

REAL ESTATE APPRAISER EXAMINING BOARD[193F]

CHAPTER 1

ORGANIZATION AND ADMINISTRATION

- 1.1(543D) Description
- 1.2(543D) Administrative authority
- 1.3(543D) Annual meeting
- 1.4(543D) Other meetings
- 1.5(543D) Executive officer's duties
- 1.6(543D) Records, filings, and requests for public information
- 1.7(543D) Adoption, amendment or repeal of administrative rules
- 1.8 to 1.16 Reserved
- 1.17(543D) Types of appraiser classifications
- 1.18(543D) Qualified state appraiser certifying agency
- 1.19(543D) May 1, 2018, criteria
- 1.20(543D) Application and work product deadlines
- 1.21(543D) National criminal history check
- 1.22(272C,543D) Process for board review of eligibility

CHAPTER 2

DEFINITIONS

- 2.1(543D) Applicability

CHAPTER 3

GENERAL PROVISIONS FOR EXAMINATIONS

- 3.1 Reserved
- 3.2(543D) Examinations
- 3.3(543D) Conduct of applicant
- 3.4(543D) Application for certification

CHAPTER 4

ASSOCIATE REAL PROPERTY APPRAISER

- 4.1(543D) Qualifications to register as an associate appraiser
- 4.2(543D) Supervision of associate appraisers
- 4.3(543D) Renewal of associate appraiser registration
- 4.4(543D) Progress toward certification as a certified residential appraiser or certified general appraiser
- 4.5(543D) Applying for certification as a certified residential appraiser or certified general appraiser
- 4.6(272C,543D) Reinstating or reactivating an associate registration

CHAPTER 5

CERTIFIED RESIDENTIAL REAL PROPERTY APPRAISER

- 5.1(543D) General
- 5.2(543D) Education
- 5.3(543D) Examination
- 5.4(543D) Supervised experience required for initial certification
- 5.5(543D) Demonstration of experience
- 5.6(543D) Work product review
- 5.7(543D) Upgrade to a certified general real property appraiser

CHAPTER 6

CERTIFIED GENERAL REAL PROPERTY APPRAISER

- 6.1(543D) General
- 6.2(543D) Education
- 6.3(543D) Examination
- 6.4(543D) Supervised experience required for initial certification
- 6.5(543D) Demonstration of experience
- 6.6(543D) Work product review
- 6.7(543D) Background check

CHAPTER 7

DISCIPLINARY ACTIONS AGAINST CERTIFIED AND ASSOCIATE APPRAISERS

- 7.1(17A,272C,543D) Disciplinary authority
- 7.2(543D) Standards of practice
- 7.3(17A,272C,543D) Grounds for discipline

CHAPTER 8

INVESTIGATIONS AND DISCIPLINARY PROCEDURES

- 8.1(272C,543D) Disciplinary action
- 8.2(17A,272C,543D) Initiation of disciplinary investigations
- 8.3(272C,543D) Sources of information
- 8.4(17A,272C,543D) Conflict of interest
- 8.5(272C,543D) Complaints
- 8.6(272C,543D) Case numbers
- 8.7(272C,543D,546) Confidentiality of complaint and investigative information
- 8.8(17A,272C,543D) Investigation procedures
- 8.9(17A,272C,543D) Informal discussion
- 8.10(272C,543D) Peer review committee (PRC)
- 8.11(17A,272C,543D) Closing complaint files
- 8.12(17A,272C,543D) Initiation of disciplinary proceedings
- 8.13(17A,272C,543D) Disciplinary contested case procedures
- 8.14(543D) Decisions
- 8.15(272C,543D) Mitigating and aggravating factors
- 8.16(272C,543D) Voluntary surrender
- 8.17(272C,543D) Reinstatement

CHAPTER 9

RENEWAL, EXPIRATION AND REINSTATEMENT OF CERTIFICATES AND REGISTRATIONS, AND INACTIVE STATUS

- 9.1(272C,543D) Biennial renewal
- 9.2(272C,543D) Notices
- 9.3(272C,543D) Renewal procedures
- 9.4(272C,543D) Failure to renew
- 9.5(272C,543D) Inactive status
- 9.6(272C,543D) Property of the board

CHAPTER 10

RECIPROCITY

- 10.1(543D) Nonresident certification by reciprocity
- 10.2(543D) Nonresident temporary practice

CHAPTER 11
CONTINUING EDUCATION

- 11.1(272C,543D) Definitions
- 11.2(272C,543D) Continuing education requirements
- 11.3 Reserved
- 11.4(272C,543D) Minimum program qualifications
- 11.5(272C,543D) Standards for provider and program approval
- 11.6(272C,543D) Acceptable distance education courses
- 11.7(272C,543D) Applications for approval of programs
- 11.8(272C,543D) Waiver of application fees
- 11.9(272C,543D) Authority to approve education
- 11.10(272C,543D) Appraiser request for preapproval of continuing education programs
- 11.11(272C,543D) Appraiser request for postapproval of continuing education program
- 11.12(272C,543D) Review of provider or program
- 11.13(272C,543D) Hearings

CHAPTER 12
FEES

- 12.1(543D) Required fees
- 12.2(543D) Prorating of registration fees
- 12.3(543D) Federal registry fee

CHAPTERS 13 and 14
Reserved

CHAPTER 15
SUPERVISOR RESPONSIBILITIES

- 15.1(543D) Description
- 15.2(543D) Supervisory appraiser responsibilities
- 15.3(543D) Requirements for a supervisory appraiser
- 15.4(543D) Restrictions

CHAPTER 16
ENFORCEMENT PROCEEDINGS AGAINST NONLICENSEES

- 16.1(543D) Civil penalties against nonlicensees
- 16.2(543D) Grounds for imposing civil penalties
- 16.3(543D) Investigations
- 16.4(543D) Notice of intent to impose civil penalties
- 16.5(543D) Request for hearing
- 16.6(543D) Factors to consider
- 16.7(543D) Enforcement options

CHAPTER 17
SUPERINTENDENT SUPERVISION STANDARDS AND PROCEDURES

- 17.1(543D) Superintendent supervision standards
- 17.2(543D) Procedures for superintendent supervision

CHAPTER 18
WAIVERS AND VARIANCES FROM RULES

- 18.1(17A,543D) Definitions
- 18.2(17A,543D) Scope of chapter
- 18.3(17A,543D) Applicability
- 18.4(17A,543D) Criteria for waiver or variance
- 18.5(17A,543D) Filing of petition

18.6(17A,543D)	Content of petition
18.7(17A,543D)	Additional information
18.8(17A,543D)	Notice
18.9(17A,543D)	Hearing procedures
18.10(17A,543D)	Ruling
18.11(17A)	Interim rulings
18.12(17A,543D)	Public availability
18.13(17A,543D)	Summary reports
18.14(17A,543D)	Cancellation of a waiver
18.15(17A,543D)	Violations
18.16(17A,543D)	Defense
18.17(17A,543D)	Judicial review

CHAPTER 19 INVESTIGATORY SUBPOENAS

19.1(17A,272C,543D)	Investigatory subpoena authority
19.2(17A,272C,543D)	Investigatory subpoena procedures

CHAPTER 20 CONTESTED CASES

20.1(17A,543D)	Definitions
20.2(17A,543D)	Scope and applicability of the Iowa Rules of Civil Procedure
20.3(17A,272C)	Commencement of a contested case and probable cause
20.4(17A,272C)	Informal settlement
20.5(17A)	Statement of charges
20.6(17A,272C)	Notice of hearing
20.7(13,272C)	Legal representation
20.8(17A)	Requests for contested case proceeding
20.9(17A,272C)	Form of answer
20.10(17A,272C)	Presiding officer
20.11(17A)	Time requirements
20.12(17A)	Waiver of procedures
20.13(17A,272C)	Telephone and electronic proceedings
20.14(17A)	Disqualification
20.15(17A)	Consolidation—severance
20.16(17A)	Amendments
20.17(17A)	Service and filing of pleadings and other papers
20.18(17A)	Discovery
20.19(17A,272C)	Issuance of subpoenas in a contested case
20.20(17A)	Motions
20.21(17A,272C)	Prehearing conference and disclosures
20.22(17A)	Continuances
20.23(17A)	Withdrawals
20.24(17A)	Intervention
20.25(17A,272C)	Hearings
20.26(17A)	Evidence
20.27(17A)	Default
20.28(17A)	Ex parte communication
20.29(17A)	Recording costs
20.30(17A,272C)	Final decisions, publication and client notification
20.31(17A)	Interlocutory appeals
20.32(17A)	Appeals and review

- 20.33(17A) Applications for rehearing
- 20.34(17A) Stays of board actions
- 20.35(17A) No factual dispute contested cases
- 20.36(17A) Emergency adjudicative proceedings
- 20.37(17A,272C) Judicial review
- 20.38(17A,272C) Reinstatement
- 20.39(546,543D,272C) Hearing on license denial
- 20.40(546,543D,272C) Denial of application to renew license
- 20.41(543D,272C) Recovery of hearing fees and expenses
- 20.42(543D,272C) Settlement after notice of hearing

CHAPTER 21

DENIAL OF ISSUANCE OR RENEWAL, SUSPENSION, OR REVOCATION OF LICENSE FOR NONPAYMENT OF CHILD SUPPORT, STUDENT LOAN, OR STATE DEBT

- 21.1(252J) Nonpayment of child support
- 21.2(261) Nonpayment of student loan
- 21.3(272D) Nonpayment of state debt

CHAPTER 22

PETITION FOR RULE MAKING

- 22.1(17A) Petition for rule making
- 22.2(17A) Briefs
- 22.3(17A) Inquiries
- 22.4(17A) Board consideration

CHAPTER 23

DECLARATORY ORDERS

- 23.1(17A) Petition for declaratory order
- 23.2(17A) Notice of petition
- 23.3(17A) Intervention
- 23.4(17A) Briefs
- 23.5(17A) Inquiries
- 23.6(17A) Service and filing of petitions and other papers
- 23.7(17A) Board consideration
- 23.8(17A) Action on petition
- 23.9(17A) Refusal to issue order
- 23.10(17A) Contents of declaratory order—effective date
- 23.11(17A) Copies of orders
- 23.12(17A) Effect of a declaratory order

CHAPTER 24

SALES AND LEASES OF GOODS AND SERVICES

- 24.1(68B) Selling or leasing of goods or services by members of the board

CHAPTER 25

PUBLIC RECORDS AND FAIR INFORMATION PRACTICES

- 25.1(17A,22) Definitions
- 25.2(17A,22) Statement of policy
- 25.3(17A,22) Requests for access to records
- 25.4(17A,22) Access to confidential records
- 25.5(17A,22) Requests for treatment of a record as a confidential record and its withholding from examination

- 25.6(17A,22) Procedure by which additions, dissents, or objections may be entered into certain records
- 25.7(17A,22) Consent to disclosure by the subject of a confidential record
- 25.8(17A,22) Disclosures without the consent of the subject
- 25.9(17A,22) Routine use
- 25.10(17A,22) Consensual disclosure of confidential records
- 25.11(17A,22,546) Release to subject
- 25.12(17A,22) Availability of records
- 25.13(17A,22) Personally identifiable information
- 25.14(22) Other groups of records
- 25.15(17A,22) Data processing systems
- 25.16(17A,22) Applicability
- 25.17(17A,22) Notice to suppliers of information