

REGENTS BOARD[681]

[Prior to 4/20/88, Regents, Board of [720]]

CHAPTER 1

ADMISSION RULES COMMON TO THE THREE STATE UNIVERSITIES

- 1.1(262) Admission of undergraduate students directly from high school
- 1.2(262) Admission of undergraduate students by transfer from other colleges
- 1.3(262) Transfer credit practices
- 1.4(262) Classification of residents and nonresidents for admission, tuition, and fee purposes
- 1.5(262) Registration and transcripts—general
- 1.6(262) College-bound program
- 1.7(262) Application fees

CHAPTER 2

SUPPLEMENTAL SPECIFIC RULES FOR EACH INSTITUTION

UNIVERSITY OF IOWA

- 2.1(262) Formal application for admission
- 2.2 Reserved
- 2.3(262) College of business administration
- 2.4(262) College of dentistry
- 2.5(262) College of engineering
- 2.6(262) Graduate college
- 2.7(262) College of law
- 2.8(262) College of medicine
- 2.9(262) College of nursing
- 2.10(262) College of pharmacy
- 2.11(262) College of liberal arts
- 2.12(262) College of education
- 2.13 to 2.24 Reserved

IOWA STATE UNIVERSITY OF SCIENCE AND TECHNOLOGY

- 2.25(262) Undergraduate students
- 2.26(262) College of veterinary medicine
- 2.27(262) Graduate college
- 2.28 to 2.34 Reserved

UNIVERSITY OF NORTHERN IOWA

- 2.35(262) Admission policies for undergraduate students
- 2.36 Reserved
- 2.37(262) Teaching curricula
- 2.38(262) Admission requirements for graduate students

CHAPTER 3

PERSONNEL ADMINISTRATION

ORGANIZATION AND ADMINISTRATION

- 3.1(8A) Creation and purpose
- 3.2(8A) Covered employees
- 3.3(8A) Administration
- 3.4 to 3.13 Reserved

DEFINITIONS

- 3.14(8A) Definitions
- 3.15 to 3.24 Reserved

CLASSIFICATION

- 3.25(8A) Preparation and maintenance of the classification plan
- 3.26(8A) Administration of the classification plan
- 3.27 to 3.36 Reserved

COMPENSATION PLAN

- 3.37(8A) Preparation, content and adoption of the pay plan
- 3.38(8A) Review and revision of the pay plan
- 3.39(8A) Administration of the pay plan
- 3.40 to 3.49 Reserved

APPLICATION AND EXAMINATION

- 3.50(8A) Applications
- 3.51(8A) Examinations
- 3.52(8A) Character of examinations
- 3.53 and 3.54 Reserved
- 3.55(8A) Rejection or disqualification of applicants
- 3.56 to 3.66 Reserved

CERTIFICATION AND SELECTION

- 3.67(8A) Eligibility lists
- 3.68(8A) Personnel requisitions
- 3.69(8A) Certification from eligibility lists
- 3.70(8A) Selection of employees
- 3.71 to 3.80 Reserved

APPOINTMENTS AND PROBATION

- 3.81(8A) Appointments
- 3.82(8A) Temporary appointments
- 3.83 Reserved
- 3.84(8A) Trainee, apprentice, or career development appointment
- 3.85(8A) Project appointment
- 3.86 Reserved
- 3.87(8A) Permanent appointments
- 3.88 Reserved
- 3.89(8A) Reinstatement
- 3.90(8A) Probationary period
- 3.91 to 3.100 Reserved

PROMOTIONS, DEMOTIONS, TRANSFERS AND TERMINATIONS

- 3.101(8A) Promotions
- 3.102(8A) Transfers
- 3.103(8A) Demotion (voluntary)
- 3.104(8A) Terminations
- 3.105 to 3.114 Reserved

DISCIPLINARY ACTIONS

- 3.115(8A) Causes for disciplinary action
- 3.116(8A) Disciplinary actions
- 3.117 to 3.126 Reserved

GRIEVANCES AND APPEALS

- 3.127(8A) Reviews of position classification
- 3.128(8A) Appeals on application, examination and certification procedures
- 3.129(8A) Grievances
- 3.130 to 3.139 Reserved

VACATIONS AND LEAVES OF ABSENCE

| | |
|-----------|----------------------------------|
| 3.140(8A) | Attendance |
| 3.141(8A) | Vacations |
| 3.142(8A) | Holidays |
| 3.143(8A) | Sick leave |
| 3.144(8A) | Military leave |
| 3.145(8A) | Family leave |
| 3.146(8A) | Court and jury service |
| 3.147(8A) | Voting leave |
| 3.148(8A) | Family care and funeral leave |
| 3.149(8A) | Leave of absence without pay |
| 3.150(8A) | Election leave |
| 3.151(8A) | Disaster service volunteer leave |

CHAPTER 4
TRAFFIC AND PARKING AT UNIVERSITIES

UNIVERSITY OF IOWA

| | |
|-------------|-------------------------|
| 4.1(262) | Purpose |
| 4.2(262) | Definitions |
| 4.3(262) | General traffic |
| 4.4(262) | Registration |
| 4.5(262) | Parking facilities |
| 4.6(262) | Parking privileges |
| 4.7(262) | Violations |
| 4.8(262) | Administration of rules |
| 4.9 to 4.24 | Reserved |

IOWA STATE UNIVERSITY OF SCIENCE AND TECHNOLOGY

| | |
|--------------|-------------------------|
| 4.25(262) | Purpose |
| 4.26(262) | Definitions |
| 4.27(262) | General traffic |
| 4.28(262) | Registration |
| 4.29(262) | Parking facilities |
| 4.30(262) | Parking privileges |
| 4.31(262) | Violations |
| 4.32(262) | Administration of rules |
| 4.33 to 4.65 | Reserved |

UNIVERSITY OF NORTHERN IOWA

| | |
|-----------|-------------------------|
| 4.66(262) | Purpose |
| 4.67(262) | Definitions |
| 4.68(262) | Registration |
| 4.69(262) | Parking facilities |
| 4.70(262) | Parking privileges |
| 4.71(262) | Violations |
| 4.72(262) | Effect of rules |
| 4.73(262) | Administration of rules |

CHAPTER 5
STATE HYGIENIC LABORATORY

GENERAL REGULATIONS

- 5.1(263) Scope of services
- 5.2(263) Specimens examined
- 5.3(263) Charges

CHAPTER 6
Reserved

CHAPTER 7
EQUAL EMPLOYMENT OPPORTUNITY, AFFIRMATIVE ACTION, AND
TARGETED SMALL BUSINESS

- 7.1(262) Equal opportunity policy
- 7.2(262) Equal employment opportunity
- 7.3(262) Employment services
- 7.4(262) State educational, counseling, and training programs
- 7.5(262) State services and facilities
- 7.6(262) Contract compliance
- 7.7(73GA,ch315) Targeted small business

CHAPTER 8
PURCHASING

- 8.1(262) Procurement policy
- 8.2(262) Special considerations
- 8.3 Reserved
- 8.4(262) Insurance purchases
- 8.5 Reserved
- 8.6(262) Capital procedures
- 8.7(262) Insurance deductions
- 8.8(262) Selection of financial advisors
- 8.9(68B,262) Prohibited interest in public contracts

CHAPTER 9
POLICIES, PRACTICES AND PROCEDURES

- 9.1(262) Uniform rules of personal conduct
- 9.2(262) Transfers
- 9.3(262) Alternate procedures when resources are not adequate
- 9.4(23A) Policy on competition with private enterprise
- 9.5(262) Telecommunications policies and procedures
- 9.6(262) Notification to students on increases in tuition, fees, or charges
- 9.7(262) Distribution of docket information

CHAPTER 10
RECORDS MANAGEMENT

- 10.1(305) Records management
- 10.2(305) Records system
- 10.3(305) Public inspection

CHAPTER 11

BOARD OF REGENTS ORGANIZATION AND GENERAL RULES

11.1(262) Organization

CHAPTER 12

UNIVERSITY OF IOWA ORGANIZATION AND GENERAL RULES

12.1(262) Statement of university mission
 12.2(262) Officers
 12.3(262) Organization/administration
 12.4(262) University operations manual
 12.5(262) Contracting authority
 12.6(262) No-smoking policy
 12.7(262) Alcoholic beverage policy
 12.8(262) Communication, marketing, and public relations
 12.9(262) Merit system employee grievances
 12.10(262) Grievance procedure
 12.11(262) Appeals

CHAPTER 13

IOWA STATE UNIVERSITY OF SCIENCE AND TECHNOLOGY
ORGANIZATION AND GENERAL RULES

13.1(262) Organization
 13.2 to 13.5 Reserved
 13.6(262) Forms
 13.7 Reserved
 13.8(262) Contracting authority
 13.9(262) Lost and found

USE OF FACILITIES

13.10(262) General priority for facilities and grounds use
 13.11(262) Access to facilities and grounds
 13.12(262) When authorization is required for use of facilities and grounds open for general use
 13.13(262) Display of noninstructional materials

STANDARDS OF CONDUCT ON CAMPUS

13.14(262) General rules for facilities and grounds use
 13.15(262) Commercial and charitable uses
 13.16(262) Conduct at public events
 13.17(262) Regulation of smoking, alcohol and food and beverages
 13.18(262) Animals on campus
 13.19(262) Authority to order persons off the campus

CHAPTER 14

THE UNIVERSITY OF NORTHERN IOWA
ORGANIZATION AND GENERAL RULES

14.1(262) Organization
 14.2(262) General rules

CHAPTER 15

IOWA BRAILLE AND SIGHT SAVING SCHOOL
ORGANIZATION AND GENERAL RULES

15.1(262) Organization
 15.2 to 15.5 Reserved

| | |
|------------|------------------------------|
| 15.6(262) | Forms |
| 15.7(262) | Contracting authority |
| 15.8(262) | General rules |
| 15.9(262) | Transportation reimbursement |
| 15.10(262) | Admission requirements |

CHAPTER 16
IOWA SCHOOL FOR THE DEAF
ORGANIZATION AND GENERAL RULES

| | |
|--------------|-----------------------|
| 16.1(262) | Organization |
| 16.2 to 16.5 | Reserved |
| 16.6(262) | Forms |
| 16.7(262) | Contracting authority |
| 16.8(262) | Transportation |
| 16.9(262) | General rules |

CHAPTER 17
PUBLIC RECORDS AND
FAIR INFORMATION PRACTICES
(Uniform Rules)

| | |
|-----------|--|
| 17.1(22) | Definitions |
| 17.3(22) | Requests for access to records |
| 17.6(22) | Procedure by which a subject may have additions, dissents, or objections entered into the record |
| 17.7(22) | Consent to disclosure by the subject of a confidential record |
| 17.9(22) | Disclosures without consent of the subject |
| 17.10(22) | Routine use |
| 17.11(22) | Consensual disclosure of confidential records |
| 17.12(22) | Release to subject |
| 17.13(22) | Availability of records |
| 17.14(22) | Personally identifiable information |
| 17.15(22) | Other groups of records |
| 17.16(22) | Applicability |

CHAPTER 18
DECLARATORY ORDERS

| | |
|------------|--|
| 18.1(17A) | Petition for declaratory order |
| 18.2(17A) | Assignment to regent institution |
| 18.3(17A) | Notice of petition |
| 18.4(17A) | Intervention |
| 18.5(17A) | Briefs |
| 18.6(17A) | Inquiries |
| 18.7(17A) | Service and filing of petitions and other papers |
| 18.8(17A) | Action on petition |
| 18.9(17A) | Refusal to issue order |
| 18.10(17A) | Contents of declaratory order—effective date |
| 18.11(17A) | Copies of orders |
| 18.12(17A) | Effect of a declaratory order |

CHAPTER 19
PROCEDURE FOR RULE MAKING

| | |
|-----------|--|
| 19.1(17A) | Applicability |
| 19.2(17A) | Advice on possible rules before notice of proposed rule adoption |

| | |
|---------------|--|
| 19.3(17A) | Public rule-making docket |
| 19.4(17A) | Notice of proposed rule making |
| 19.5(17A) | Public participation |
| 19.6(17A) | Regulatory analysis |
| 19.7(17A,25B) | Fiscal impact statement |
| 19.8(17A) | Time and manner of rule adoption |
| 19.9(17A) | Variance between adopted rule and published notice of proposed rule adoption |
| 19.10(17A) | Exemptions from public rule-making procedures |
| 19.11(17A) | Concise statement of reasons |
| 19.12(17A) | Contents, style, and form of rule |
| 19.13(17A) | Board of regents rule-making record |
| 19.14(17A) | Filing of rules |
| 19.15(17A) | Effectiveness of rules prior to publication |
| 19.16(17A) | General statements of policy |
| 19.17(17A) | Review of rules by board of regents |
| 19.18(17A) | Waiver or variance from rule |

CHAPTER 20 CONTESTED CASES

| | |
|------------|--|
| 20.1(17A) | Scope and applicability |
| 20.2(17A) | Definitions |
| 20.3(17A) | Time requirements |
| 20.4(17A) | Requests for contested case proceeding |
| 20.5(17A) | Notice of hearing |
| 20.6(17A) | Presiding officer |
| 20.7(17A) | Waiver of procedures |
| 20.8(17A) | Telephone proceedings |
| 20.9(17A) | Disqualification |
| 20.10(17A) | Consolidation—severance |
| 20.11(17A) | Pleadings |
| 20.12(17A) | Service and filing of pleadings and other papers |
| 20.13(17A) | Discovery |
| 20.14(17A) | Subpoenas |
| 20.15(17A) | Motions |
| 20.16(17A) | Prehearing conference |
| 20.17(17A) | Continuances |
| 20.18(17A) | Withdrawals |
| 20.19(17A) | Hearing procedures |
| 20.20(17A) | Evidence |
| 20.21(17A) | Default |
| 20.22(17A) | Ex parte communication |
| 20.23(17A) | Recording costs |
| 20.24(17A) | Interlocutory appeals |
| 20.25(17A) | Final decision |
| 20.26(17A) | Appeals and review—actions by regent institution |
| 20.27(17A) | Appeals to the board of regents |
| 20.28(17A) | Applications for rehearing |
| 20.29(17A) | Stays of board of regents actions |
| 20.30(17A) | No factual dispute contested cases |
| 20.31(17A) | Emergency adjudicative proceedings |