# REGENTS BOARD[681] [Prior to 4/20/88, Regents, Board of [720]]

# CHAPTER 1

	MISSION RULES COMMON TO THE THREE STATE UNIVERSITIES
1.1(262)	Admission of undergraduate students directly from high school
1.2(262)	Admission of undergraduate students by transfer from other colleges
1.3(262)	Transfer credit practices Classification of residents and nonresidents for admission, tuition, and fee purposes
1.4(262) 1.5(262)	Registration and transcripts—general
1.6(262)	College-bound program
1.7(262)	Application fees
1.7(202)	
CHAPTER 2 SUPPLEMENTAL SPECIFIC RULES FOR EACH INSTITUTION	
	UNIVERSITY OF IOWA
2.1(262)	Formal application for admission
2.2	Reserved
2.3(262)	College of business administration
2.4(262)	College of dentistry
2.5(262)	College of engineering
2.6(262)	Graduate college
2.7(262) 2.8(262)	College of law College of medicine
2.9(262)	College of nursing
2.10(262)	College of pharmacy
2.11(262)	College of liberal arts
2.12(262)	College of education
2.13 to 2.24	Reserved
	IOWA STATE UNIVERSITY OF SCIENCE AND TECHNOLOGY
2.25(262)	Undergraduate students
2.26(262)	College of veterinary medicine
2.27(262)	Graduate college
2.28 to 2.34	Reserved
	UNIVERSITY OF NORTHERN IOWA
2.35(262)	Admission policies for undergraduate students
2.36	Reserved
2.37(262)	Teaching curricula
2.38(262)	Admission requirements for graduate students
	CHAPTER 3
REGEN	NTS HUMAN RESOURCES MANAGEMENT—MERIT SYSTEM RULES
2.1(0.1)	ORGANIZATION AND ADMINISTRATION
3.1(8A)	Creation and purpose
3.2(8A)	Covered employees
3.3(8A) 3.4 to 3.13	Administration Reserved
J. <del>T</del> 10 J.13	
2.14(0.4)	DEFINITIONS
3.14(8A)	Definitions  Personal
3.15 to 3.24	Reserved

	CLASSIFICATION
3.25(8A)	Preparation and maintenance of the classification plan
	Administration of the classification plan
3.26(8A)	Reserved
3.27 to 3.36	Reserved
	COMPENSATION PLAN
3.37(8A)	Preparation, content and adoption of the pay plan
3.38(8A)	Review and revision of the pay plan
3.39(8A)	Administration of the pay plan
3.40(8A)	Group insurance benefits
3.41 to 3.49	Reserved
	APPLICATION AND EXAMINATION
3.50(8A)	Applications
3.51(8A)	Examinations
3.52(8A)	Character of examinations
* /	Background checks
3.53(8A)	
3.54(8A)	Qualifications
3.55(8A)	Rejection or disqualification of applicants
3.56 to 3.66	Reserved
	CERTIFICATION AND SELECTION
3.67(8A)	Eligibility lists
3.68(8A)	Job requisitions
3.69	Reserved
3.70(8A)	Selection of employees
3.71 to 3.80	Reserved
	APPOINTMENTS AND PROBATION
3.81(8A)	Appointments
3.82(8A)	Temporary appointments
3.83	Reserved
3.84(8A)	Trainee or apprentice appointment
3.85(8A)	Term appointment
3.86	Reserved
3.87(8A) 3.88 and 3.89	Permanent appointments Reserved
3.90(8A)	Probationary period
3.91 to 3.100	Reserved
	PROMOTIONS, DEMOTIONS, TRANSFERS AND TERMINATIONS
3.101(8A)	Promotions
3.102(8A)	Transfers
3.103(8A)	Demotion (voluntary)
3.104(8A)	Terminations
3.105 to 3.114	Reserved
	DISCIPLINARY ACTIONS
3.115(8A)	Causes for disciplinary action
3.116(8A)	Disciplinary actions
3.117 to 3.126	Reserved
2.117 00 2.120	
2 127(0.4)	GRIEVANCES AND APPEALS
3.127(8A)	Reviews of position classification
3.128(8A)	Appeals on application, examination and certification procedures
3.129(8A)	Grievances

3.130 to 3.139	Reserved
	VACATIONS AND LEAVES OF ABSENCE
3.140(8A)	Attendance
3.141(8A)	Vacations
3.142(8A)	Holidays
3.143(8A)	Sick leave
3.144(8A)	Military leave
3.145(8A)	Family leave
3.146(8A)	Court and jury service
3.147(8A)	Voting leave
3.148(8A)	Family care and funeral leave
3.149(8A)	Leave of absence without pay
3.150(8A)	Election leave
3.151(8A)	American Red Cross disaster service volunteer leave
3.152(8A)	Bone marrow and organ donation leave
	CHAPTER 4
	TRAFFIC AND PARKING AT UNIVERSITIES
	UNIVERSITY OF IOWA
4.1(262)	Purpose
4.2(262)	Definitions
4.3(262)	General traffic
4.4(262)	Registration
4.5(262)	Parking facilities
4.6(262)	Parking privileges
4.7(262)	Violations
4.8(262)	Administration of rules
4.9 to 4.24	Reserved
	IOWA STATE UNIVERSITY OF SCIENCE AND TECHNOLOGY
4.25(262)	Purpose
4.26(262)	Definitions
4.27(262)	General traffic
4.28(262)	Registration
4.29(262)	Parking facilities
4.30(262)	Parking privileges
4.31(262)	Violations
4.32(262)	Administration of rules
4.33 to 4.65	Reserved
	UNIVERSITY OF NORTHERN IOWA
4.66(262)	Purpose
4.67(262)	Definitions
4.68(262)	Registration
4.69(262)	Parking facilities
4.70(262)	Parking privileges
4.71(262)	Violations
4.72(262)	Effect of rules
4.73(262)	Administration of rules

# CHAPTER 5 STATE HYGIENIC LABORATORY

#### GENERAL REGULATIONS

5.1(263)	Scope of services
5.2(263)	Specimens examined
5.3(263)	Charges
	CHAPTER 6
	Reserved
	CHAPTER 7
EQUA	AL EMPLOYMENT OPPORTUNITY, AFFIRMATIVE ACTION, AND
	TARGETED SMALL BUSINESS
7.1(262)	Equal opportunity policy
7.2(262)	Equal employment opportunity
7.3(262)	Employment services
7.4(262)	State educational, counseling, and training programs
7.5(262)	State services and facilities
7.6(262)	Contract compliance
7.7(73GA,ch315)	Targeted small business

### CHAPTER 8 PURCHASING

8.1(262)	Procurement policy
8.2(262)	Special considerations
8.3	Reserved
8.4(262)	Insurance purchases
8.5	Reserved
8.6(262)	Capital procedures
8.7(262)	Insurance deductions
8.8(262)	Selection of financial advisors
8.9(68B,262)	Prohibited interest in public contracts

# CHAPTER 9

# POLICIES, PRACTICES AND PROCEDURES

9.1(262)	Uniform rules of personal conduct
9.2(262)	Transfers
9.3(262)	Alternate procedures when resources are not adequate
9.4(23A)	Policy on competition with private enterprise
9.5(262)	Telecommunications policies and procedures
9.6(262)	Notification to students on increases in tuition, fees, or charges
9.7(262)	Distribution of docket information
	CHAPTER 10

#### CHAPTER 10

# RECORDS MANAGEMENT

10.1(305)	Records management
10.2(305)	Records system
10.3(305)	Public inspection

	CHAPTER 11
11.1(0.60)	BOARD OF REGENTS ORGANIZATION AND GENERAL RULES
11.1(262)	Organization
	CHAPTER 12
	UNIVERSITY OF IOWA ORGANIZATION AND GENERAL RULES
12.1(262)	Statement of university mission
12.2(262)	Officers
12.3(262)	Organization/administration
12.4(262)	University operations manual
12.5(262)	Contracting authority
12.6(262)	No-smoking policy
12.7(262)	Alcoholic beverage policy
12.8(262)	Communication, marketing, and public relations
12.9(262)	Merit system employee grievances
12.10(262)	Grievance procedure
12.11(262)	Appeals
	CHAPTER 12
	CHAPTER 13
	IOWA STATE UNIVERSITY OF SCIENCE AND TECHNOLOGY
12 1(2(2)	ORGANIZATION AND GENERAL RULES
13.1(262) 13.2 to 13.5	Organization Reserved
	Forms
13.6(262) 13.7	Reserved
	Contracting authority
13.8(262) 13.9(262)	Lost and found
13.9(202)	Lost and found
10.10(0.50)	USE OF FACILITIES
13.10(262)	General priority for facilities and grounds use
13.11(262)	Access to facilities and grounds
13.12(262)	When authorization is required for use of facilities and grounds open for general
12 12(2(2)	use
13.13(262)	Display of noninstructional materials
	STANDARDS OF CONDUCT ON CAMPUS
13.14(262)	General rules for facilities and grounds use
13.15(262)	Commercial and charitable uses
13.16(262)	Conduct at public events
13.17(262)	Regulation of smoking, alcohol and food and beverages
13.18(262)	Animals on campus
13.19(262)	Authority to order persons off the campus
	CHAPTER 14
	THE UNIVERSITY OF NORTHERN IOWA
	ORGANIZATION AND GENERAL RULES
14.1(262)	Organization
14.2(262)	General rules
,	
	CHAPTER 15
	IOWA BRAILLE AND SIGHT SAVING SCHOOL
15.1(0(0)	ORGANIZATION AND GENERAL RULES
15.1(262)	Organization
15.2 to 15.5	Reserved

15.6(262)	Forms
15.7(262)	Contracting authority
15.8(262)	General rules
15.9(262)	Transportation reimbursement
15.10(262)	Admission requirements
	CHAPTER 16
	IOWA SCHOOL FOR THE DEAF
	ORGANIZATION AND GENERAL RULES
16.1(262)	Organization
16.2 to 16.5	Reserved
16.6(262)	Forms
16.7(262)	Contracting authority
16.8(262)	Transportation
16.9(262)	General rules
	CHAPTER 17
	PUBLIC RECORDS AND
	FAIR INFORMATION PRACTICES (Uniform Rules)
17.1(22)	Definitions
17.3(22)	Requests for access to records
17.6(22)	Procedure by which a subject may have additions, dissents, or objections entered
	into the record
17.7(22)	Consent to disclosure by the subject of a confidential record
17.9(22)	Disclosures without consent of the subject
17.10(22)	Routine use
17.11(22)	Consensual disclosure of confidential records
17.12(22)	Release to subject
17.13(22)	Availability of records
17.14(22)	Personally identifiable information
17.15(22)	Other groups of records
17.16(22)	Applicability
	CHAPTER 18
	DECLARATORY ORDERS
18.1(17A)	Petition for declaratory order
18.2(17A)	Assignment to regent institution
18.3(17A)	Notice of petition
18.4(17A)	Intervention
18.5(17A)	Briefs
18.6(17A)	Inquiries
18.7(17A)	Service and filing of petitions and other papers
18.8(17A)	Action on petition
18.9(17A)	Refusal to issue order
18.10(17A)	Contents of declaratory order—effective date
18.11(17A)	Copies of orders
18.12(17A)	Effect of a declaratory order
	CHAPTER 19
	PROCEDURE FOR RULE MAKING
19.1(17A)	Applicability
19.2(17A)	Advice on possible rules before notice of proposed rule adoption

10.2(17.4)	
19.3(17A)	Public rule-making docket
19.4(17A)	Notice of proposed rule making
19.5(17A)	Public participation
19.6(17A)	Regulatory analysis
19.7(17A,25B)	Fiscal impact statement
19.8(17A)	Time and manner of rule adoption
19.9(17A)	Variance between adopted rule and published notice of proposed rule adoption
19.10(17A)	Exemptions from public rule-making procedures
19.11(17A)	Concise statement of reasons
19.12(17A)	Contents, style, and form of rule
19.13(17A)	Board of regents rule-making record
19.14(17A)	Filing of rules
19.15(17A)	Effectiveness of rules prior to publication
19.16(17A)	General statements of policy
19.17(17A)	Review of rules by board of regents
19.18(17A)	Waiver or variance from rule
	CHAPTER 20
	CONTESTED CASES
20.1(17A)	Scope and applicability
20.2(17A)	Definitions
20.3(17A)	Time requirements
20.4(17A)	Requests for contested case proceeding
20.5(17A)	Notice of hearing
20.6(17A)	Presiding officer
20.7(17A)	Waiver of procedures
20.8(17A)	Telephone proceedings
20.9(17A)	Disqualification
20.10(17A)	Consolidation—severance
20.11(17A)	Pleadings
20.12(17A)	Service and filing of pleadings and other papers
20.13(17A)	Discovery
20.14(17A)	Subpoenas
20.15(17A)	Motions
20.16(17A)	Prehearing conference
20.17(17A)	Continuances
20.18(17A)	Withdrawals
20.19(17A)	Hearing procedures
20.20(17A)	Evidence
20.21(17A)	Default
20.22(17A)	Ex parte communication
20.23(17A)	Recording costs
20.24(17A)	Interlocutory appeals
20.25(17A)	Final decision
20.26(17A)	Appeals and review—actions by regent institution
20.27(17A)	Appeals to the board of regents
20.28(17A)	Applications for rehearing
20.29(17A)	Stays of board of regents actions
20.30(17A)	No factual dispute contested cases
20.31(17A)	Emergency adjudicative proceedings