

**HISTORICAL DIVISION[223]**

[Prior to 5/31/89, see Historical Department[490]  
created under the “umbrella” of the Department of Cultural Affairs[221] by Iowa Code section 303.1]

TITLE I  
*GENERAL SOCIETY PROCEDURES*

CHAPTER 1  
DESCRIPTION OF ORGANIZATION

1.1(303)	Purpose
1.2(17A,303)	Definitions
1.3(303)	Mission statement
1.4(303)	Organization
1.5(303)	Facilities management
1.6(303)	Board of trustees
1.7(303)	Gifts, bequests, endowments
1.8(303)	Public and private grants and donations
1.9(303)	Sale of mementos

CHAPTER 2  
Reserved

CHAPTER 3  
PUBLIC RECORDS AND FAIR INFORMATION PRACTICES

3.1(17A,22)	Definitions
3.2(17A,22)	Statement of policy and scope
3.3(17A,22)	Request for access to records
3.4(17A,22)	Access to confidential records
3.5(17A,22)	Requests for treatment of a record as a confidential record and its withholding from examination
3.6(17A,22)	Procedure by which additions, dissents, or objections may be entered into certain records
3.7(17A,22)	Consent to disclosure by the subject of a confidential record
3.8(17A,22)	Notice to suppliers of information
3.9(17A,22)	Availability of records
3.10(17A,22)	Determination of rights of access to records

CHAPTER 4  
AGENCY PROCEDURE FOR RULE MAKING  
(Uniform Rules)

4.4(17A)	Notice of proposed rule making
4.5(17A)	Public participation
4.6(17A)	Regulatory flexibility analysis
4.10(17A)	Exemptions from public rule-making procedures
4.11(17A)	Concise statement of reasons
4.13(17A)	Agency rule-making record

CHAPTER 5  
PETITIONS FOR RULE MAKING  
(Uniform Rules)

5.1(17A)	Petition for rule making
5.3(17A)	Inquiries

CHAPTER 6  
DECLARATORY RULINGS  
(Uniform Rules)

- 6.1(17A) Petition for declaratory ruling
- 6.3(17A) Inquiries

CHAPTERS 7 to 9  
Reserved

TITLE II  
Reserved

CHAPTERS 10 to 12  
Reserved

TITLE III  
*HISTORICAL SOCIETY—  
GENERAL POLICIES*

CHAPTER 13  
COLLECTIONS POLICIES

- 13.1(303) Purpose
- 13.2(303) Definitions
- 13.3(303) Location
- 13.4(303) Management of collections
- 13.5(303) Acquisition
- 13.6(303) Deaccession
- 13.7(303) Documentation and care
- 13.8(303) Lending
- 13.9(303) Access and disclosure

CHAPTER 14  
EXHIBITIONS POLICIES

- 14.1(303) Purpose
- 14.2(303) Location
- 14.3(303) Collections principles and practices
- 14.4(303) Conservation principles and practices
- 14.5(303) Education principles and practices
- 14.6(303) Professional museum principles and practices

CHAPTER 15  
PUBLICATION POLICIES AND SERVICES

- 15.1(303) Purpose
- 15.2(303) Iowa Heritage Illustrated
- 15.3(303) Annals of Iowa
- 15.4(303) Goldfinch
- 15.5(303) Iowa Historian
- 15.6(303) Books and monographs
- 15.7(303) Back issues and reprints

CHAPTERS 16 to 20  
Reserved

TITLE IV  
*PUBLIC ACCESS PROCEDURES*

CHAPTER 21  
MEMBERSHIP IN THE SOCIETY

- 21.1(303) Function
- 21.2(303) Fees
- 21.3(303) Awards

CHAPTER 22  
HISTORICAL LIBRARY AND STATE ARCHIVES PUBLIC ACCESS POLICIES AND SERVICES

- 22.1(303) Purpose
- 22.2(303) Definitions
- 22.3(303) Location
- 22.4(303) Availability of materials
- 22.5(303) Reading room policies
- 22.6(603) Copy services

CHAPTER 23  
HISTORICAL MARKERS PROGRAM

- 23.1(303) Purpose
- 23.2(303) Categories of historical markers
- 23.3(303) Selection of historical markers
- 23.4(303) Appeals

CHAPTERS 24 to 34  
Reserved

TITLE V  
*HISTORIC PRESERVATION PROGRAMS*

CHAPTER 35  
ADMINISTRATION

- 35.1(303) Purpose
- 35.2(303) Definitions
- 35.3(303) Organization of programs
- 35.4(303) Eligibility
- 35.5(303) Contracts and grants
- 35.6(303) Advisory committees
- 35.7(303) Grants available
- 35.8(303) Reporting and audit requirements

CHAPTER 36  
CERTIFIED LOCAL GOVERNMENT PROGRAM

- 36.1(303) Purpose
- 36.2(303) Regulations
- 36.3(303) Criteria for certification
- 36.4(303) Procedure for certification
- 36.5(303) Funding of certified local governments
- 36.6(303) Other program services

CHAPTER 37  
INVESTMENT TAX CREDIT PROGRAM

- 37.1(303) Purpose
- 37.2(303) Regulations
- 37.3(303) Eligibility
- 37.4(303) Certification of historic structures
- 37.5(303) Review and evaluation
- 37.6(303) Certification of completion of work

CHAPTER 38  
NATIONAL REGISTER OF HISTORIC PLACES

- 38.1(303) Purpose
- 38.2(303) Regulations
- 38.3(303) Nomination procedure
- 38.4(303) Review of nominations
- 38.5(303) Delisting of properties

CHAPTER 39  
EDUCATION PROGRAM

- 39.1(303) Purpose
- 39.2(303) Regulations
- 39.3(303) Procedure

CHAPTER 40  
PRESERVATION PARTNERSHIP PROGRAM

- 40.1(303) Purpose
- 40.2(303) Regulations
- 40.3(303) Application procedure and selection

CHAPTER 41  
SURVEY AND REGISTRATION OF CULTURAL RESOURCES PROGRAM

- 41.1(303) Purpose
- 41.2(303) Regulations
- 41.3(303) Survey selection
- 41.4(303) Survey funding
- 41.5(303) Conduct of the surveys
- 41.6(303) Availability of survey information
- 41.7(303) Confidentiality of archaeological site information

CHAPTER 42  
REVIEW AND COMPLIANCE PROGRAM

- 42.1(303) Purpose
- 42.2(303) Regulations
- 42.3(303) Procedures

CHAPTER 43  
TECHNICAL ASSISTANCE PROGRAM

- 43.1(303) Purpose
- 43.2(303) Regulations
- 43.3(303) Services

## CHAPTER 44

## STATE REGISTER OF HISTORIC PLACES PROGRAM

- 44.1(303) Purpose
- 44.2(303) Regulations and procedures

## CHAPTER 45

Reserved

## CHAPTER 46

## MAIN STREET LINKED INVESTMENTS LOAN PROGRAM

- 46.1(12) Program administered

## CHAPTER 47

## HISTORIC PROPERTY REHABILITATION TAX EXEMPTION

- 47.1(303) Purpose
- 47.2(303) Definitions
- 47.3(303) Program administration
- 47.4(303) Eligibility
- 47.5(303) Application for exemption procedure
- 47.6(303) Review and approval standards for applications for certification
- 47.7(303) Appeals

## CHAPTER 48

HISTORIC PRESERVATION AND CULTURAL AND  
ENTERTAINMENT DISTRICT TAX CREDITS

- 48.1(303,404A) Purpose
- 48.2(303,404A) Definitions
- 48.3(303,404A) Eligible properties
- 48.4(303,404A) Qualified and nonqualified rehabilitation costs
- 48.5(303,404A) Rehabilitation cost limits and amount of credit
- 48.6(303,404A) Application and review process
- 48.7(303,404A) Funding queues
- 48.8(303,404A) Sequencing of applications for review
- 48.9(303,404A) Reserved tax credits
- 48.10(303,404A) Project commencement
- 48.11(303,404A) Abandonment of tax credit reservation
- 48.12(303,404A) Submission deadline
- 48.13(303,404A) Transfer of tax credit certificate
- 48.14(303,404A) Redemption of tax credit certificate
- 48.15(303,404A) Tax credits in excess of tax liability
- 48.16(303,404A) Application processing fees
- 48.17(303,404A) Appeals

TITLE VI  
GRANT PROGRAMS

## CHAPTER 49

## HISTORICAL RESOURCE DEVELOPMENT PROGRAM GRANTS

- 49.1(303) Purpose
- 49.2(303) Definitions
- 49.3(303) Funding policies
- 49.4(303) Record keeping and retention
- 49.5(303) Appeals

CHAPTER 50

HISTORIC SITE PRESERVATION GRANT PROGRAM

- 50.1(303) Purpose
- 50.2(303) Definitions
- 50.3(303) Application procedures
- 50.4(303) Project review and selection
- 50.5(303) Application rating system
- 50.6(303) Grant administration
- 50.7(303) Informal appeals
- 50.8(303) Emergency grants