

# PROFESSIONAL LICENSING AND REGULATION BUREAU[193]

Created by 1986 Iowa Acts, chapter 1245, under the "umbrella" of the Department of Commerce[181]; renamed in 2006 Iowa Acts, House File 2521, section 52

## CHAPTER 1 ORGANIZATION AND OPERATION

- 1.1(546) Purpose of chapter 1
- 1.2(546) Scope of rules
- 1.3(546) Definitions
- 1.4(546) Purpose of the bureau
- 1.5(546) Offices and communications
- 1.6(546) Responsibilities of the boards
- 1.7(546) Responsibilities of the administrator
- 1.8(546) Custodian of records, filings, and requests for public information
- 1.9(272C,542,542B,543B,543D,544A,544B,544C) Newsletter

## CHAPTER 2 ALLOCATION OF DISCIPLINARY FEES AND COSTS

- 2.1(272C) Allocation of disciplinary fees and costs

## CHAPTER 3 VENDOR APPEALS

- 3.1(546) Purpose
- 3.2(546) Vendor appeals
- 3.3(546) Procedures for vendor appeals
- 3.4(546) Procedures for board referral to an administrative law judge

## CHAPTER 4 SOCIAL SECURITY NUMBERS AND PROOF OF LEGAL PRESENCE

- 4.1(546) Purpose
- 4.2(546) Applicability
- 4.3(546) Acceptable evidence
- 4.4(252J,261,272D,546) Social security number disclosure

## CHAPTER 5 WAIVERS AND VARIANCES FROM RULES

- 5.1(17A,546) Definitions
- 5.2(17A,546) Scope of chapter
- 5.3(17A,546) Applicability
- 5.4(17A,546) Criteria for waiver or variance
- 5.5(17A,546) Filing of petition
- 5.6(17A,546) Content of petition
- 5.7(17A,546) Additional information
- 5.8(17A,546) Notice
- 5.9(17A,546) Hearing procedures
- 5.10(17A,546) Ruling
- 5.11(17A,546) Public availability
- 5.12(17A,546) Summary reports
- 5.13(17A,546) Cancellation of a waiver
- 5.14(17A,546) Violations
- 5.15(17A,546) Defense
- 5.16(17A,546) Judicial review

CHAPTER 6  
INVESTIGATORY SUBPOENAS

- 6.1(17A,272C,542,542B,543B,543D,544A,544B,544C) Investigatory subpoena authority  
6.2(17A,272C,542,542B,543B,543D,544A,544B,544C) Investigatory subpoena procedures

CHAPTER 7  
CONTESTED CASES

- 7.1(17A,542,542B,543B,543D,544A,544B,544C) Definitions  
7.2(17A,542,542B,543B,543D,544A,544B,544C,546) Scope and applicability  
7.3(17A,272C) Probable cause  
7.4(17A,272C) Informal settlement  
7.5(17A) Statement of charges  
7.6(17A,272C) Notice of hearing  
7.7(13,272C) Legal representation  
7.8(17A) Requests for contested case proceeding  
7.9(17A,272C) Form of answer  
7.10(17A,272C) Presiding officer  
7.11(17A) Time requirements  
7.12(17A) Waiver of procedures  
7.13(17A,272C) Telephone and electronic proceedings  
7.14(17A) Disqualification  
7.15(17A) Consolidation—severance  
7.16(17A) Amendments  
7.17(17A) Service and filing of pleadings and other papers  
7.18(17A) Discovery  
7.19(17A,272C) Issuance of subpoenas in a contested case  
7.20(17A) Motions  
7.21(17A,272C) Prehearing conference  
7.22(17A) Continuances  
7.23(17A) Withdrawals  
7.24(17A) Intervention  
7.25(17A,272C) Hearings  
7.26(17A) Evidence  
7.27(17A) Default  
7.28(17A) Ex parte communication  
7.29(17A) Recording costs  
7.30(17A,272C) Final decisions, publication and client notification  
7.31(17A) Interlocutory appeals  
7.32(17A) Appeals and review  
7.33(17A) Applications for rehearing  
7.34(17A) Stays of board actions  
7.35(17A) No factual dispute contested cases  
7.36(17A) Emergency adjudicative proceedings  
7.37(17A,272C) Judicial review  
7.38(17A,272C) Reinstatement  
7.39(546,272C) Hearing on license denial  
7.40(546,272C) Denial of application to renew license  
7.41(546,272C) Recovery of hearing fees and expenses  
7.42(546,272C) Settlement after notice of hearing  
7.43(252J) Suspension or revocation of a license upon receipt of certificate of noncompliance—child support

- 7.44(261) Suspension or revocation of license upon receipt of a certificate of noncompliance—student loan
- 7.45(272D) Suspension or revocation of a license upon receipt of certificate of noncompliance—state debt

## CHAPTER 8

DENIAL OF ISSUANCE OR RENEWAL OF LICENSE FOR  
NONPAYMENT OF CHILD SUPPORT, STUDENT LOAN, OR STATE DEBT

- 8.1(252J) Nonpayment of child support
- 8.2(261) Nonpayment of student loan
- 8.3(272D) Nonpayment of state debt

## CHAPTER 9

## PETITION FOR RULE MAKING

- 9.1(17A) Petition for rule making
- 9.2(17A) Briefs
- 9.3(17A) Inquiries
- 9.4(17A) Board consideration

## CHAPTER 10

## DECLARATORY ORDERS

- 10.1(17A) Petition for declaratory order
- 10.2(17A) Notice of petition
- 10.3(17A) Intervention
- 10.4(17A) Briefs
- 10.5(17A) Inquiries
- 10.6(17A) Service and filing of petitions and other papers
- 10.7(17A) Board consideration
- 10.8(17A) Action on petition
- 10.9(17A) Refusal to issue order
- 10.10(17A) Contents of declaratory order—effective date
- 10.11(17A) Copies of orders
- 10.12(17A) Effect of a declaratory order

## CHAPTER 11

## SALES AND LEASES OF GOODS AND SERVICES

- 11.1(68B) Selling or leasing of goods or services by members of the department of commerce examining boards

## CHAPTER 12

## IMPAIRED LICENSEE REVIEW COMMITTEES

- 12.1(272C) Impaired licensee review committee

## CHAPTER 13

## PUBLIC RECORDS AND FAIR INFORMATION PRACTICES

- 13.1(17A,22) Definitions
- 13.2(17A,22) Statement of policy
- 13.3(17A,22) Requests for access to records
- 13.4(17A,22) Access to confidential records
- 13.5(17A,22) Requests for treatment of a record as a confidential record and its withholding from examination
- 13.6(17A,22) Procedure by which additions, dissents, or objections may be entered into certain records
- 13.7(17A,22) Consent to disclosure by the subject of a confidential record

13.8(17A,22)	Disclosures without the consent of the subject
13.9(17A,22)	Routine use
13.10(17A,22)	Consensual disclosure of confidential records
13.11(17A,22)	Release to subject
13.12(17A,22)	Availability of records
13.13(17A,22)	Personally identifiable information
13.14(22)	Other groups of records
13.15(17A,22)	Data processing systems
13.16(17A,22)	Applicability
13.17(17A,22)	Notice to suppliers of information