examiner with the department of public safety and the department of public health in order to better serve the needs of the citizens of Iowa.

**124.4(2)** Provide to and receive from the governor's office updated information relevant to the mission of the state medical examiner's office.

**124.4(3)** Discuss legislative and budgetary decisions that may impact the functions and operations of one, two, or all three agencies represented by the interagency coordinating council.

**641—124.5(691) Minutes.** The office of the state medical examiner shall keep minutes of all meetings showing the date, time, place, members present, and the general topics presented.

**124.5(1)** The minutes shall be provided to the members of the interagency coordinating council prior to the next scheduled meeting.

**124.5(2)** The minutes shall be available at the office of the state medical examiner for public inspection Monday through Friday from 8:30 a.m. to 4:30 p.m.

These rules are intended to implement Iowa Code section 691.6B.

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