## **REGENTS BOARD[681]**

[Prior to 4/20/88, Regents, Board of [720]]

## CHAPTER 1

## ADMISSION RULES COMMON TO THE THREE STATE UNIVERSITIES

- 1.1(262) Admission of undergraduate students directly from high school
- 1.2(262) Admission of undergraduate students by transfer from other colleges
- 1.3(262) Transfer credit practices
- 1.4(262) Classification of residents and nonresidents for admission, tuition, and fee purposes
- 1.5(262) Registration and transcripts—general
- 1.6(262) College-bound program
- 1.7(262) Application fees

## CHAPTER 2

## SUPPLEMENTAL SPECIFIC RULES FOR EACH INSTITUTION

## UNIVERSITY OF IOWA

- 2.1(262) Formal application for admission
- 2.2 Reserved
- 2.3(262) College of business administration
- 2.4(262) College of dentistry
- 2.5(262) College of engineering
- 2.6(262) Graduate college
- 2.7(262) College of law
- 2.8(262) College of medicine
- 2.9(262) College of nursing
- 2.10(262) College of pharmacy
- 2.11(262) College of liberal arts
- 2.12(262) College of education
- 2.13 to 2.24 Reserved

#### IOWA STATE UNIVERSITY OF SCIENCE AND TECHNOLOGY

- 2.25(262) Undergraduate students
- 2.26(262) College of veterinary medicine
- 2.27(262) Graduate college
- 2.28 to 2.34 Reserved

## UNIVERSITY OF NORTHERN IOWA

- 2.35(262) Admission policies for undergraduate students
- 2.36 Reserved
- 2.37(262) Teaching curricula
- 2.38(262) Admission requirements for graduate students

## CHAPTER 3 PERSONNEL ADMINISTRATION

## ORGANIZATION AND ADMINISTRATION

- 3.1(8A) Creation and purpose
- 3.2(8A) Covered employees
- 3.3(8A) Administration
- 3.4 to 3.13 Reserved

#### DEFINITIONS

- 3.14(8A) Definitions
- 3.15 to 3.24 Reserved

	CLASSIFICATION	
3.25(8A)	Preparation and maintenance of the classification plan	
3.26(8A)	Administration of the classification plan	
3.27 to 3.36	Reserved	
2.27(0.1)	COMPENSATION PLAN	
3.37(8A)	Preparation, content and adoption of the pay plan	
3.38(8A)	Review and revision of the pay plan	
3.39(8A)	Administration of the pay plan	
3.40 to 3.49	Reserved	
	APPLICATION AND EXAMINATION	
3.50(8A)	Applications	
3.51(8A)	Examinations	
3.52(8A)	Character of examinations	
3.53 and 3.54	Reserved	
3.55(8A)	Rejection or disqualification of applicants	
3.56 to 3.66	Reserved	
5.50 10 5.00		
2 (5(0.1))	CERTIFICATION AND SELECTION	
3.67(8A)	Eligibility lists	
3.68(8A)	Personnel requisitions	
3.69(8A)	Certification from eligibility lists	
3.70(8A)	Selection of employees	
3.71 to 3.80	Reserved	
	APPOINTMENTS AND PROBATION	
3.81(8A)	Appointments	
3.82(8A)	Temporary appointments	
3.83	Reserved	
3.84(8A)	Trainee, apprentice, or career development appointment	
3.85(8A)	Project appointment	
3.86	Reserved	
	Permanent appointments	
3.87(8A) 3.88	Reserved	
3.89(8A)	Reinstatement	
3.90(8A)	Probationary period	
3.91 to 3.100	Reserved	
	PROMOTIONS, DEMOTIONS, TRANSFERS AND TERMINATIONS	
3.101(8A)	Promotions	
3.102(8A)	Transfers	
3.103(8A)	Demotion (voluntary)	
3.104(8A)	Terminations	
3.105 to 3.114	Reserved	
	DISCIPLINARY ACTIONS	
3.115(8A)	Causes for disciplinary action	
3.116(8A)	Disciplinary actions	
	Reserved	
3.117 to 3.126	1/19/11/20	
	GRIEVANCES AND APPEALS	
3.127(8A)	Reviews of position classification	
3.128(8A)	Appeals on application, examination and certification procedures	
3.129(8A)	Grievances	
3.130 to 3.139	Reserved	

VACATIONS AND LEAVES OF ABSENCE

- 3.140(8A)Attendance3.141(8A)Vacations
- 3.142(8A) Holidays
- 3.143(8A) Sick leave
- 3.144(8A) Military leave
- 3.145(8A) Family leave
- 3.146(8A) Court and jury service
- 3.147(8A) Voting leave
- 3.148(8A) Emergency and funeral leave
- 3.149(8A) Leave of absence without pay
- 3.150(8A) Election leave
- 3.151(8A) Disaster service volunteer leave

## CHAPTER 4

## TRAFFIC AND PARKING AT UNIVERSITIES

## UNIVERSITY OF IOWA

4.1(262)	Purpose
4.2(262)	Definitions
4.3(262)	General traffic
4.4(262)	Registration
4.5(262)	Parking facilities
4.6(262)	Parking privileges
4.7(262)	Violations
4.8(262)	Administration of rules
4.9 to 4.24	Reserved
4.7 10 4.24	Reserved
	IOWA STATE UNIVERSITY OF SCIENCE AND TECHNOLOGY
4.25(262)	Purpose
4.26(262)	Definitions
4.27(262)	General traffic
4.28(262)	Registration
4.29(262)	Parking facilities
4.30(262)	Parking privileges
4.31(262)	Violations
4.32(262)	Administration of rules
4.33 to 4.65	Reserved
	UNIVERSITY OF NORTHERN IOWA
4.66(262)	Purpose
4.67(262)	Definitions
4.68(262)	Registration
4.69(262)	Parking facilities
4.70(262)	Parking privileges
4.71(262)	Violations
4.72(262)	Effect of rules
4.73(262)	Administration of rules

## CHAPTER 5 STATE HYGIENIC LABORATORY

#### GENERAL REGULATIONS

- 5.1(263) Scope of services
- 5.2(263) Specimens examined
- 5.3(263) Charges

# CHAPTER 6

## Reserved

## CHAPTER 7

# EQUAL EMPLOYMENT OPPORTUNITY, AFFIRMATIVE ACTION, AND TARGETED SMALL BUSINESS

- 7.1(262) Equal opportunity policy
- 7.2(262) Equal employment opportunity
- 7.3(262) Employment services
- 7.4(262) State educational, counseling, and training programs
- 7.5(262) State services and facilities
- 7.6(262) Contract compliance
- 7.7(73GA,ch315) Targeted small business

## CHAPTER 8

## PURCHASING

8.1(262)	Procurement policy
8.2(262)	Special considerations
8.3	Reserved
8.4(262)	Insurance purchases
8.5	Reserved
8.6(262)	Capital procedures
8.7(262)	Insurance deductions
0 0(2(2))	Coloritor of functional administra

- 8.8(262) Selection of financial advisors
- 8.9(68B,262) Prohibited interest in public contracts

#### CHAPTER 9

## POLICIES, PRACTICES AND PROCEDURES

- 9.1(262) Uniform rules of personal conduct
- 9.2(262) Transfers
- 9.3(262) Alternate procedures when resources are not adequate
- 9.4(23A) Policy on competition with private enterprise
- 9.5(262) Policy on telecommunications
- 9.6(262) Notification to students on increases in tuition, fees, or charges
- 9.7(262) Distribution of docket information

## CHAPTER 10

## **RECORDS MANAGEMENT**

- 10.1(305) Records management
- 10.2(305) Records system
- 10.3(305) Public inspection

## CHAPTER 11

# BOARD OF REGENTS ORGANIZATION AND GENERAL RULES

11.1(262) Organization

## CHAPTER 12

## UNIVERSITY OF IOWA ORGANIZATION AND GENERAL RULES

- 12.1(262) Organization
- 12.2 to 12.5 Reserved
- 12.6(262) Forms
- 12.7(262) General rules
- 12.8(262) Contracting authority
- 12.9(262) Merit system employee grievances
- 12.10(262) Grievance procedure
- 12.11(262) Appeals

#### CHAPTER 13

## IOWA STATE UNIVERSITY OF SCIENCE AND TECHNOLOGY ORGANIZATION AND GENERAL RULES

- 13.1(262) Organization
- 13.2 to 13.5 Reserved
- 13.6(262) Forms
- 13.7 Reserved
- 13.8(262) Contracting authority
- 13.9(262) Lost and found
- 13.10(262) General priority on use of facilities
- 13.11(262) Access to facilities
- 13.12(262) When authorization is required for use of facilities open for general use
- 13.13(262) Display of noninstructional materials
- 13.14(262) General rules on use of grounds and facilities
- 13.15(262) Commercial uses
- 13.16(262) Conduct at public events
- 13.17(262) Regulation of smoking, alcohol and food and beverages
- 13.18(262) Livestock and pets
- 13.19(262) Authority to order persons off the campus

## CHAPTER 14

## THE UNIVERSITY OF NORTHERN IOWA

## ORGANIZATION AND GENERAL RULES

- 14.1(262) Organization
- 14.2(262) General rules

## CHAPTER 15

## IOWA BRAILLE AND SIGHT SAVING SCHOOL

## ORGANIZATION AND GENERAL RULES

- 15.1(262) Organization
- 15.2 to 15.5 Reserved
- 15.6(262) Forms
- 15.7(262) Contracting authority
- 15.8(262) General rules
- 15.9(262) Transportation reimbursement
- 15.10(262) Admission requirements

## CHAPTER 16 IOWA SCHOOL FOR THE DEAF ORGANIZATION AND GENERAL RULES

16.1(26	52)	Organization
10.1(20	, <u> </u>	orgunization

- 16.2 to 16.5 Reserved
- 16.6(262) Forms
- 16.7(262) Contracting authority
- 16.8(262) Transportation
- 16.9(262) General rules

## CHAPTER 17

## PUBLIC RECORDS AND

## FAIR INFORMATION PRACTICES

(Uniform Rules)

17.1(22)	Definitions
17.3(22)	Requests for access to records
17.6(22)	Procedure by which a subject may have additions, dissents, or objections entered into the record
17.7(22)	Consent to disclosure by the subject of a confidential record
17.9(22)	Disclosures without consent of the subject
17.10(22)	Routine use
17.11(22)	Consensual disclosure of confidential records
17.12(22)	Release to subject
17 12 (22)	

- 17.13(22)Availability of records
- 17.14(22) Personally identifiable information
- 17.15(22) Other groups of records
- 17.16(22) Applicability

## CHAPTER 18

#### DECLARATORY ORDERS

- 18.1(17A) Petition for declaratory order
- 18.2(17A) Assignment to regent institution
- 18.3(17A) Notice of petition
- 18.4(17A) Intervention
- 18.5(17A) Briefs
- 18.6(17A) Inquiries
- 18.7(17A) Service and filing of petitions and other papers
- 18.8(17A) Action on petition
- 18.9(17A) Refusal to issue order
- 18.10(17A) Contents of declaratory order—effective date
- 18.11(17A) Copies of orders
- 18.12(17A) Effect of a declaratory order

## CHAPTER 19

## PROCEDURE FOR RULE MAKING

- 19.1(17A) Applicability
- 19.2(17A) Advice on possible rules before notice of proposed rule adoption
- 19.3(17A) Public rule-making docket
- 19.4(17A) Notice of proposed rule making
- 19.5(17A) Public participation
- 19.6(17A) Regulatory analysis
- 19.7(17A,25B) Fiscal impact statement
- 19.8(17A) Time and manner of rule adoption

- 19.9(17A) Variance between adopted rule and published notice of proposed rule adoption
- 19.10(17A) Exemptions from public rule-making procedures
- 19.11(17A) Concise statement of reasons
- 19.12(17A) Contents, style, and form of rule
- 19.13(17A) Board of regents rule-making record
- 19.14(17A) Filing of rules
- 19.15(17A) Effectiveness of rules prior to publication
- 19.16(17A) General statements of policy
- 19.17(17A) Review of rules by board of regents
- 19.18(17A) Waiver or variance from rule

## CHAPTER 20

## CONTESTED CASES

20.1(17A)	Scope and applicability
20.2(17A)	Definitions
20.3(17A)	Time requirements
20.4(17A)	Requests for contested case proceeding
20.5(17A)	Notice of hearing
20.6(17A)	Presiding officer
20.7(17A)	Waiver of procedures
20.8(17A)	Telephone proceedings
20.9(17A)	Disqualification
20.10(17A)	Consolidation—severance
20.11(17A)	Pleadings
20.12(17A)	Service and filing of pleadings and other papers
20.13(17A)	Discovery
20.14(17A)	Subpoenas
20.15(17A)	Motions
20.16(17A)	Prehearing conference
20.17(17A)	Continuances
20.18(17A)	Withdrawals
20.19(17A)	Hearing procedures
20.20(17A)	Evidence
20.21(17A)	Default
20.22(17A)	Ex parte communication
20.23(17A)	Recording costs
20.24(17A)	Interlocutory appeals
20.25(17A)	Final decision
20.26(17A)	Appeals and review—actions by regent institution
20.27(17A)	Appeals to the board of regents
20.28(17A)	Applications for rehearing
20.29(17A)	Stays of board of regents actions
20.30(17A)	No factual dispute contested cases
20.31(17A)	Emergency adjudicative proceedings