

PUBLIC EMPLOYMENT RELATIONS BOARD[621]

[Prior to 11/5/86, Public Employment Relations Board [660]]

CHAPTER 1

GENERAL PROVISIONS

- 1.1(20) Construction and severability
- 1.2(20) General agency description
- 1.3(20) General course and method of operation
- 1.4(20) Method of obtaining information and making submissions or requests
- 1.5(20) Petition for rule making
- 1.6(20) Definitions
- 1.7(20) Computation of time
- 1.8 Reserved
- 1.9(17A,20) Waiver or variance of rules
- 1.10(20) Agency record and files

CHAPTER 2

GENERAL PRACTICE AND HEARING PROCEDURES

- 2.1(20) Hearing—time and place—administrative law judge
- 2.2(20) Notice of hearing—contents
- 2.3(20) Default
- 2.4(20) Intervention and additional parties
- 2.5(20) Continuance
- 2.6(20) Appearances and conduct of parties
- 2.7(20) Evidence—objections
- 2.8(20) Order of procedure
- 2.9(20) Amendments
- 2.10(20) Briefs and arguments
- 2.11(20) Sequestration of witnesses
- 2.12(20) Subpoenas
- 2.13(20) Form of documents and treatment of confidential or protected information
- 2.14(20) Captions
- 2.15(20) Service of pleadings and other papers
- 2.16(20) Consolidation
- 2.17(20) Prohibition against testimony of mediators, arbitrators and board employees
- 2.18(20) Delivery of decisions and orders
- 2.19(20) Stays of agency action
- 2.20(20) Ex parte communications
- 2.21(20) Transcripts of record
- 2.22(20) Dismissal
- 2.23(20) Informal disposition
- 2.24(20) Evidence of settlement negotiations

CHAPTER 3

PROHIBITED PRACTICE PROCEEDINGS

- 3.1(20) Filing of complaint
- 3.2(20) Contents of complaint
- 3.3(20) Clarification of complaint
- 3.4(20) Service of complaint
- 3.5(20) Answer to complaint
- 3.6(20) Voluntary dismissal or withdrawal of complaint
- 3.7 Reserved

- 3.8(20) Investigation of complaint
- 3.9 to 3.11 Reserved
- 3.12(20) Costs of certified shorthand reporters and transcripts

CHAPTER 4
BARGAINING UNIT AND BARGAINING
REPRESENTATIVE DETERMINATION

- 4.1(20) General procedures
- 4.2(20) Unit determination
- 4.3(20) Bargaining representative determination (election petitions)
- 4.4(20) Concurrent (combined) petitions
- 4.5(20) Unit reconsideration
- 4.6(20) Amendment of unit
- 4.7(20) Unit clarification
- 4.8(20) Amendment of certification

CHAPTER 5
ELECTIONS

- 5.1(20) General procedures
- 5.2(20) Conduct of election
- 5.3(20) Election results—tally of ballots
- 5.4(20) Postelection procedures
- 5.5(20) Bars to an election
- 5.6(20) Decertification elections
- 5.7(20) Disclaimer
- 5.8(20) Destruction of ballots

CHAPTER 6
NEGOTIATIONS AND NEGOTIABILITY DISPUTES

- 6.1(20) Scope of negotiations
- 6.2(20) Consolidated negotiations
- 6.3(20) Negotiability disputes
- 6.4(20) Voluntary settlement procedures
- 6.5(20) Filing of agreement

CHAPTER 7
IMPASSE PROCEDURES

- 7.1(20) General
- 7.2(20) Fees of neutrals
- 7.3(20) Mediation
- 7.4 Reserved
- 7.5(20) Binding arbitration
- 7.6(20) Impasse procedures after completion deadline
- 7.7(20) Impasse procedures for state employees

CHAPTER 8
INTERNAL CONDUCT OF EMPLOYEE ORGANIZATIONS

- 8.1(20) Requirements
- 8.2(20) Registration report
- 8.3(20) Constitution and bylaws
- 8.4(20) Annual report
- 8.5(20) Bond required

- 8.6(20) Trusteeships
- 8.7(20) Failure to comply with employee organization requirements

CHAPTER 9
ADMINISTRATIVE REMEDIES

- 9.1(17A,20) Final decisions
- 9.2(17A,20) Appeals or petitions for the board's review
- 9.3(17A,20) Board's review on its own motion
- 9.4(17A,20) Petition for amicus curiae status
- 9.5(17A,20) Board proceedings on appeal or review
- 9.6(17A,20) Rehearing
- 9.7(17A,20) Stays of agency action

CHAPTER 10
DECLARATORY ORDERS

- 10.1(17A,20) Who may petition
- 10.2(20) Contents of petition
- 10.3(17A,20) Caption
- 10.4(17A,20) Notice of petition
- 10.5(17A,20) Intervention
- 10.6(17A,20) Briefs
- 10.7(17A,20) Service of petitions and other papers
- 10.8(17A,20) Action on petition
- 10.9(17A,20) Refusal to issue order
- 10.10(17A,20) Copies of orders

CHAPTER 11
STATE EMPLOYEE APPEALS OF GRIEVANCE DECISIONS
AND DISCIPLINARY ACTIONS

- 11.1(8A,20) Notice of appeal rights
- 11.2(8A,20) Filing of appeal
- 11.3(8A,20) Service of appeal
- 11.4(8A,20) Content of appeal
- 11.5(8A,20) Content of director's response to the appeal
- 11.6(8A,20) Right to a hearing
- 11.7(8A,20) Final decisions
- 11.8(8A,20) Review by board
- 11.9(8A,20) Other rules

CHAPTER 12
PUBLIC RECORDS AND FAIR INFORMATION PRACTICES
(Uniform Rules)

- 12.1(20,22) Definitions
- 12.3(20,22) Requests for access to records
- 12.6(20,22) Procedure by which additions, dissents or objections may be entered into certain records
- 12.9(20,22) Disclosures without the consent of the subject
- 12.10(20,22) Routine use
- 12.11(20,22) Consensual disclosure of confidential records
- 12.12(20,22) Release to subject
- 12.13(20,22) Availability of records
- 12.14(20,22) Data processing systems
- 12.15(20,22) Applicability

**CHAPTER 13
MEDIATORS**

- 13.1(20) Scope and authority
- 13.2(20) Definitions
- 13.3(20) List and status of members
- 13.4(20) Mediator listing
- 13.5(20) Independent contractor agreement
- 13.6(20) Conflict of interest
- 13.7(20) Confidentiality
- 13.8(20) Complaints
- 13.9(20) Inactive status

**CHAPTER 14
ARBITRATORS**

- 14.1(20) Scope
- 14.2(20) Definitions
- 14.3(20) Roster and status of members
- 14.4(20) Fees of arbitrators
- 14.5(20) Arbitrator roster
- 14.6(20) Interest arbitrator mentorship program
- 14.7(20) Biography
- 14.8(20) Conflict of interest
- 14.9(20) Procedures for discipline and removal
- 14.10(20) Inactive status

**CHAPTER 15
Reserved****CHAPTER 16****ELECTRONIC DOCUMENT MANAGEMENT SYSTEM**

- 16.1(20) Effective date and scope
- 16.2(20) Definitions
- 16.3(20) Registration, username, and passwords
- 16.4(20) Mandatory electronic filing and exceptions
- 16.5(20) Filing of paper documents
- 16.6(20) Date and time of filing
- 16.7(20) Signatures
- 16.8(20) Format and redaction of electronic documents
- 16.9(20) Exhibits and other attachments
- 16.10(20) Service
- 16.11(20) Discovery
- 16.12(20) Transcripts, briefs and exhibits