

IOWA FINANCE AUTHORITY[265]

[Prior to 7/26/85, Housing Finance Authority[495]]
 [Prior to 4/3/91, Iowa Finance Authority[524]]

CHAPTER 1**GENERAL**

- 1.1(16) Purpose
- 1.2(16) Mission
- 1.3(16) Organization, programs and operations
- 1.4(16) Location where the public may submit requests or obtain information
- 1.5(16) Forms

CHAPTER 2**LOAN PROGRAMS****GENERAL PROVISIONS**

- 2.1(16) Administrative agents

TERMS AND CONDITIONS

- 2.2(16) Interest and fees
- 2.3 Reserved
- 2.4(16) Loan conditions
- 2.5(16) Security for loans
- 2.6(16) Types of loans
- 2.7(16) Delinquency and foreclosure
- 2.8(16) Application processing
- 2.9(16) Mortgage purchase or loans to lenders for existing, newly built single-family or multifamily housing—general information
- 2.10(16) Assumption of mortgages

CHAPTER 3**MULTIFAMILY HOUSING****DIVISION I****MULTIFAMILY LOAN PROGRAM**

- 3.1(16) Purpose
- 3.2(16) Available funds
- 3.3(16) Intent of the authority
- 3.4(16) Application procedure
- 3.5(16) Program guidelines
- 3.6(16) Multifamily loan program for preservation of affordable housing
- 3.7(16) Multifamily loan program for low-income housing tax credits
- 3.8(16) Multifamily loan program for workforce housing loan assistance
- 3.9(16) Multifamily loan program for substantial rehabilitation of nonrestricted projects
- 3.10(16) Authority analysis of applications
- 3.11(16) Discretion of authority board
- 3.12(16) Closing/advance of funds
- 3.13 to 3.19 Reserved

DIVISION II**PREDEVELOPMENT LOAN FUND**

- 3.20(16) Purpose
- 3.21(16) Available funds
- 3.22(16) Intent of the authority
- 3.23(16) Application procedure

- 3.24(16) Fund guidelines
- 3.25(16) Authority analysis of applications
- 3.26(16) Discretion of authority board
- 3.27(16) Closing/advance of funds
- 3.28 to 3.30 Reserved

DIVISION III
GAP FINANCING FUND

- 3.31(16) Purpose
- 3.32(16) Intent of the authority
- 3.33(16) Application procedure
- 3.34(16) Fund guidelines
- 3.35(16) Authority analysis of applications
- 3.36(16) Discretion of authority board
- 3.37(16) Closing/advance of funds

CHAPTER 4
GENERAL REVENUE BOND PROCEDURES

- 4.1(16) Revenue bonds authorized
- 4.2(16) Participating lenders
- 4.3(16) Procedures for project sponsors
- 4.4(16) Authority review
- 4.5(16) Public hearing and approval
- 4.6(16) Procedures following bond issuance
- 4.7(16) Right to audit

CHAPTER 5
SMALL BUSINESS LOAN PROGRAM

PART I
GENERAL

- 5.1(16) Program description
- 5.2(16) Waiver
- 5.3(16) Urban revitalization
- 5.4 to 5.9 Reserved

PART II
DEFINITIONS

- 5.10(16) Definitions
- 5.11 to 5.19 Reserved

PART III
LOAN CRITERIA AND DOCUMENTATION

- 5.20(16) Application
- 5.21(16) Public benefit
- 5.22(16) Loan criteria
- 5.23(16) Good character

CHAPTER 6
GROUP HOME FACILITIES LOAN PROGRAM

PART I
GENERAL

- 6.1(16) Program description
- 6.2(16) Waiver
- 6.3 to 6.9 Reserved

PART II
DEFINITIONS

- 6.10(16) Definitions
6.11 to 6.19 Reserved

PART III
LOAN CRITERIA AND DOCUMENTATION

- 6.20(16) Application
6.21(16) Public benefit
6.22(16) Eligibility

CHAPTER 7
CONTESTED CASES

- 7.1(17A) Scope and applicability
7.2(17A) Definitions
7.3(17A) Time requirements
7.4(17A) Requests for contested case proceeding
7.5(17A) Notice of hearing
7.6(17A) Presiding officer
7.7(17A) Waiver of procedures
7.8(17A) Telephone or video proceedings
7.9(17A) Disqualification
7.10(17A) Consolidation—severance
7.11(17A) Pleadings
7.12(17A) Service and filing of pleadings and other papers
7.13(17A) Discovery
7.14(17A) Subpoenas
7.15(17A) Motions
7.16(17A) Prehearing conference
7.17(17A) Continuances
7.18(17A) Withdrawals
7.19(17A) Intervention
7.20(17A) Hearing procedures
7.21(17A) Evidence
7.22(17A) Default
7.23(17A) Ex parte communication
7.24(17A) Recording costs
7.25(17A) Interlocutory appeals
7.26(17A) Posthearing procedures and orders
7.27(17A) Appeals and review
7.28(17A) Applications for rehearing
7.29(17A) Stays of authority actions
7.30(17A) No factual dispute contested cases
7.31(17A) Emergency adjudicative proceedings
7.32(17A,16) Informal procedure prior to hearing

CHAPTER 8
PRIVATE ACTIVITY BOND ALLOCATION

- 8.1(7C) General
8.2(7C) Forms
8.3(7C) Formula for allocation
8.4(7C) Application for allocation
8.5(7C) Certification of allocation
8.6(7C) State ceiling carryforwards

| | |
|----------|--------------------------------------|
| 8.7(7C) | Expiration dates |
| 8.8(7C) | Resubmission of expired allocations |
| 8.9(7C) | Use by political subdivisions |
| 8.10(7C) | Application and allocation fees |
| 8.11(7C) | Supplemental cap allocation for 2008 |

CHAPTER 9
TITLE GUARANTY DIVISION

| | |
|---------------|--|
| 9.1(16) | Definitions |
| 9.2(16) | Purpose |
| 9.3(16) | Mission |
| 9.4(16) | Organization |
| 9.5(16) | Location where public may obtain information |
| 9.6(16) | Title guaranty program |
| 9.7(16) | Waiver of up-to-date title plant requirement |
| 9.8(16) | Title guaranty contracts, forms, manual, and staff supplements |
| 9.9(16) | Mortgage release certificate |
| 9.10(16) | Rates |
| 9.11(16) | Claims |
| 9.12(16) | Rules of construction |
| 9.13(16) | Seal |
| 9.14 and 9.15 | Reserved |
| 9.16(16) | Forms, endorsements, and manuals |
| 9.17(16) | Application for waiver of participation requirements |
| 9.18(16) | Rates |
| 9.19(16) | Charges |

CHAPTER 10
MORTGAGE CREDIT CERTIFICATES

| | |
|----------|-----------------------|
| 10.1(16) | General |
| 10.2(16) | Participating lenders |
| 10.3(16) | Eligible borrowers |
| 10.4(16) | MCC procedures |

CHAPTER 11
IOWA MAIN STREET LOAN PROGRAM

| | |
|----------|--------------------------|
| 11.1(16) | Program description |
| 11.2(16) | Waiver |
| 11.3(16) | Main street loan program |
| 11.4(16) | Definitions |
| 11.5(16) | Application |
| 11.6(16) | Public benefit |
| 11.7(16) | Loan criteria |

CHAPTER 12
LOW-INCOME HOUSING TAX CREDITS

| | |
|----------|----------------------------------|
| 12.1(16) | Qualified allocation plan |
| 12.2(16) | Location of copies of the plan |
| 12.3(16) | Compliance manual |
| 12.4(16) | Location of copies of the manual |

CHAPTER 13
PUBLIC RECORDS AND FAIR INFORMATION PRACTICES
(Uniform Rules)

- 13.1(17A,22) Definitions
- 13.3(17A,22) Requests for access to records
- 13.4(17A,22) Access to confidential records
- 13.6(17A,22) Procedure by which additions, dissents, or objections may be entered into certain records
- 13.9(17A,22) Availability of records

CHAPTER 14
Reserved

CHAPTER 15
PURCHASING

- 15.1(16) Applicability of competitive bidding
- 15.2(16) Methods of obtaining bids or proposals used by the authority
- 15.3(16) Items purchased through the department of administrative services
- 15.4(16) Posting solicitations
- 15.5(16) Contract purchases
- 15.6(16) Blanket purchase agreements
- 15.7(16) Bids and proposals to conform to specifications
- 15.8(16) Time of delivery
- 15.9(16) Cash discounts
- 15.10(16) Ties
- 15.11(16) Time of submission
- 15.12(16) Modification or withdrawal of bids
- 15.13(16) Financial security
- 15.14(16) Rejection of bids and proposals
- 15.15(16) Vendor appeals

CHAPTER 16
DECLARATORY ORDERS

- 16.1(17A) Petition for declaratory order
- 16.2(17A) Notice of petition
- 16.3(17A) Intervention
- 16.4(17A) Briefs
- 16.5(17A) Inquiries
- 16.6(17A) Service and filing of petitions and other papers
- 16.7(17A) Consideration
- 16.8(17A) Action on petition
- 16.9(17A) Refusal to issue order
- 16.10(17A) Contents of declaratory order—effective date
- 16.11(17A) Copies of orders
- 16.12(17A) Effect of a declaratory order

CHAPTER 17
PROCEDURE FOR RULE MAKING

- 17.1(17A) Applicability
- 17.2(17A) Advice on possible rules before notice of proposed rule adoption
- 17.3(17A) Public rule-making docket
- 17.4(17A) Notice of proposed rule making
- 17.5(17A) Public participation

| | |
|---------------|--|
| 17.6(17A) | Regulatory analysis |
| 17.7(17A,25B) | Fiscal impact statement |
| 17.8(17A) | Time and manner of rule adoption |
| 17.9(17A) | Variance between adopted rule and published notice of proposed rule adoption |
| 17.10(17A) | Exemptions from public rule-making procedures |
| 17.11(17A) | Concise statement of reasons |
| 17.12(17A) | Contents, style, and form of rule |
| 17.13(17A) | Authority rule-making record |
| 17.14(17A) | Filing of rules |
| 17.15(17A) | Effectiveness of rules prior to publication |
| 17.16(17A) | General statements of policy |
| 17.17(17A) | Review by authority of rules |

CHAPTER 18

WAIVERS AND VARIANCES FROM ADMINISTRATIVE RULES

| | |
|---------------|---------------------------------|
| 18.1(17A,16) | Definitions |
| 18.2(17A,16) | Scope |
| 18.3(17A,16) | Applicability of chapter |
| 18.4(17A,16) | Criteria for waiver or variance |
| 18.5(17A,16) | Filing of petition |
| 18.6(17A,16) | Content of petition |
| 18.7(17A,16) | Additional information |
| 18.8(17A,16) | Notice |
| 18.9(17A,16) | Hearing procedures |
| 18.10(17A,16) | Ruling |
| 18.11(17A,16) | Public availability |
| 18.12(17A,16) | Summary reports |
| 18.13(17A,16) | Voiding or cancellation |
| 18.14(17A,16) | Violations |
| 18.15(17A,16) | Defense |
| 18.16(17A,16) | Judicial review |

CHAPTER 19

STATE HOUSING TRUST FUND

| | |
|----------|---------------------------------|
| 19.1(16) | Trust fund allocation plans |
| 19.2(16) | Location of copies of the plans |

CHAPTER 20

SENIOR LIVING REVOLVING LOAN PROGRAM

| | |
|----------|------------------------------------|
| 20.1(16) | Purpose |
| 20.2(16) | Priority of loan awards |
| 20.3(16) | Application process |
| 20.4(16) | Program guidelines |
| 20.5(16) | Authority analysis of applications |
| 20.6(16) | Discretion of authority board |
| 20.7(16) | Closing/advance of funds |

CHAPTER 21

HOME AND COMMUNITY-BASED SERVICES REVOLVING LOAN PROGRAM

| | |
|----------|-------------------------|
| 21.1(16) | Purpose |
| 21.2(16) | Available funds |
| 21.3(16) | Intent of the authority |
| 21.4(16) | Application procedure |

- 21.5(16) Program guidelines
- 21.6(16) Authority analysis of applications
- 21.7(16) Discretion of authority board
- 21.8(16) Closing/advance of funds

CHAPTER 22

IOWA AFTERCARE SERVICES RENT SUBSIDY PROGRAM

- 22.1(16,PL106-169) Purpose
- 22.2(16,PL106-169) Definitions
- 22.3(16,PL106-169) Eligibility requirements for direct rent subsidy
- 22.4(16,PL106-169) Application for direct rent subsidy
- 22.5(16,PL106-169) Amount of rent subsidy
- 22.6(16,PL106-169) Redetermination of direct rent subsidy eligibility
- 22.7(16,PL106-169) Termination of rent subsidy payments
- 22.8(16,PL106-169) Eligibility requirements for transitional apartment subsidy
- 22.9(16,PL106-169) Application for transitional apartment subsidy
- 22.10(16,PL106-169) Amount of transitional apartment subsidy
- 22.11(16,PL106-169) Redetermination of transitional apartment subsidy eligibility
- 22.12(16,PL106-169) Termination of transitional apartment subsidy payments
- 22.13(16,PL106-169) Fraudulent practices relating to the aftercare rent subsidy program
- 22.14(16,PL106-169) Appeals

CHAPTER 23

TRANSITIONAL HOUSING REVOLVING LOAN PROGRAM

- 23.1(16) Purpose
- 23.2(16) Priority of loan awards
- 23.3(16) Application process
- 23.4(16) Program guidelines
- 23.5(16) Authority analysis of applications
- 23.6(16) Discretion of authority board
- 23.7(16) Closing/advance of funds

CHAPTER 24

HOME AND COMMUNITY-BASED SERVICES RENT SUBSIDY PROGRAM

- 24.1(16) Purpose
- 24.2(16) Definitions
- 24.3(16) Eligibility requirements
- 24.4(16) Application
- 24.5(16) Amount of rent subsidy
- 24.6(16) Redetermination of eligibility
- 24.7(16) Termination of rent subsidy payments
- 24.8(16) Fraudulent practices relating to the rent subsidy program
- 24.9(16) Appeals

CHAPTER 25

Reserved

CHAPTER 26

WATER POLLUTION CONTROL WORKS AND DRINKING WATER FACILITIES FINANCING

- 26.1(16) Statutory authority
- 26.2(16) Purpose
- 26.3(16) Definitions

- 26.4(16) Project funding
- 26.5(16) WPCSRF/DWSRF infrastructure construction loans
- 26.6(16) Planning and design loans
- 26.7(16) Disadvantaged community status
- 26.8(16) WPCSRF nonpoint source set-aside loan programs
- 26.9(16) Termination and rectification of disputes

CHAPTER 27

MILITARY SERVICE MEMBER HOME OWNERSHIP ASSISTANCE PROGRAM

- 27.1(16) Purpose
- 27.2(16) Definitions
- 27.3(16) Application procedure and determination of eligibility
- 27.4(16) MHOA award
- 27.5(16) Income, purchase price and qualified mortgage

CHAPTER 28

WASTEWATER TREATMENT FINANCIAL ASSISTANCE PROGRAM

- 28.1(81GA,HF2782) Overview
- 28.2(81GA,HF2782) Definitions
- 28.3(81GA,HF2782) Project funding
- 28.4(81GA,HF2782) Termination; rectification of deficiencies; disputes

CHAPTER 29

JUMP-START HOUSING ASSISTANCE PROGRAM

- 29.1(16) Purpose
- 29.2(16) Definitions
- 29.3(16) Grants to local government participants
- 29.4 Reserved
- 29.5(16) Eligible uses
- 29.6(16) Loan terms
- 29.7(16) Financial assistance subject to availability of funding
- 29.8(16) Funds allocated pursuant to 2009 Iowa Acts, House File 64, division I

CHAPTER 30

QUALIFIED MIDWESTERN DISASTER AREA BOND ALLOCATION

- 30.1(16) General
- 30.2(16) Forms
- 30.3(16) Eligibility for allocation
- 30.4(16) Allocation limit and Iowa department of economic development set-aside
- 30.5(16) Application for allocation
- 30.6(16) Certification of allocation
- 30.7(16) Expiration of allocations
- 30.8(16) Resubmission of expired allocations
- 30.9(16) Application and allocation fees

CHAPTER 31

COUNCIL ON HOMELESSNESS

- 31.1(16) Organization
- 31.2(16) Duties of the council

CHAPTER 32

IOWA JOBS PROGRAM

- 32.1(16) Purpose
- 32.2(16) Definitions

- 32.3(16) Allocation of funds
- 32.4(16) Local infrastructure competitive grant program
- 32.5(16) Noncompetitive grants
- 32.6(16) General grant conditions
- 32.7(16) Calculation of jobs created
- 32.8(16) Grant awards
- 32.9(16) Administration of awards

CHAPTER 33

WATER QUALITY FINANCIAL ASSISTANCE PROGRAM

- 33.1(16,83GA,SF376) Overview
- 33.2(16,83GA,SF376) Definitions
- 33.3(16,83GA,SF376) Small community assistance fund
- 33.4(16,83GA,SF376) Large community assistance fund
- 33.5(16,83GA,SF376) Project priority
- 33.6(16,83GA,SF376) Project funding
- 33.7(16,83GA,SF376) Termination and rectification of disputes

CHAPTER 34

Reserved

CHAPTER 35

AFFORDABLE HOUSING ASSISTANCE GRANT FUND

- 35.1(16) Affordable housing assistance grant fund allocation plan
- 35.2(16) Location of copies of the plan

CHAPTER 36

PUBLIC SERVICE SHELTER GRANT FUND

- 36.1(16,83GA,SF376) Public service shelter grant fund allocation plan
- 36.2(16,83GA,SF376) Location of copies of the plan

CHAPTER 37

RECOVERY ZONE BOND ALLOCATION

- 37.1(16) General
- 37.2(16) Forms
- 37.3(16) Notice from the authority to issuers
- 37.4(16) Notice from issuers to the authority
- 37.5(16) Waiver of RZ bonding authority
- 37.6(16) Application for allocation of recaptured or waived RZ bond authority
- 37.7(16) Allocations
- 37.8(16) Certification of allocation
- 37.9(16) Expiration of allocations
- 37.10(16) Resubmission of expired allocations
- 37.11(16) Application and allocation fees

CHAPTER 38

IOWA JOBS II PROGRAM

- 38.1(16) Purpose
- 38.2(16) Definitions
- 38.3(16) Allocation of funds
- 38.4(16) Iowa jobs II program
- 38.5(16) General grant conditions
- 38.6(16) Calculation of jobs created

- 38.7(16) Grant awards
- 38.8(16) Administration of awards

CHAPTER 39

HOME INVESTMENT PARTNERSHIPS PROGRAM

- 39.1(16) Purpose
- 39.2(16) Definitions
- 39.3(16) Eligible applicants
- 39.4(16) Eligible activities and forms of assistance
- 39.5(16) Application procedure
- 39.6(16) Application requirements
- 39.7(16) Application review criteria
- 39.8(16) Allocation of funds
- 39.9(16) Administration of awards

CHAPTER 40

IOWANS HELPING IOWANS HOUSING ASSISTANCE PROGRAM

- 40.1(16) Purpose
- 40.2(16) Definitions
- 40.3(16) Grants to local government participants
- 40.4 Reserved
- 40.5(16) Eligible uses
- 40.6(16) Loan terms
- 40.7(16) Financial assistance subject to availability of funding

CHAPTER 41

SHELTER ASSISTANCE FUND

- 41.1(16) Purpose
- 41.2(16) Definitions
- 41.3(16) Eligible applicants
- 41.4(16) Eligible activities
- 41.5(16) Ineligible activities
- 41.6(16) Application procedures
- 41.7(16) Application review process
- 41.8(16) Matching requirement
- 41.9(16) Funding awards
- 41.10(16) Restrictions placed on recipients and subrecipients
- 41.11(16) Compliance with applicable federal and state laws and regulations
- 41.12(16) Administration

CHAPTER 42

EMERGENCY SOLUTIONS GRANT PROGRAM

- 42.1(16) Purpose
- 42.2(16) Definitions
- 42.3(16) Eligible applicants
- 42.4(16) Eligible activities
- 42.5(16) Ineligible activities
- 42.6(16) Application procedures
- 42.7(16) Application review process
- 42.8(16) Matching requirement
- 42.9(16) Funding awards
- 42.10(16) Restrictions placed on recipients and subrecipients

- 42.11(16) Compliance with applicable federal and state laws and regulations
- 42.12(16) Administration

CHAPTER 43

COMMUNITY HOUSING AND SERVICES FOR PERSONS WITH DISABILITIES
REVOLVING LOAN PROGRAM

- 43.1(16) Purpose
- 43.2(16) Definitions
- 43.3(16) Award of loan funds
- 43.4(16) Application process
- 43.5(16) Program guidelines
- 43.6(16) Authority analysis of applications
- 43.7(16) Discretion of authority board
- 43.8(16) Closing/advance of funds