

**EDUCATIONAL EXAMINERS BOARD[282]**

[Prior to 6/15/88, see Professional Teaching Practices Commission[640]]  
 [Prior to 5/16/90, see Professional Teaching Practices Commission[287]]

**CHAPTER 1****GENERAL**

- 1.1(272) Definition  
 1.2(272,17A) Organization and method of operation

**CHAPTER 2****PETITIONS FOR RULE MAKING**

(Uniform Rules)

- 2.1(17A) Petition for rule making  
 2.3(17A) Inquiries

**CHAPTER 3****DECLARATORY ORDERS**

(Uniform Rules)

- 3.1(17A) Petition for declaratory order  
 3.2(17A) Notice of petition  
 3.3(17A) Intervention  
 3.5(17A) Inquiries

**CHAPTER 4****AGENCY PROCEDURE FOR RULE MAKING**

(Uniform Rules)

- 4.3(17A) Public rule-making docket  
 4.4(17A) Notice of proposed rule making  
 4.5(17A) Public participation  
 4.6(17A) Regulatory analysis  
 4.11(17A) Concise statement of reasons  
 4.13(17A) Agency rule-making record

**CHAPTER 5****PUBLIC RECORDS AND FAIR INFORMATION PRACTICES**

(Uniform Rules)

- 5.1(22,272) Definitions  
 5.3(22,272) Request for access to records  
 5.6(22,272) Procedure by which additions, dissents, or objections may be entered into certain records  
 5.9(22,272) Disclosures without the consent of the subject  
 5.10(22,272) Routine use  
 5.11(272) Consensual disclosure of confidential records  
 5.12(272) Release to subject  
 5.13(272) Availability of records  
 5.14(272) Personally identifiable information  
 5.15(272) Other groups of records  
 5.16(272) Applicability

**CHAPTER 6****WAIVERS OR VARIANCES FROM ADMINISTRATIVE RULES**

- 6.1(17A) Definition  
 6.2(17A) Scope of chapter  
 6.3(17A) Applicability of chapter

6.4(17A)	Criteria for waiver or variance
6.5(17A)	Filing of petition
6.6(17A)	Content of petition
6.7(17A)	Additional information
6.8(17A)	Notice
6.9(17A)	Hearing procedures
6.10(17A)	Ruling
6.11(17A)	Public availability
6.12(17A)	Summary reports
6.13(17A)	Cancellation of a waiver
6.14(17A)	Violations
6.15(17A)	Defense
6.16(17A)	Judicial review

CHAPTER 7  
PROOF OF LEGAL PRESENCE

7.1(272)	Purpose
7.2(272)	Applicability
7.3(272)	Acceptable evidence

CHAPTER 8  
DEBTS TO STATE OR LOCAL GOVERNMENT—NONCOMPLIANCE

8.1(272D)	Issuance or renewal of a license—denial
8.2(272D)	Suspension or revocation of a license
8.3(17A,22,272D)	Sharing of information

CHAPTER 9  
STUDENT LOAN DEFAULT/NONCOMPLIANCE  
WITH AGREEMENT FOR PAYMENT OF OBLIGATION

9.1(261)	Issuance or renewal of a license—denial
9.2(261)	Suspension or revocation of a license
9.3(17A,22,261)	Sharing of information

CHAPTER 10  
CHILD SUPPORT NONCOMPLIANCE

10.1(272,252J)	Issuance or renewal of a license—denial
10.2(252J)	Suspension or revocation of a license
10.3(17A,22,252J)	Sharing of information

CHAPTER 11  
COMPLAINTS, INVESTIGATIONS,  
CONTESTED CASE HEARINGS

11.1(17A,272)	Scope and applicability
11.2(17A)	Definitions
11.3(17A,272)	Jurisdictional requirements
11.4(17A,272)	Complaint
11.5(272)	Investigation of complaints or license reports
11.6(272)	Ruling on the initial inquiry
11.7(17A,272)	Notice of hearing
11.8(17A,272)	Presiding officer
11.9(17A,272)	Waiver of procedures
11.10(17A,272)	Telephone proceedings
11.11(17A,272)	Disqualification

11.12(17A,272)	Consolidation—severance
11.13(17A,272)	Pleadings
11.14(17A,272)	Service and filing of pleadings and other papers
11.15(17A,272)	Discovery
11.16(17A,272)	Subpoenas
11.17(17A,272)	Motions
11.18(17A,272)	Prehearing conference
11.19(17A,272)	Continuances
11.20(17A,272)	Intervention
11.21(17A,272)	Hearing procedures
11.22(17A,272)	Evidence
11.23(17A,272)	Default
11.24(17A,272)	Ex parte communication
11.25(17A,272)	Recording costs
11.26(17A,272)	Interlocutory appeals
11.27(17A,272)	Final decision
11.28(17A,272)	Appeals and review
11.29(17A,272)	Applications for rehearing
11.30(17A,272)	Stays of board actions
11.31(17A,272)	No factual dispute contested cases
11.32(17A,272)	Emergency adjudicative proceedings
11.33(272)	Methods of discipline
11.34(272)	Reinstatement
11.35(272)	Application denial and appeal
11.36(272)	Denial of renewal application
11.37(272)	Mandatory reporting of contract nonrenewal or termination or resignation based on allegations of misconduct
11.38(256,272)	Reporting by department of education employees
11.39(272)	Denial of application during a pending professional practices case

## CHAPTER 12

### FEES

12.1(272)	Issuance of licenses and statements of professional recognition
12.2(272)	Fees for the renewal of licenses
12.3(272)	Evaluation fee
12.4(272)	Adding endorsements
12.5(272)	Duplicate licenses, authorizations, and statements of professional recognition
12.6(272)	Late fees
12.7(272)	Fees nonrefundable
12.8(272)	Portfolio review and evaluation fees
12.9(272)	Retention of incomplete applications

## CHAPTER 13

### ISSUANCE OF TEACHER LICENSES AND ENDORSEMENTS

13.1(272)	All applicants desiring Iowa licensure
13.2(272)	Applicants from recognized Iowa institutions
13.3(272)	Applicants from non-Iowa institutions
13.4(272)	Applicants from foreign institutions
13.5(272)	Teacher licenses
13.6(272)	Specific requirements for an initial license
13.7(272)	Specific requirements for a standard license
13.8(272)	Specific requirements for a master educator's license

13.9(272)	Teacher intern license
13.10(272)	Specific requirements for a Class A license
13.11(272)	Specific requirements for a Class B license
13.12 and 13.13	Reserved
13.14(272)	Specific requirements for a Class E license
13.15(272)	Specific requirements for a Class G license
13.16(272)	Specific requirements for a substitute teacher's license
13.17(272)	Specific requirements for exchange licenses
13.18(272)	General requirements for an original teaching subject area endorsement
13.19 and 13.20	Reserved
13.21(272)	Human relations requirements for practitioner licensure
13.22(272)	Development of human relations components
13.23 to 13.25	Reserved
13.26(272)	Requirements for elementary endorsements
13.27(272)	Requirements for middle school endorsements
13.28(272)	Minimum content requirements for teaching endorsements
13.29(272)	Adding, removing or reinstating a teaching endorsement
13.30(272)	Licenses—issue dates, corrections, duplicates, and fraud

#### CHAPTER 14

##### SPECIAL EDUCATION ENDORSEMENTS

14.1(272)	Special education teaching endorsements
14.2(272)	Specific requirements

#### CHAPTER 15

##### SPECIAL EDUCATION SUPPORT PERSONNEL AUTHORIZATIONS

15.1(272)	Authorizations requiring a license
15.2(272)	Special education consultant
15.3(272)	Itinerant hospital services or home services teacher
15.4(272)	Special education media specialist
15.5(272)	Supervisor of special education—instructional
15.6(272)	Work experience coordinator
15.7(272)	Other special education practitioner endorsements

#### CHAPTER 16

##### STATEMENTS OF PROFESSIONAL RECOGNITION (SPR)

16.1(272)	Statement of professional recognition (SPR)
16.2(272)	School audiologist
16.3(272)	School nurse
16.4(272)	School occupational therapist
16.5(272)	School physical therapist
16.6(272)	School social worker
16.7(272)	Special education nurse
16.8(272)	Speech-language pathologist

#### CHAPTER 17

##### CAREER AND TECHNICAL ENDORSEMENTS AND LICENSES

17.1(272)	Requirements for secondary level (grades 7-12) license
17.2(272)	Requirements for the initial career and technical secondary license
17.3(272)	Requirements for the career and technical secondary license

## CHAPTER 18

## ISSUANCE OF ADMINISTRATOR LICENSES AND ENDORSEMENTS

- 18.1(272) All applicants desiring an Iowa administrator license
- 18.2(272) Applicants from recognized Iowa institutions
- 18.3 Reserved
- 18.4(272) General requirements for an administrator license
- 18.5(272) Specific requirements for a professional administrator license
- 18.6(272) Specific requirements for an administrator prepared out of state
- 18.7(272) Specific requirements for a Class A license
- 18.8(272) Specific requirements for a Class B license
- 18.9(272) Area and grade levels of administrator endorsements
- 18.10(272) Superintendent/AEA administrator
- 18.11(272) Director of special education of an area education agency
- 18.12(272) Specific requirements for a Class E license
- 18.13 Reserved
- 18.14(272) Endorsements
- 18.15(272) Licenses—issue dates, corrections, duplicates, and fraud

## CHAPTER 19

## EVALUATOR ENDORSEMENT AND LICENSE

- 19.1(272) Evaluator endorsement and license
- 19.2(272) Initial evaluator endorsement
- 19.3(272) Evaluator endorsement
- 19.4(272) Applicants for administrator licensure
- 19.5(272) Evaluator license
- 19.6(272) Out-of-state applicants
- 19.7(272) Renewal of administrator licenses
- 19.8(272) Renewal of evaluator endorsement or license
- 19.9(272) Holder of permanent professional certificate
- 19.10(272) Licenses—issue dates, corrections, duplicates, and fraud

## CHAPTER 20

## RENEWALS

- 20.1(272) General renewal information
- 20.2(272) Renewal application forms
- 20.3(272) Renewal of licenses
- 20.4(272) Specific renewal requirements for the initial license
- 20.5(272) Specific renewal requirements for the standard license
- 20.6(272) Specific renewal requirements for a master educator license
- 20.7(272) Specific renewal requirements for a substitute license
- 20.8(272) Specific renewal requirements for the initial administrator license
- 20.9(272) Specific renewal requirements for an administrator license
- 20.10(272) Renewal requirements for a statement of professional recognition (SPR)
- 20.11(272) Audit of applications for license renewal
- 20.12(272) Appeal procedure
- 20.13(272) Licensure renewal programs

## CHAPTER 21

## CONVERSION INFORMATION

- 21.1(272) Classes of certificates
- 21.2(272) Conversion and renewal of life certificates
- 21.3(272) Conversion of term certificates issued prior to July 1, 1954

CHAPTER 22  
AUTHORIZATIONS

- 22.1(272) Coaching authorization
- 22.2(272) Substitute authorization
- 22.3(272) School business official authorization
- 22.4(272) Licenses—issue dates, corrections, duplicates, and fraud
- 22.5(272) Preliminary native language teaching authorization

CHAPTER 23  
BEHIND-THE-WHEEL DRIVING INSTRUCTOR AUTHORIZATION

- 23.1(272,321) Requirements
- 23.2(272,321) Validity
- 23.3(272,321) Approval of courses
- 23.4(272,321) Application process
- 23.5(272,321) Renewal
- 23.6(272,321) Revocation and suspension

CHAPTER 24  
PARAEDUCATOR CERTIFICATES

- 24.1(272) Paraeducator certificates
- 24.2(272) Approved paraeducator certificate programs
- 24.3(272) Prekindergarten through grade 12 paraeducator generalist certificate
- 24.4(272) Paraeducator area of concentration
- 24.5(272) Prekindergarten through grade 12 advanced paraeducator certificate
- 24.6(272) Renewal requirements
- 24.7(272) Issue date on original certificate
- 24.8(272) Validity
- 24.9(272) Certificate application fee

CHAPTER 25  
CODE OF PROFESSIONAL CONDUCT AND ETHICS

- 25.1(272) Scope of standards
- 25.2(272) Definitions
- 25.3(272) Standards of professional conduct and ethics

CHAPTER 26  
CODE OF RIGHTS AND RESPONSIBILITIES

- 26.1(272) Purpose
- 26.2(272) Rights
- 26.3(272) Responsibilities

CHAPTER 27  
ISSUANCE OF PROFESSIONAL SERVICE LICENSES

- 27.1(272) Professional service license
- 27.2(272) Requirements for a professional service license
- 27.3(272) Specific requirements for professional service license endorsements
- 27.4(272) Specific renewal requirements for the initial professional service license
- 27.5(272) Specific renewal requirements for the standard professional service license
- 27.6(272) Specific requirements for a Class B license
- 27.7(272) Timely renewal