

## **CORRECTIONS DEPARTMENT[201]**

Rules transferred from Social Services Department[770] to Department of Corrections[291];  
see 1983 Iowa Acts, chapter 96. Rules transferred from agency number [291] to [201] to conform with  
the 1986 reorganization numbering scheme in general, IAC Supp. 3/20/91.

Note: Iowa Code chapter 246 renumbered as chapter 904 and 247 renumbered as chapter 913 in 1993 Iowa Code.

### TITLE I

#### *GENERAL DEPARTMENTAL PROCEDURES*

#### CHAPTER 1

##### DEPARTMENTAL ORGANIZATION AND PROCEDURES

- |          |   |
|----------|---|
| 1.1(904) | Title I definitions   |
| 1.2(904) | Mission and function  |
| 1.3(904) | Offices   |
| 1.4(904) | Internet Web site   |
| 1.5(904) | Method by which and location where the public may obtain information or make submissions or reports |
| 1.6(904) | Board of corrections  |
| 1.7(904) | Director  |
| 1.8(904) | Organization of the department  |

#### CHAPTERS 2 to 4

Reserved

#### CHAPTER 5

##### PUBLIC RECORDS AND FAIR INFORMATION PRACTICES

(Uniform Rules)

- |              |  |
|--------------|--|
| 5.1(17A,22)  | Definitions  |
| 5.2(17A,22)  | Statement of policy  |
| 5.3(17A,22)  | Requests for access to records   |
| 5.5(17A,22)  | Requests for treatment of a record as a confidential record and its withholding from examination                       |
| 5.6(17A,22)  | Procedure by which additions, dissents, or objections may be entered into certain records                              |
| 5.9(17A,22)  | Disclosures without the consent of the subject   |
| 5.10(17A,22) | Routine use  |
| 5.11(17A,22) | Consensual disclosure of confidential records  |
| 5.12(17A,22) | Release to subject   |
| 5.13(17A,22) | Availability of records  |
| 5.14(17A,22) | Personally identifiable information  |
| 5.15(17A,22) | Other groups of records available for public inspection — policies and procedures (excluding security) meeting minutes |
| 5.16(17A,22) | Applicability  |

#### CHAPTER 6

Reserved

#### CHAPTER 7

##### WAIVERS AND VARIANCES

- |          |                                 |
|----------|---------------------------------|
| 7.1(904) | Definition                      |
| 7.2(904) | Scope of chapter                |
| 7.3(904) | Applicability                   |
| 7.4(904) | Criteria for waiver or variance |
| 7.5(904) | Filing of petition              |
| 7.6(904) | Content of petition             |

7.7(904)	Additional information
7.8(904)	Notice
7.9(904)	Hearing procedures
7.10(904)	Ruling
7.11(904)	Public availability
7.12(904)	Summary reports
7.13(904)	Cancellation of a waiver
7.14(904)	Violations
7.15(904)	Defense
7.16(904)	Judicial review
7.17(904)	Sample petition for waiver

CHAPTERS 8 and 9  
Reserved

CHAPTER 10  
RULE MAKING

10.1(17A,904)	Commencement of rule making
10.2(17A)	Exemption from rule making
10.3(17A)	Copies of proposed rules
10.4(17A)	Oral presentations
10.5(17A)	Conferences or consultation
10.6(17A,904)	Adoption
10.7(17A)	Statement of reasons
10.8(17A)	Petition for rule making

CHAPTER 11  
DECLARATORY RULINGS

11.1(17A)	General
11.2(17A)	Petition for declaratory rulings
11.3(17A)	Procedure after petition is filed

CHAPTER 12  
CONTESTED CASES

12.1(17A)	Notice of noncompliance
12.2(17A)	Informal settlement
12.3(17A)	The right to request hearing
12.4(17A)	Order for hearing
12.5(17A)	Notice of hearing
12.6(17A)	Form of answer
12.7(17A)	Continuances
12.8(17A)	Prehearing conference
12.9(17A)	Appearance
12.10(17A)	Subpoena powers
12.11(17A)	Refusal to obey subpoena
12.12(17A)	Failure of a respondent to appear
12.13(17A)	Record of proceedings
12.14(17A)	Hearings
12.15(17A)	Order of proceedings
12.16(17A)	Rules of evidence—documentary evidence—official notice
12.17(17A)	Proposed decision
12.18(17A)	Notification of proposed decision
12.19(17A)	Review of proposed decision—procedures and requirements

12.20(246)	Motion for rehearing
12.21(17A)	Final decision
12.22(17A)	Judicial review and appeal
12.23(17A)	Ex parte communications—bias
12.24(17A)	Emergency action

## CHAPTERS 13 to 19

Reserved

TITLE II  
*INSTITUTIONS*

## CHAPTER 20

## INSTITUTIONS ADMINISTRATION

20.1(904)	Application of rules
20.2(904)	Title II definitions
20.3(904)	Visits to offenders
20.4(904)	Mail
20.5(904)	Money orders, cashier's checks, and electronic funds transfers for offenders
20.6(904)	Publications
20.7(904)	Interviews and statements
20.8(904)	Guests of institution
20.9(904)	Donations
20.10	Reserved
20.11(904,910)	Restitution
20.12(904)	Furloughs
20.13(904)	Board of parole interviews
20.14(80A)	Offender transportation
20.15(910A)	Victim notification
20.16	Reserved
20.17(904)	Institutional community placement
20.18(904)	Violator/shock probation programs
20.19	Reserved
20.20(904)	Offender telephone commissions

## CHAPTERS 21 to 36

Reserved

## CHAPTER 37

## IOWA STATE INDUSTRIES

37.1(904)	Mission and function
37.2(904)	Sale of products
37.3(904)	Catalogs
37.4(904)	Offices
37.5(904)	Obtaining information from or reporting information to Iowa state industries
37.6(904)	Internet Web site
37.7(904)	Procurement of goods and services
37.8(904)	Prison industries advisory board
37.9(904)	Private sector employment projects
37.10(904)	Utilization of offender labor in construction and maintenance projects

## CHAPTER 38

## SEX OFFENDER MANAGEMENT AND TREATMENT

- 38.1(692A,903B) Application of rules
- 38.2(692A,903B) Electronic monitoring
- 38.3 Reserved
- 38.4(903B) Hormonal intervention therapy

## CHAPTER 39

Reserved

## TITLE III

*COMMUNITY-BASED CORRECTIONS*

## CHAPTER 40

## COMMUNITY-BASED CORRECTIONS ADMINISTRATION

- 40.1(905) Title III definitions
- 40.2(905) Accreditation
- 40.3(904) Investigations
- 40.4(905) District board of directors
- 40.5(905) District director

## CHAPTER 41

## PRECONVICTION SERVICE

- 41.1(811,905) Pretrial services
- 41.2(901,905) Presentence investigation

## CHAPTER 42

## PROBATION SERVICES

- 42.1(907,908,910) Probation

## CHAPTER 43

## RESIDENTIAL FACILITIES

- 43.1(905,907,908,910) Residential facilities

## CHAPTER 44

## WORK RELEASE

- 44.1(904) Administration
- 44.2(904) Provision of services
- 44.3(910) Restitution
- 44.4(904) Resident finances
- 44.5(904) Furloughs
- 44.6(904) Violations
- 44.7(904) Discharge
- 44.8(904) Federal contracts for work release
- 44.9(904,910) Home work release

## CHAPTER 45

## PAROLE

- 45.1(906) Administration
- 45.2(906) Conditions of parole
- 45.3(910) Restitution
- 45.4(908) Violations
- 45.5(906) Voluntary return to institution
- 45.6(906) Discharge from parole
- 45.7(905) Supervision enrollment fees

## CHAPTER 46

Reserved

## CHAPTER 47

## OWI PROGRAMS

- 47.1(904) OWI facilities
- 47.2(904) Movement of offenders
- 47.3(904) Fiscal
- 47.4(904) Program structure

## CHAPTERS 48 and 49

Reserved

## TITLE IV

*JAIL INSPECTION STANDARDS*

## CHAPTER 50

## JAIL FACILITIES

- 50.1(356,356A) Definitions
- 50.2(356,356A) General provisions
- 50.3(356,356A) Inspection and compliance
- 50.4(356,356A) Physical plant—general
- 50.5(356,356A) Physical requirements for existing facilities
- 50.6(356,356A) Physical requirements for new and remodeled facilities—after June 30, 1984
- 50.7(356,356A) Physical requirements for new and remodeled facilities—after September 12, 2001
- 50.8(356,356A) Physical requirements for new and remodeled facilities—after December 28, 2005
- 50.9(356,356A) Fire safety and emergency evacuation
- 50.10(356,356A) Minimum standards for jail personnel
- 50.11(356,356A) Training for jail personnel
- 50.12(356,356A) Standard operating procedures manual
- 50.13(356,356A) Admission/classification and security
- 50.14(356,356A) Cleanliness and hygiene
- 50.15(356,356A) Medical services
- 50.16(356,356A) General food service requirements
- 50.17(356,356A) In-house food services
- 50.18(356,356A) Prisoner activities
- 50.19(356,356A) Communication
- 50.20(356,356A) Access to the courts
- 50.21(356,356A) Discipline and grievance procedures
- 50.22(356,356A) Records
- 50.23(356,356A) Alternative jail facilities
- 50.24(356,356A) Nonsecure holds for juveniles
- 50.25(356,356A) Direct supervision jails

## CHAPTER 51

## TEMPORARY HOLDING FACILITIES

- 51.1(356,356A) Definitions
- 51.2(356,356A) General provisions
- 51.3(356,356A) Inspection and compliance
- 51.4(356,356A) Physical plant—general
- 51.5(356,356A) Physical requirements for existing facilities
- 51.6(356,356A) Physical requirements for new or remodeled facilities—after June 30, 1984
- 51.7(356,356A) Physical requirements for new or remodeled facilities—after September 12, 2001
- 51.8(356,356A) Fire safety and emergency evacuation

- 51.9(356,356A) Minimum standards for facility personnel
- 51.10(356,356A) Training for facility personnel
- 51.11(356,356A) Standard operating procedures manual
- 51.12(356,356A) Cleanliness and hygiene
- 51.13(356,356A) Medical services
- 51.14(356,356A) General food service requirements
- 51.15(356,356A) In-house food services
- 51.16(356,356A) Communication
- 51.17(356,356A) Access to the courts
- 51.18(356,356A) Discipline and grievance procedures
- 51.19(356,356A) Records
- 51.20(356,356A) Nonsecure holds for juveniles