

**ALCOHOLIC BEVERAGES DIVISION[185]**

Created within the Department of Commerce by 1986 Iowa Acts, Senate File 2175.  
Formerly Beer and Liquor Control Department[150]

CHAPTER 1  
ORGANIZATION AND OPERATION

- 1.1(123,17A) Purpose
- 1.2(123,17A) Scope and rules
- 1.3(123,17A) Duties of the division
- 1.4(123,17A) Organization
- 1.5(123,17A) Central offices
- 1.6(123,17A) Matters applicable to all proceedings

CHAPTER 2  
AGENCY PROCEDURE FOR RULE MAKING

- 2.1(17A) Applicability
- 2.2(17A) Advice on possible rules before notice of proposed rule adoption
- 2.3(17A) Public rule-making docket
- 2.4(17A) Notice of proposed rule making
- 2.5(17A) Public participation
- 2.6(17A) Regulatory analysis
- 2.7(17A,25B) Fiscal impact statement
- 2.8(17A) Time and manner of rule adoption
- 2.9(17A) Variance between adopted rule and published notice of proposed rule adoption
- 2.10(17A) Exemptions from public rule-making procedures
- 2.11(17A) Concise statement of reasons
- 2.12(17A) Contents, style, and form of rule
- 2.13(17A) Agency rule-making record
- 2.14(17A) Filing of rules
- 2.15(17A) Effectiveness of rules prior to publication
- 2.16(17A) General statements of policy
- 2.17(17A) Review by agency of rules

CHAPTER 3  
DECLARATORY ORDERS

- 3.1(17A) Petition for declaratory order
- 3.2(17A) Notice of petition
- 3.3(17A) Intervention
- 3.4(17A) Briefs
- 3.5(17A) Inquiries
- 3.6(17A) Service and filing of petitions and other papers
- 3.7(17A) Consideration
- 3.8(17A) Action on petition
- 3.9(17A) Refusal to issue order
- 3.10(17A) Contents of declaratory order—effective date
- 3.11(17A) Copies of orders
- 3.12(17A) Effect of a declaratory order

CHAPTER 4  
LIQUOR LICENSES—BEER PERMITS—WINE PERMITS

- 4.1(123) Definitions
- 4.2(123) General requirements

4.3(123)	Local ordinances permitted
4.4(123)	Licensed premises
4.5(123)	Mixed drinks or cocktails not for immediate consumption
4.6(123)	Filling and selling of beer in a container other than the original container
4.7(123)	Improper conduct
4.8(123)	Violation by agent, servant or employee
4.9(123)	Gambling evidence
4.10(123)	Filling and selling of mixed drinks or cocktails in a container other than the original container
4.11(123)	Filling and selling of wine and native wine in a container other than the original container
4.12(123)	Display of license, permit, or signs
4.13(123)	Outdoor service
4.14(123)	Revocation or suspension by local authority
4.15(123)	Suspension of liquor control license, wine permit, or beer permit
4.16(123)	Cancellation of beer permits—refunds
4.17(123)	Prohibited storage of alcoholic beverages and wine
4.18(123)	Transfer of license or permit to another location
4.19(123)	Execution and levy on alcoholic liquor, wine, and beer
4.20(123)	Liquor store checks accepted
4.21(123)	Where retailers must purchase wine
4.22(123)	Liquor on licensed premises
4.23(123)	Liquor on unlicensed places
4.24	Reserved
4.25(123)	Age requirements
4.26(123)	Timely filed status
4.27(123)	Effect of suspension
4.28(123)	Use of establishment during hours alcoholic liquor, wine, and beer cannot be consumed
4.29	Reserved
4.30(123)	Persons producing fuel alcohol
4.31(123)	Storage of beer
4.32(123)	Delivery of alcoholic liquor
4.33(123)	Delivery of beer and wine
4.34(123)	Determination of population
4.35(123)	Minors in licensed establishments
4.36(123)	Sale of alcoholic liquor and wine stock when licensee or permittee sells business
4.37(123)	Business as usual on election days
4.38(123)	Sunday sale of wine
4.39	Reserved
4.40(123)	Warehousing of beer and wine
4.41(123)	Vending machines to dispense alcoholic beverages prohibited

## CHAPTER 5

## LICENSE AND PERMIT DIVISION

5.1(123)	Manufacture and sale of native wine
5.2(123)	Annual production of a native distillery
5.3(123)	Licensed manufacturers and wholesalers
5.4(123)	Investigation before issuing license or permit
5.5	Reserved
5.6(123)	Living quarters permit
5.7(123)	Change of ownership of a licensed premises, new license or permit required

- 5.8(123) Dramshop liability insurance requirements  
 5.9(123) Surety bond requirements

CHAPTER 6  
 Reserved

CHAPTER 7

REPRESENTATIVES OF DISTILLERS, RECTIFIERS,  
 MANUFACTURERS, BREWERS AND VINTNERS

- 7.1(123) Alcoholic liquor sales to the division—registration of agents  
 7.2(123) Salespersons—prohibited practices—penalties  
 7.3(123) Purchases  
 7.4(123) Infraction of rules

CHAPTER 8

TRANSPORTATION AND WAREHOUSE

- 8.1(123) Transportation of alcoholic liquor  
 8.2(123) Rules and regulations as between shippers and this division

CHAPTER 9

PERSONAL IMPORTATION OF ALCOHOLIC LIQUOR, WINE, AND BEER

- 9.1(123) Tax liability  
 9.2(123) Personal importation in excess of the amounts provided—waiver

CHAPTER 10

CONTESTED CASES

- 10.1(17A) Scope and applicability  
 10.2(17A) Definitions  
 10.3(17A) Time requirements  
 10.4(123,17A) Statute of limitations  
 10.5(17A) Requests for a contested case proceeding  
 10.6(17A) Notice of hearing  
 10.7(17A) Presiding officer  
 10.8(17A) Waiver of procedures  
 10.9(17A) Telephone proceedings  
 10.10(17A) Disqualification  
 10.11(17A) Consolidation—severance  
 10.12(17A) Pleadings  
 10.13(17A) Service and filing of pleadings and other papers  
 10.14(17A) Discovery  
 10.15(17A) Subpoenas  
 10.16(17A) Motions  
 10.17(17A) Continuances  
 10.18(17A) Withdrawals  
 10.19(17A) Intervention  
 10.20(17A) Hearing procedures  
 10.21(17A) Evidence  
 10.22(17A) Default  
 10.23(17A) Ex parte communication  
 10.24(17A) Recording costs  
 10.25(17A) Interlocutory appeals  
 10.26(17A) Final decision  
 10.27(17A) Appeals and review

10.28(17A)	Applications for rehearing
10.29(17A)	Stays of agency actions
10.30(17A)	No factual dispute contested cases
10.31(17A)	Emergency adjudicative proceedings
10.32(17A)	Informal settlement

## CHAPTERS 11 to 13

Reserved

## CHAPTER 14

## PRIVATE WINE SALES

14.1(123)	Wine definition
14.2(123)	Bottle label requirements and registration
14.3	Reserved
14.4(123)	Price postings by all holders of vintner's certificates of compliance
14.5(123)	Price postings
14.6	Reserved
14.7(123)	Supplier discrimination

## CHAPTER 15

Reserved

## CHAPTER 16

## TRADE PRACTICES

16.1(123)	Definitions
16.2(123)	Product displays
16.3(123)	Retailer advertising utensils, consumer souvenirs, wearing apparel
16.4(123)	Wine lists
16.5(123)	Glassware
16.6(123)	Tapping accessories and coil cleaning service
16.7(123)	Tasting
16.8(123)	Sampling
16.9(123)	Trade spending
16.10(123)	Discounts prohibited
16.11(123)	Combination packaging
16.12(123)	Coupons
16.13(123)	Advertising
16.14(123)	Stocking and product rotation
16.15(123)	Sponsorships and special events
16.16(123)	Participation in seminars and retail association activities
16.17	Reserved
16.18(123)	Record keeping
16.19 to 16.39	Reserved
16.40(123)	Equipment, furnishings, fixtures
16.41	Reserved
16.42(123)	Free warehousing prohibited
16.43(123)	Extension of credit and prepaid accounts
16.44(123)	Quota sales, tie-in sales
16.45 to 16.59	Reserved
16.60(123)	Implied or express contracts prohibited
16.61 to 16.74	Reserved
16.75(123)	Commercial bribery
16.76 to 16.89	Reserved

16.90(123)	Consignment sales
16.91 to 16.104	Reserved
16.105(123)	Industry member, retailer—subject to penalties
16.106(123)	Contested case—burden

## CHAPTER 17

## CLASS “E” LIQUOR CONTROL LICENSES

17.1(123)	Definitions
17.2 and 17.3	Reserved
17.4(123)	Square footage to be stated under oath on application
17.5(123)	Authority to sell and to deliver to consumers and licensees
17.6	Reserved
17.7(123)	Advertising prohibitions
17.8(123)	Class “E” liquor license fees

## CHAPTER 18

## PUBLIC RECORDS AND FAIR INFORMATION PRACTICES

(Uniform Rules)

18.1(123,22)	Definitions
18.3(123,22)	Requests for access to records
18.9(123,22)	Disclosures without the consent of the subject
18.10(123,22)	Routine use
18.11(123,22)	Consensual disclosure of confidential records
18.12(123,22)	Release to subject
18.13(123,22)	Availability of records
18.14(123,22)	Personally identifiable information
18.15(123,22)	Other groups of records
18.16(123,22)	Other records
18.17(123,22)	Applicability

## CHAPTER 19

## WAIVERS FROM RULES

19.1(17A)	Scope
19.2(17A)	Division discretion
19.3(17A)	Requester’s responsibilities
19.4(17A)	Notice
19.5(17A)	Division’s responsibilities
19.6(17A)	Public availability
19.7(17A)	Cancellation
19.8(17A)	Violations
19.9(17A)	Defense
19.10(17A)	Appeals