SECRETARY OF STATE[721]

DIVISION I ADMINISTRATION

CHAPTER 1

	DESCRIPTION OF ORGANIZATIO
1.1(17A)	Central organization
1.2(17A)	Corporations
1.3(17A)	Uniform Commercial Code
1.4(17A)	Elections
1.5(17A)	Land office
1.6(17A)	Notaries public
1.7(17A)	Legislative division—enrolled bills
1.8(17A)	Process agent
1.9(17A)	Oaths and bonds
1.10(17A)	Joint governmental agreements
1.11	Reserved
1.12(17A)	Judiciary
	CHAPTER 2
	RULES OF PRACTICE
2.1(17A)	Forms used
2.2(17A)	Filing complaints
2.3(17A)	Payment for services
2.4(17A)	Examination and preservation of records
2.5(17A)	Telecopier service
	CHAPTER 3
	ADMINISTRATIVE HEARINGS
3.1(17A)	Scope
3.2(17A)	Definitions
3.3(17A)	General information
3.4(17A)	Commencing the contested case
3.5(17A)	Notice of hearing
3.6(17A)	Contested case hearing procedures
3.7(17A)	Presiding officer
3.8(17A)	Decisions
3.9(17A)	Request for rehearing
3.10(17A)	Judicial review
	CHAPTER 4
	FORMS
4.1(17A)	Forms and instructions
4.2(17A)	Corporation forms
4.3(17A)	Election forms
4.4(17A)	Uniform Commercial Code forms
4.5(17A)	Verified lien statement forms
4.6(9A,17A)	Athlete agent

CHAPTER 5 PUBLIC RECORDS AND FAIR INFORMATION PRACTICES

1	Uniform	Rules)
١	Ciliforni	ixuics)

	(Uniform Rules)
5.1(17A,22)	Definitions
5.3(17A,22)	Requests for access to records
5.6(17A,22)	Procedure by which additions, dissents, or objections may be entered into certain
, ,	records
5.9(17A,22)	Disclosures without the consent of the subject
5.10(17A,22)	Routine use
5.11(17A,22)	Consensual disclosure of confidential records
5.12(17A,22)	Release to subject
5.13(17A,22)	Availability of records
5.14(17A,22)	Personally identifiable information
5.15(17A,22)	Personnel files
5.16(17A,22)	Other groups of records
	CHAPTED (
	CHAPTER 6
	Reserved
	CHAPTER 7
	AGENCY PROCEDURE FOR RULE MAKING
7.1(17A)	Applicability
7.2(17A)	Advice on possible rules before notice of proposed rule adoption
7.3(17A)	Public rule-making docket
7.4(17A)	Notice of proposed rule making
7.5(17A)	Public participation
7.6(17A)	Regulatory analysis
7.7(17A,25B)	Fiscal impact statement
7.8(17A)	Time and manner of rule adoption
7.9(17A)	Variance between adopted rule and published notice of proposed rule adoption
7.10(17A)	Exemptions from public rule-making procedures
7.11(17A)	Concise statement of reasons
7.12(17A)	Contents, style, and form of rule
7.13(17A)	Agency rule-making record
7.14(17A)	Filing of rules
7.15(17A)	Effectiveness of rules prior to publication
7.16(17A)	General statements of policy
7.17(17A)	Review by agency of rules
	CHAPTER 8
	PETITIONS FOR RULE MAKING
8.1(17A)	Petition for rule making
8.2(17A)	Briefs
8.3(17A)	Inquiries
8.4(17A)	Agency consideration
	CHAPTER 9
	DECLARATORY ORDERS
9.1(17A)	Petition for declaratory order
9.2(17A)	Notice of petition
9.3(17A)	Intervention
9.4(17A)	Briefs
(- · /	• •

9.5(17A)	Inquiries			
9.6(17A)	Service and filing of petitions and other papers			
9.7(17A)	Consideration			
9.8(17A)	Action on petition			
9.9(17A) 9.9(17A)	Refusal to issue order			
` /				
9.10(17A)	Contents of declaratory order—effective date			
9.11(17A)	Copies of orders			
9.12(17A)	Effect of a declaratory order			
	CHAPTER 10			
	WAIVER AND VARIANCE RULES			
10.1(17A)	Definition WARIANCE ROLLS			
10.2(17A)	Scope of chapter			
10.3(17A)	Applicability			
10.4(17A)	Criteria for waiver or variance			
10.5(17A)	Filing of petition			
10.6(17A)	Content of petition			
10.7(17A)	Additional information			
10.8(17A)	Notice			
10.9(17A)	Hearing procedures			
10.10(17A)	Ruling			
10.11(17A)	Public availability			
10.12(17A)	Summary reports			
10.13(17A)	Cancellation of a waiver			
10.14(17A)	Violations			
10.15(17A)	Defense			
10.16(17A)	Judicial review			
	CHAPTERS 11 to 19			
	Reserved			
	DIVISION II			
	ELECTIONS			
	CHARTER 20			
	CHAPTER 20			
20.1(47)	DEPUTY COMMISSIONERS OF ELECTIONS			
20.1(47)	Deputy secretary of state and deputy county auditor to act			
20.2(47)	County commissioner of elections may appoint special deputies			
	CHAPTER 21			
	ELECTION FORMS AND INSTRUCTIONS			
	DIVISION I			
21 1(47)	GENERAL ADMINISTRATIVE PROCEDURES			
21.1(47)	Emergency election procedures			
21.2(47)	Electronic submission of absentee ballot applications and affidavits of candidacy			
21.3(49,48A)	Voter identification documents			
21.4(49)	Changes of address at the polls			
21.5(49)	Eligibility declarations in the election register			
21.6(43,50)	Turnout reports			
21.7(48A)	Election day registration			
21.8(48A)	Notice to election day registrant			
21.9(49)	"Vote here" signs			
21.10(43)	Application for status as a political party			
21.11 to 21.19	Reserved			

21.20(62)	Election contest costs		
21.21(62)	Limitations		
21.22 to 21.24	Reserved		
21.25(50)	Administrative recounts		
21.26 to 21.29	Reserved		
21.30(49)	Inclusion of annexed territory in city reprecincting and redistricting plans		
21.31 to 21.49	Reserved		
21.50(49)	Polling place accessibility standards		
21.51 to 21.74	Reserved		
21.75(49)	Voting centers for certain elections		
21.76 to 21.199	Reserved		
21.70 to 21.177			
	DIVISION II BALLOT PREPARATION		
21.200(40)			
21.200(49)	Constitutional amendments and public measures		
21.201(44)	Competing nominations by nonparty political organizations		
21.202 to 21.299	Reserved		
	DIVISION III		
	ABSENTEE VOTING		
21.300(53)	Satellite absentee voting stations		
21.301(53)	Absentee ballot requests from voters whose registration records are "inactive"		
21.302(48A)	In-person absentee registration		
21.303(53)	Mailing absentee ballots		
21.304(53)	Absentee ballot requests from voters whose registration records are "pending"		
21.305 to 21.319	Reserved		
21.320(53)	Absentee voting by UOCAVA voters		
21.321 to 21.350	Reserved		
21.351(53)	Receiving absentee ballots		
21.352(53)	Review of returned affidavit envelopes		
21.353(53)	Opening the return carrier envelopes		
21.354(53)	Review process		
21.355(53)	Notice to voter		
21.356 to 21.358	Reserved		
21.359(53)	Processing absentee ballots before election day		
21.360(53)	Failure to affix postmark date		
21.361(53)	Rejection of absentee ballot		
21.362 to 21.399	Reserved		
21.302 to 21.377			
DIVISION IV INSTRUCTIONS FOR SPECIFIC ELECTIONS			
21.400(376)	Signature requirements for certain cities		
21.401(376)	Signature requirements in cities with primary or runoff election provisions		
21.402(372)	Filing deadline for charter commission appointment petition		
	282) Special elections to fill vacancies in elective city offices for cities that may be		
21.403(610A,III ⁻ 2			
21 404(91C A HE2	required to conduct primary elections 282) Special elections to fill vacancies in elective city offices for cities without		
21.404(81GA,HF2	primary election requirements		
21.405 to 21.499	Reserved		
21.500(277)	Signature requirements for school director candidates		
21.501 to 21.599	Reserved		
21.600(43)	Primary election signatures—plan three supervisor candidates		
21.601(43)	Plan III supervisor district candidate signatures after a change in the number of		
	supervisors		

21.602(43)	Primary election—nominations by write-in votes for certain offices
21.603 to 21.799	Reserved
21.800(423B)	Local sales and services tax elections
21.801(423B)	Form of ballot for local option tax elections
21.802(423B)	Local vehicle tax elections
21.803(82GA,HF2	663) Revenue purpose statement ballots
21.804 to 21.809	Reserved
21.810(34A)	Referendum on enhanced 911 emergency telephone communication system funding
21.811 to 21.819	Reserved
21.820(99F)	Gambling elections
21.821 to 21.829	Reserved
21.830(357E)	Benefited recreational lake district elections
	CHAPTER 22
	VOTING SYSTEMS
22.1(52)	TESTING AND EXAMINATION OF VOTING EQUIPMENT
22.1(52)	Definitions for certification of voting equipment
22.2(52)	Voting system standards
22.3(52)	Examiners
22.4(52)	Fees and expenses paid to the examiners
22.5(52)	Examination of voting equipment—application
22.6(52)	Review of application by examiners
22.7(52)	Consultant
22.8(52)	Contact other users
22.9(52)	Testing the equipment
22.10(52)	Test primary election for three political parties
22.11(52)	Test general election
22.12(52)	Report of findings
22.13(52)	Notification
22.14(52)	Denial of certification
22.15(52)	Application for reconsideration
22.16(52)	Appeal
22.17(52)	Changes to certified voting systems
22.18(52)	Rescinding certification
22.19 to 22.29	Reserved
22.30(50,52)	Electronic transmission of election results
22.31(52)	Acceptance testing
22.32(52)	Optical scan voting system purchase program
22.33 to 22.40	Reserved
22.41(52)	Public testing of optical scan systems
22.42(52)	Preparing test decks
22.43(52)	Conducting the public test
22.44 to 22.49	Reserved
22.50(52)	Voting system security
22.51(52)	Memory cards
22.52(52)	Voting equipment malfunction at the polls
22.53 to 22.99	Reserved
	OPTICAL SCAN VOTING SYSTEMS
22.100	Reserved
22.101(52)	Definitions
` '	

00.100/50\	
22.102(52)	Optical scan ballots
22.103 to 22.199	Reserved
	PRECINCT COUNT SYSTEMS
22.200(52)	Security
22.201(52)	Programming and testing the tabulating devices for precinct count systems
22.202 to 22.220	Reserved
22.221(52)	Sample ballots and instructions to voters
22.222 to 22.230	Reserved
22.231(52)	Emergency ballot box or bin
22.232(52)	Manner of voting
22.233 to 22.239	Reserved
22.240(52)	Results
22.241(52)	Electronic transmission of election results
22.242 to 22.249	Reserved
22.250(52)	Absentee voting instructions
22.251 to 22.259	Reserved
22.260(52)	Specific precinct count systems
22.261(52)	Election Systems & Software Model 100—preparation and use in elections
22.262(52)	Premier Election Solutions' AccuVote OS and AccuVote OSX precinct count devices
22.263(52)	AutoMARK Voter Assist Terminal (VAT)
22.264 to 22.339	Reserved
	COAN VOTING CUCTEM HOLD FOR A DOENTEE AND OBEGIAL MOTERS RECEIVED
	L SCAN VOTING SYSTEM USED FOR ABSENTEE AND SPECIAL VOTERS PRECINCT Processing
22.340(52) 22.341(52)	Processing Reporting results from absentee ballots and provisional ballots
22.341(52)	Tally list for absentee and special voters precinct
22.342(32)	rany list for absence and special voters preemet
	CHAPTER 23
	VOTER REGISTRATION IN STATE AGENCIES
23.1(48A)	Definitions
23.2(48A)	Registration forms
23.3(48A)	Declination forms
23.4(48A)	Electronic declination records
23.5(48A)	Retention and storage of declination forms
23.6(48A)	Distribution of voter registration forms
23.7(48A)	Applications, recertifications, renewals and changes of address received from
	applicant representatives
23.8(48A)	Recertification and renewal applications
23.9(48A)	Change of address notices
23.10(48A)	Ineligible applicants
23.11(48A)	Other voter registration agencies
	CHAPTER 24
	UNOFFICIAL CANVASS OF VOTES
24.1(47)	Unofficial canvass
24.2(47)	Duties of the county commissioner of elections
24.3(47)	Duties of the state commissioner of elections
()	
	CHAPTER 25
	ADMINISTRATION—ADMINISTRATIVE COMPLAINT PROCEDURE
	General provisions
25.2(1/A,39A,47)	Form of complaint

25.3(17A,39A,47)	Filing, service, and initial review of complaint
25.4(17A,39A,47)	Notice of proceedings
25.5(17A,39A,47)	Informal settlement
25.6(17A,39A,47)	Answer
25.7(17A,39A,47)	Presiding officer
25.8(17A,39A,47)	Proceedings based upon written submissions
25.9(17A,39A,47)	Written decisions, available remedies
25.10(17A,39A,47)	
25.11(17A,39A,47)	<u> </u>
25.12(17A,39A,47)	•
25.13(17A,39A,47)	
25.14(17A,39A,47)	
25.15(17A,39A,47)	•
25.16(17A,39A,47)	
25.17(17A)	Discovery
25.18(17A)	Issuance of subpoenas in a complaint proceeding
25.19(17A)	Motions
25.20(17A)	Continuances
25.21(17A)	Withdrawals
25.22(17A)	Intervention
25.23(17A)	Hearing procedures
25.24(17A)	Evidence
25.25(17A)	Default
25.26(17A)	Ex parte communication
25.27(17A)	Recording costs
25.28(17A)	Final decisions, publication and party notification
25.29(17A)	Interlocutory appeals
25.30(17A)	Appeals and review
25.31(17A)	Applications for rehearing
25.32(17A)	Stays of orders
25.33(17A)	No factual dispute complaint proceedings
25.34(17A)	Alternate dispute resolution
25.35(17A)	Judicial review
	CHAPTED 26
	CHAPTER 26
	COUNTING VOTES
	PART I—GENERAL PROVISIONS
26.1(49)	Definitions
26.2(49)	Counting votes on election day
26.3(50)	Reporting overvotes and undervotes
26.4(50)	Absentee and special voters precinct
26.5 to 26.9	Reserved
	PART II—OPTICAL SCAN VOTING SYSTEMS
26.10(50)	Systems affected
26.11(50)	Examples used
26.12(50)	Wrong ballots
26.13(50)	Ballot properly marked by the voter
26.14(50)	Ballots with identifying marks
26.15(49)	Voter's choice
26.16(49)	Determination of voter's choice
26.17(49)	Marks not counted

26.18(49) 26.19(49)	Acceptable marks Counting straight party or organization votes			
26.20(49)	Write-in votes			
26.21(49)	Corrections by voter			
26.22 to 26.49	Reserved			
	PART III—PAPER BALLOTS			
26.50(49)	Standards			
26.51(49)	Write-in votes			
26.52 to 26.59	Reserved			
	PART IV—VOTING MACHINES			
26.60(49)	Abandoned ballots			
26.61(49)	Counting emergency paper ballots			
26.62 to 26.99	Reserved			
	PART V—RECOUNTS			
26.100(50)	Requester			
26.101(50)	Recounts for candidates who run as a team			
26.102(50)	Bond			
26.103(50)	Recount board			
26.104(50)	Responsibilities of the recount board			
26.105(50)	Duties of commissioner and commissioner's staff Access to meeting			
26.106(50) 26.107(50)	Report of the recount board			
20.107(30)	Report of the recount board			
	CHAPTER 27			
	HELP AMERICA VOTE ACT GRANTS			
27.1(47,80GA,SF2				
27.2(47,80GA,SF2				
	298) Eligibility and requirements			
	298) Application process			
	298) Application contents			
	298) Application review 298) Award process			
27.8(47,80GA,SF2 27.8(47,80GA,SF2	•			
	298) Access to records			
27.5(17,00071,012				
	CHAPTER 28			
	VOTER REGISTRATION FILE (I-VOTERS) MANAGEMENT			
28.1(47,48A)	State registrar's responsibility			
28.2(48A)	Access and fees			
28.3(48A) 28.4(48A)	Duplicate and multiple voter registration record deletion process Cancellations and restorations of voter registration due to felony conviction			
20.4(4011)	·			
	CHAPTER 29			
	Reserved			
	DIVISION III UNIFORM COMMERCIAL CODE			
	CHAPTER 30			
	UNIFORM COMMERCIAL CODE			
30.1(554)	General provisions			
30.2(554)	Acceptance and refusal of documents			
30.3(554)	UCC information management system			

T	٨	\sim	1	Λ	101	1 /	\cap
L	Α	C	- 1	u	/2]	I / '	IJ9

30.4(554) 30.5(554) 30.6(554)	Filing and data entry procedures Search requests and reports Other notices of liens	
31.1(80GA,HF255	CHAPTER 31 REGISTRATION OF POSTSECONDARY SCHOOLS Postsecondary registration fees	
	CHAPTERS 32 to 39 Reserved	
	DIVISION IV CORPORATIONS	
CHAPTER 40 CORPORATIONS 40.1(490,499,504A) Filing of documents 40.2(490,499,504A) Reinstatement of corporations 40.3(487,490,504A) Names distinguishable upon corporate records 40.4(490,491,496C,497,498,499,504A) Payment and refund of fees 40.5(491,496A,499,504A,548) Document to county recorder 40.6(548) Registration and protection of marks 40.7(80GA,SF2274) Revised nonprofit corporation Act fees		
CHAPTER 41 Reserved		
42.1(9A,17A) 42.2(9A,17A) 42.3(9A,17A) 42.4(9A,17A)	CHAPTER 42 ATHLETE AGENT REGISTRATION Fees Surety bond Agent contract General information	
43.1(9E)	CHAPTER 43 NOTARIAL ACTS Certificate of notarial acts	
43.2(9E) 43.3(9E) 43.4(9E) 43.5(9E)	Short forms Notarial acts in other jurisdictions of the United States Notarial acts under federal authority Foreign notarial acts	