

**IOWA FINANCE AUTHORITY[265]**

[Prior to 7/26/85, Housing Finance Authority[495]]  
 [Prior to 4/3/91, Iowa Finance Authority[524]]

**CHAPTER 1****GENERAL**

- 1.1(16) Purpose
- 1.2(16) Mission
- 1.3(16) Organization, programs and operations
- 1.4(16) Location where the public may submit requests or obtain information
- 1.5(16) Forms

**CHAPTER 2****LOAN PROGRAMS****GENERAL PROVISIONS**

- 2.1(16) Administrative agents

**TERMS AND CONDITIONS**

- 2.2(16) Interest and fees
- 2.3 Reserved
- 2.4(16) Loan conditions
- 2.5(16) Security for loans
- 2.6(16) Types of loans
- 2.7(16) Delinquency and foreclosure
- 2.8(16) Application processing
- 2.9(16) Mortgage purchase or loans to lenders for existing, newly built single-family or multifamily housing—general information
- 2.10(16) Assumption of mortgages

**CHAPTER 3****MULTIFAMILY HOUSING****DIVISION I****MULTIFAMILY LOAN PROGRAM**

- 3.1(16) Purpose
- 3.2(16) Available funds
- 3.3(16) Intent of the authority
- 3.4(16) Application procedure
- 3.5(16) Program guidelines
- 3.6(16) Multifamily loan program for preservation of affordable housing
- 3.7(16) Multifamily loan program for low-income housing tax credits
- 3.8(16) Multifamily loan program for workforce housing loan assistance
- 3.9(16) Multifamily loan program for substantial rehabilitation of nonrestricted projects
- 3.10(16) Authority analysis of applications
- 3.11(16) Discretion of authority board
- 3.12(16) Closing/advance of funds
- 3.13 to 3.19 Reserved

**DIVISION II****PREDEVELOPMENT LOAN FUND**

- 3.20(16) Purpose
- 3.21(16) Available funds
- 3.22(16) Intent of the authority
- 3.23(16) Application procedure

- 3.24(16) Fund guidelines
- 3.25(16) Authority analysis of applications
- 3.26(16) Discretion of authority board
- 3.27(16) Closing/advance of funds
- 3.28 to 3.30 Reserved

DIVISION III  
GAP FINANCING FUND

- 3.31(16) Purpose
- 3.32(16) Intent of the authority
- 3.33(16) Application procedure
- 3.34(16) Fund guidelines
- 3.35(16) Authority analysis of applications
- 3.36(16) Discretion of authority board
- 3.37(16) Closing/advance of funds

CHAPTER 4  
GENERAL REVENUE BOND PROCEDURES

- 4.1(16) Revenue bonds authorized
- 4.2(16) Participating lenders
- 4.3(16) Procedures for project sponsors
- 4.4(16) Authority review
- 4.5(16) Public hearing and approval
- 4.6(16) Procedures following bond issuance
- 4.7(16) Right to audit

CHAPTER 5  
SMALL BUSINESS LOAN PROGRAM

PART I  
GENERAL

- 5.1(16) Program description
- 5.2(16) Waiver
- 5.3(16) Urban revitalization
- 5.4 to 5.9 Reserved

PART II  
DEFINITIONS

- 5.10(16) Definitions
- 5.11 to 5.19 Reserved

PART III  
LOAN CRITERIA AND DOCUMENTATION

- 5.20(16) Application
- 5.21(16) Public benefit
- 5.22(16) Loan criteria
- 5.23(16) Good character

CHAPTER 6  
GROUP HOME FACILITIES LOAN PROGRAM

PART I  
GENERAL

- 6.1(16) Program description
- 6.2(16) Waiver
- 6.3 to 6.9 Reserved

PART II  
DEFINITIONS

- 6.10(16) Definitions  
6.11 to 6.19 Reserved

PART III  
LOAN CRITERIA AND DOCUMENTATION

- 6.20(16) Application  
6.21(16) Public benefit  
6.22(16) Eligibility

CHAPTER 7  
CONTESTED CASES

- 7.1(17A) Scope and applicability  
7.2(17A) Definitions  
7.3(17A) Time requirements  
7.4(17A) Requests for contested case proceeding  
7.5(17A) Notice of hearing  
7.6(17A) Presiding officer  
7.7(17A) Waiver of procedures  
7.8(17A) Telephone or video proceedings  
7.9(17A) Disqualification  
7.10(17A) Consolidation—severance  
7.11(17A) Pleadings  
7.12(17A) Service and filing of pleadings and other papers  
7.13(17A) Discovery  
7.14(17A) Subpoenas  
7.15(17A) Motions  
7.16(17A) Prehearing conference  
7.17(17A) Continuances  
7.18(17A) Withdrawals  
7.19(17A) Intervention  
7.20(17A) Hearing procedures  
7.21(17A) Evidence  
7.22(17A) Default  
7.23(17A) Ex parte communication  
7.24(17A) Recording costs  
7.25(17A) Interlocutory appeals  
7.26(17A) Posthearing procedures and orders  
7.27(17A) Appeals and review  
7.28(17A) Applications for rehearing  
7.29(17A) Stays of authority actions  
7.30(17A) No factual dispute contested cases  
7.31(17A) Emergency adjudicative proceedings  
7.32(17A,16) Informal procedure prior to hearing

CHAPTER 8  
PRIVATE ACTIVITY BOND ALLOCATION

- 8.1(7C) General  
8.2(7C) Forms  
8.3(7C) Formula for allocation  
8.4(7C) Application for allocation  
8.5(7C) Certification of allocation  
8.6(7C) State ceiling carryforwards

- 8.7(7C) Expiration dates
- 8.8(7C) Resubmission of expired allocations
- 8.9(7C) Use by political subdivisions
- 8.10(7C) Application and allocation fees
- 8.11(7C) Supplemental cap allocation for 2008

CHAPTER 9  
TITLE GUARANTY DIVISION

- 9.1(16) Definitions
- 9.2(16) Purpose
- 9.3(16) Mission
- 9.4(16) Organization
- 9.5(16) Location where public may obtain information
- 9.6(16) Title guaranty program
- 9.7(16) Waiver of up-to-date title plant requirement
- 9.8(16) Title guaranty contracts, forms, manual, and staff supplements
- 9.9(16) Mortgage release certificate
- 9.10(16) Rates
- 9.11(16) Claims
- 9.12(16) Rules of construction
- 9.13(16) Seal
- 9.14 and 9.15 Reserved
- 9.16(16) Forms, endorsements, and manuals
- 9.17(16) Application for waiver of participation requirements
- 9.18(16) Rates
- 9.19(16) Charges

CHAPTER 10  
MORTGAGE CREDIT CERTIFICATES

- 10.1(16) General
- 10.2(16) Participating lenders
- 10.3(16) Eligible borrowers
- 10.4(16) MCC procedures

CHAPTER 11  
IOWA MAIN STREET LOAN PROGRAM

- 11.1(16) Program description
- 11.2(16) Waiver
- 11.3(16) Main street loan program
- 11.4(16) Definitions
- 11.5(16) Application
- 11.6(16) Public benefit
- 11.7(16) Loan criteria

CHAPTER 12  
LOW-INCOME HOUSING TAX CREDITS

- 12.1(16) Qualified allocation plan
- 12.2(16) Location of copies of the plan
- 12.3(16) Compliance manual
- 12.4(16) Location of copies of the manual

CHAPTER 13  
PUBLIC RECORDS AND FAIR INFORMATION PRACTICES  
(Uniform Rules)

- 13.1(17A,22) Definitions
- 13.3(17A,22) Requests for access to records
- 13.4(17A,22) Access to confidential records
- 13.6(17A,22) Procedure by which additions, dissents, or objections may be entered into certain records
- 13.9(17A,22) Availability of records

CHAPTER 14  
Reserved

CHAPTER 15  
PURCHASING

- 15.1(16) Applicability of competitive bidding
- 15.2(16) Methods of obtaining bids or proposals used by the authority
- 15.3(16) Items purchased through the department of administrative services
- 15.4(16) Advertising solicitations
- 15.5(16) Contract purchases
- 15.6(16) Blanket purchase agreements
- 15.7(16) Bids and proposals to conform to specifications
- 15.8(16) Time of delivery
- 15.9(16) Cash discounts
- 15.10(16) Ties
- 15.11(16) Time of submission
- 15.12(16) Modification or withdrawal of bids
- 15.13(16) Financial security
- 15.14(16) Rejection of bids and proposals
- 15.15(16) Vendor appeals

CHAPTER 16  
DECLARATORY ORDERS

- 16.1(17A) Petition for declaratory order
- 16.2(17A) Notice of petition
- 16.3(17A) Intervention
- 16.4(17A) Briefs
- 16.5(17A) Inquiries
- 16.6(17A) Service and filing of petitions and other papers
- 16.7(17A) Consideration
- 16.8(17A) Action on petition
- 16.9(17A) Refusal to issue order
- 16.10(17A) Contents of declaratory order—effective date
- 16.11(17A) Copies of orders
- 16.12(17A) Effect of a declaratory order

CHAPTER 17  
PROCEDURE FOR RULE MAKING

- 17.1(17A) Applicability
- 17.2(17A) Advice on possible rules before notice of proposed rule adoption
- 17.3(17A) Public rule-making docket
- 17.4(17A) Notice of proposed rule making
- 17.5(17A) Public participation

|               |  |
|---------------|--|
| 17.6(17A)     | Regulatory analysis  |
| 17.7(17A,25B) | Fiscal impact statement  |
| 17.8(17A)     | Time and manner of rule adoption   |
| 17.9(17A)     | Variance between adopted rule and published notice of proposed rule adoption |
| 17.10(17A)    | Exemptions from public rule-making procedures                                |
| 17.11(17A)    | Concise statement of reasons   |
| 17.12(17A)    | Contents, style, and form of rule  |
| 17.13(17A)    | Authority rule-making record   |
| 17.14(17A)    | Filing of rules  |
| 17.15(17A)    | Effectiveness of rules prior to publication                                  |
| 17.16(17A)    | General statements of policy   |
| 17.17(17A)    | Review by authority of rules   |

#### CHAPTER 18

##### WAIVERS AND VARIANCES FROM ADMINISTRATIVE RULES

|               |                                 |
|---------------|---------------------------------|
| 18.1(17A,16)  | Definitions                     |
| 18.2(17A,16)  | Scope                           |
| 18.3(17A,16)  | Applicability of chapter        |
| 18.4(17A,16)  | Criteria for waiver or variance |
| 18.5(17A,16)  | Filing of petition              |
| 18.6(17A,16)  | Content of petition             |
| 18.7(17A,16)  | Additional information          |
| 18.8(17A,16)  | Notice                          |
| 18.9(17A,16)  | Hearing procedures              |
| 18.10(17A,16) | Ruling                          |
| 18.11(17A,16) | Public availability             |
| 18.12(17A,16) | Summary reports                 |
| 18.13(17A,16) | Voiding or cancellation         |
| 18.14(17A,16) | Violations                      |
| 18.15(17A,16) | Defense                         |
| 18.16(17A,16) | Judicial review                 |

#### CHAPTER 19

##### STATE HOUSING TRUST FUND

|          |                                 |
|----------|---------------------------------|
| 19.1(16) | Trust fund allocation plans     |
| 19.2(16) | Location of copies of the plans |

#### CHAPTER 20

##### SENIOR LIVING REVOLVING LOAN PROGRAM

|          |                                    |
|----------|------------------------------------|
| 20.1(16) | Purpose                            |
| 20.2(16) | Priority of loan awards            |
| 20.3(16) | Application process                |
| 20.4(16) | Program guidelines                 |
| 20.5(16) | Authority analysis of applications |
| 20.6(16) | Discretion of authority board      |
| 20.7(16) | Closing/advance of funds           |

#### CHAPTER 21

##### HOME AND COMMUNITY-BASED SERVICES REVOLVING LOAN PROGRAM

|          |                         |
|----------|-------------------------|
| 21.1(16) | Purpose                 |
| 21.2(16) | Available funds         |
| 21.3(16) | Intent of the authority |
| 21.4(16) | Application procedure   |

- 21.5(16) Program guidelines
- 21.6(16) Authority analysis of applications
- 21.7(16) Discretion of authority board
- 21.8(16) Closing/advance of funds

#### CHAPTER 22

##### IOWA AFTERCARE SERVICES RENT SUBSIDY PROGRAM

- 22.1(16,PL106-169) Purpose
- 22.2(16,PL106-169) Definitions
- 22.3(16,PL106-169) Eligibility requirements for direct rent subsidy
- 22.4(16,PL106-169) Application for direct rent subsidy
- 22.5(16,PL106-169) Amount of rent subsidy
- 22.6(16,PL106-169) Redetermination of direct rent subsidy eligibility
- 22.7(16,PL106-169) Termination of rent subsidy payments
- 22.8(16,PL106-169) Eligibility requirements for transitional apartment subsidy
- 22.9(16,PL106-169) Application for transitional apartment subsidy
- 22.10(16,PL106-169) Amount of transitional apartment subsidy
- 22.11(16,PL106-169) Redetermination of transitional apartment subsidy eligibility
- 22.12(16,PL106-169) Termination of transitional apartment subsidy payments
- 22.13(16,PL106-169) Fraudulent practices relating to the aftercare rent subsidy program
- 22.14(16,PL106-169) Appeals

#### CHAPTER 23

##### TRANSITIONAL HOUSING REVOLVING LOAN PROGRAM

- 23.1(16) Purpose
- 23.2(16) Priority of loan awards
- 23.3(16) Application process
- 23.4(16) Program guidelines
- 23.5(16) Authority analysis of applications
- 23.6(16) Discretion of authority board
- 23.7(16) Closing/advance of funds

#### CHAPTER 24

##### HOME AND COMMUNITY-BASED SERVICES RENT SUBSIDY PROGRAM

- 24.1(16) Purpose
- 24.2(16) Definitions
- 24.3(16) Eligibility requirements
- 24.4(16) Application
- 24.5(16) Amount of rent subsidy
- 24.6(16) Redetermination of eligibility
- 24.7(16) Termination of rent subsidy payments
- 24.8(16) Fraudulent practices relating to the rent subsidy program
- 24.9(16) Appeals

#### CHAPTER 25

Reserved

#### CHAPTER 26

##### WATER POLLUTION CONTROL WORKS AND DRINKING WATER FACILITIES FINANCING

- 26.1(16) Statutory authority
- 26.2(16) Purpose
- 26.3(16) Definitions

- 26.4(16) Project funding
- 26.5(16) WPCSRF/DWSRF infrastructure construction loans
- 26.6(16) Planning and design loans
- 26.7(16) Disadvantaged community status
- 26.8(16) WPCSRF nonpoint source set-aside loan programs
- 26.9(16) Termination and rectification of disputes

## CHAPTER 27

## MILITARY SERVICE MEMBER HOME OWNERSHIP ASSISTANCE PROGRAM

- 27.1(16) Purpose
- 27.2(16) Definitions
- 27.3(16) Application procedure and determination of eligibility
- 27.4(16) MHOA award
- 27.5(16) Income, purchase price and qualified mortgage

## CHAPTER 28

## WASTEWATER TREATMENT FINANCIAL ASSISTANCE PROGRAM

- 28.1(81GA,HF2782) Overview
- 28.2(81GA,HF2782) Definitions
- 28.3(81GA,HF2782) Project funding
- 28.4(81GA,HF2782) Termination; rectification of deficiencies; disputes

## CHAPTER 29

## JUMP-START HOUSING ASSISTANCE PROGRAM

- 29.1(16) Purpose
- 29.2(16) Definitions
- 29.3(16) Grants to local government participants
- 29.4 Reserved
- 29.5(16) Eligible uses
- 29.6(16) Loan terms
- 29.7(16) Financial assistance subject to availability of funding
- 29.8(16) Funds allocated pursuant to 2009 Iowa Acts, House File 64, division I

## CHAPTER 30

## QUALIFIED MIDWESTERN DISASTER AREA BOND ALLOCATION

- 30.1(16) General
- 30.2(16) Forms
- 30.3(16) Eligibility for allocation
- 30.4(16) Allocation limit and Iowa department of economic development set-aside
- 30.5(16) Application for allocation
- 30.6(16) Certification of allocation
- 30.7(16) Expiration of allocations
- 30.8(16) Resubmission of expired allocations
- 30.9(16) Application and allocation fees

## CHAPTER 31

## COUNCIL ON HOMELESSNESS

- 31.1(16) Organization
- 31.2(16) Duties of the council

## CHAPTER 32

## IOWA JOBS PROGRAM

- 32.1(16) Purpose
- 32.2(16) Definitions



- 32.3(16) Allocation of funds
- 32.4(16) Local infrastructure competitive grant program
- 32.5(16) Noncompetitive grants
- 32.6(16) General grant conditions
- 32.7(16) Calculation of jobs created
- 32.8(16) Grant awards
- 32.9(16) Administration of awards

#### CHAPTER 33

##### WATER QUALITY FINANCIAL ASSISTANCE PROGRAM

- 33.1(16,83GA,SF376) Overview
- 33.2(16,83GA,SF376) Definitions
- 33.3(16,83GA,SF376) Small community assistance fund
- 33.4(16,83GA,SF376) Large community assistance fund
- 33.5(16,83GA,SF376) Project priority
- 33.6(16,83GA,SF376) Project funding
- 33.7(16,83GA,SF376) Termination and rectification of disputes

#### CHAPTER 34

Reserved

#### CHAPTER 35

##### AFFORDABLE HOUSING ASSISTANCE GRANT FUND

- 35.1(16) Affordable housing assistance grant fund allocation plan
- 35.2(16) Location of copies of the plan

#### CHAPTER 36

##### PUBLIC SERVICE SHELTER GRANT FUND

- 36.1(16,83GA,SF376) Public service shelter grant fund allocation plan
- 36.2(16,83GA,SF376) Location of copies of the plan

#### CHAPTER 37

##### RECOVERY ZONE BOND ALLOCATION

- 37.1(16) General
- 37.2(16) Forms
- 37.3(16) Notice from the authority to issuers
- 37.4(16) Notice from issuers to the authority
- 37.5(16) Waiver of RZ bonding authority
- 37.6(16) Application for allocation of recaptured or waived RZ bond authority
- 37.7(16) Allocations
- 37.8(16) Certification of allocation
- 37.9(16) Expiration of allocations
- 37.10(16) Resubmission of expired allocations
- 37.11(16) Application and allocation fees

#### CHAPTER 38

##### IOWA JOBS II PROGRAM

- 38.1(16) Purpose
- 38.2(16) Definitions
- 38.3(16) Allocation of funds
- 38.4(16) Iowa jobs II program
- 38.5(16) General grant conditions
- 38.6(16) Calculation of jobs created

- 38.7(16) Grant awards
- 38.8(16) Administration of awards

CHAPTER 39  
HOME PARTNERSHIP PROGRAM

- 39.1(16) Purpose
- 39.2(16) Definitions
- 39.3(16) Eligible applicants
- 39.4(16) Eligible activities and forms of assistance
- 39.5(16) Application procedure
- 39.6(16) Application requirements
- 39.7(16) Application review criteria
- 39.8(16) Allocation of funds
- 39.9(16) Administration of awards

CHAPTER 40  
IOWANS HELPING IOWANS HOUSING ASSISTANCE PROGRAM

- 40.1(16) Purpose
- 40.2(16) Definitions
- 40.3(16) Grants to local government participants
- 40.4 Reserved
- 40.5(16) Eligible uses
- 40.6(16) Loan terms
- 40.7(16) Financial assistance subject to availability of funding

CHAPTER 41  
SHELTER ASSISTANCE FUND

- 41.1(16) Purpose
- 41.2(16) Definitions
- 41.3(16) Eligible applicants
- 41.4(16) Eligible activities
- 41.5(16) Ineligible activities
- 41.6(16) Application procedures
- 41.7(16) Application review process
- 41.8(16) Matching requirement
- 41.9(16) Funding awards
- 41.10(16) Restrictions placed on recipients and subrecipients
- 41.11(16) Compliance with applicable federal and state laws and regulations
- 41.12(16) Administration

CHAPTER 42  
EMERGENCY SHELTER GRANTS PROGRAM

- 42.1(16) Purpose
- 42.2(16) Definitions
- 42.3(16) Eligible applicants
- 42.4(16) Eligible activities
- 42.5(16) Ineligible activities
- 42.6(16) Application procedures
- 42.7(16) Application review process
- 42.8(16) Matching requirement
- 42.9(16) Funding awards
- 42.10(16) Restrictions placed on recipients and subrecipients

- 42.11(16) Compliance with applicable federal and state laws and regulations
- 42.12(16) Administration

CHAPTER 43

COMMUNITY HOUSING AND SERVICES FOR PERSONS WITH DISABILITIES  
REVOLVING LOAN PROGRAM

- 43.1(16) Purpose
- 43.2(16) Definitions
- 43.3(16) Award of loan funds
- 43.4(16) Application process
- 43.5(16) Program guidelines
- 43.6(16) Authority analysis of applications
- 43.7(16) Discretion of authority board
- 43.8(16) Closing/advance of funds