LAW ENFORCEMENT ACADEMY[501]

[Prior to 1971 IDR, see Dept. of Public Safety]
[Prior to 3/11/87, Law Enforcement Academy[550]]

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CHAPTER 1
ORGANIZATION AND ADMINISTRATIVE PROCESSES

[Appeared as rules 3.1, 4.1, 5.1 and ch 6 prior to 4/10/85]
[Prior to 3/11/87, Law Enforcement Academy[550] Ch 1]

Chapter rescission date pursuant to Iowa Code section 17A.7: 1/1/32

501—1.1(80B,80D) Definitions. As used in this chapter and 501—Chapters 2 through 6 and 8 through 10:

"Academy" means the Iowa law enforcement academy.

"Applicant" means an individual filing an application for consideration before the council.

"Area school" means a training school approved by the council that provides noncertifying courses for more than one law enforcement agency.

"Basic training course" means the initial training course completed by a jail administrator, jailer, temporary holding facility administrator, or public safety telecommunicator within the required time frame from the individual's date of hire.

"Break in service" means a gap in employment in the state of Iowa.

"Certification" means the license issued to a law enforcement officer or a reserve officer upon documentation that the law enforcement or reserve officer is employed and has successfully completed the training requirements for the specific license.

"Code of professional conduct" means a set of ethical principles governing the conduct of all law enforcement officers and reserve officers.

"Conviction" means a conviction in any federal, military, tribal, state, county, municipal, or juvenile court; a voluntary forfeiture of bail, bond, or collateral deposited to secure a defendant's appearance in court as final disposition; the payment of a fine or civil penalty; a plea of guilty or nolo contendere; or a finding of guilt, even if the adjudication of guilty is deferred, withheld, not entered, sealed, or expunged; whether the plea or conviction is set aside or withdrawn, or the case or charge is dismissed or reduced where the setting aside, withdraw, dismissal, or reduction is based upon lenity or rehabilitation rather than upon a defect in the legality or factual basis of the plea, finding of guilt or conviction; and any conviction for which the person is pardoned.

"Core competency" means the effective and successful application of combined skills, knowledge, and behaviors in a given situation.

"Core concept" means an element of understanding through education or study that forms a foundation. Concepts are the building blocks for skills.

"Core skill" means a specific, trainable ability that is gained by applying concepts. Skills are the building blocks of competencies.

"Council" means the Iowa law enforcement academy council.

"Director" means the director of the Iowa law enforcement academy.

"Discipline" means the process of sanctioning a certification, license, endorsement, or waiver issued by the council.

"Employing agency" means any state, county, municipal, or tribal government or governmental body that employs an individual under the academy's statutory authority.

"Feasibility study" means a comprehensive assessment that determines the viability of a proposed regional training center identifying the technical, economic, operational, and logistical challenges to ensure the proposed regional training center will align with the council's mission. A feasibility study includes a preliminary analysis, market research, financial assessment, technical and organizational needs, and risk analysis.

"Instructor endorsement" means a practical or content endorsement awarded by the council to an eligible individual to instruct or qualify another in a specific area. An instructor endorsement will be active and in good standing for the instructor to conduct mandatory training or qualifications.

"Jail" means any place administered by the county sheriff and designed to hold inmates for as long as lawfully required but not to exceed one year pursuant to Iowa Code chapters 356 and 356A.

"Jail administrator" means the sheriff, sheriff's designee, or the executive head of any agency operating a jail.

"Law enforcement practice" means experience gained by a certified law enforcement officer whose primary job function is the enforcement of criminal laws and the prevention and detection of crime.

"Local school" means a training school approved by the council that provides noncertifying courses for its own employees.

"Professional development" means relevant training that will maintain, improve, or expand skills and knowledge to satisfy annual training and certification requirements.

"Psychologically suitable" means possessing the psychological characteristics, emotional stability, judgment, impulse control, integrity, stress tolerance, interpersonal functioning, behavioral reliability, and decision-making capacity necessary to safely and effectively perform the essential duties and exercise the authority of a law enforcement or reserve officer.

"Qualified licensed provider" means a health care provider with the necessary education, training, and state-mandated license to perform professional services within the provider's scope of practice.

"Reciprocity" means a pathway to certification that includes certification through examination, military reciprocity, or federal reciprocity.

"Regional training center" means a training center approved by the council that provides courses for level I academies, level II academies, or reserve officers.

"Regional training center coordinator" means the individual who is responsible for overseeing, implementing, and assessing course curriculum and instruction standards at a council-approved regional training center.

"Revocation" means the process by which the council removes an individual's certification.

"Service in the uniformed services" means the performance of duty on a voluntary or involuntary basis in a uniformed service as defined by the federal Uniformed Services Employment and Reemployment Rights Act of 1994 as amended to January 1, 2027.

"Successfully complete" means to demonstrate the ability to perform all practical skills safely, effectively, and within the standards outlined by the academy or to pass an academic assessment at 80 percent.

"Temporary holding facility" means the same as defined in 201—Chapter 51.

"Weapon" means any firearm, striking instrument, conductive energy device, or chemical agent authorized for use as a weapon by the employing agency.

This rule is intended to implement Iowa Code sections 80B.3, 80B.11, 80B.13, 80D.7, and 321.52.

[**ARC 0727D**, IAB 11/11/26, effective 1/1/27]

501—1.2(80B,80D) Purpose of council. The council administers and enforces the provisions of Iowa Code chapters 80B and 80D and 501—Chapters 1 through 10 and 2504 through 2506. The mission of the council is to protect the health, safety, and welfare of the public by certifying qualified individuals as law enforcement officers and reserve officers. Responsibilities of the council include but are not limited to the following.

1.2(1) *Licensing and training.* Licensing qualified law enforcement officers and reserve officers who successfully complete a pathway to certification and providing basic training programs for jailers and public safety telecommunicators.

1.2(2) *Professional development.* Developing and administering a program of annual professional development requirements to ensure the continued competency of individuals certified and trained by the council.

1.2(3) *Discipline.* Imposing discipline on law enforcement officers and reserve officers as provided by statute and rule.

This rule is intended to implement Iowa Code sections 80B.2, 80B.11, 80B.11A, 80B.11C, 80B.13, and 80D.4A.

[**ARC 0727D**, IAB 11/11/26, effective 1/1/27]

501—1.3(80B) Council proceedings.

1.3(1) *Meetings.* The majority of the council's meetings will be held at the academy, Camp Dodge, 7105 NW 70th Avenue, Building A41, Johnston, Iowa.

a. The council will annually, at its regularly scheduled meeting in June, elect a chair and vice chair from its membership to begin serving upon election.

b. The council will approve annual meeting dates by at least June 30.

c. The council may schedule special meetings called by the chair, upon request to the chair by six members of the council, or upon request of the director.

d. To be placed on the agenda, completed materials will be received at least ten days prior to a scheduled council meeting. Materials from emergency or unusual circumstances may be added to the agenda with the chair's approval.

e. Persons in attendance at council meetings may be granted an opportunity to speak on an issue before the council at the discretion of the chair. The length and frequency of public comment will be at the discretion of the chair.

f. The council will govern its meetings in accordance with Iowa Code chapter 21 and its proceedings by Robert's Rules of Order, Revised.

1.3(2) *Quorum and majority vote.* A quorum will consist of two-thirds of the currently appointed voting members of the council. Action of the council must be approved by a simple majority of the voting members present.

1.3(3) *Authority.* The council has the authority to:

a. Establish committees of the council.

b. Establish fees.

c. Hold a closed session if the council votes to do so in a public roll-call vote with an affirmative vote of at least two-thirds if the full council is present or a unanimous vote if fewer are present. The council will keep minutes of all discussion, persons present, and actions occurring at a closed session. The records will be stored securely at the academy.

d. Investigate alleged violations of statutes or rules that relate to the practice of licensees upon receipt of a complaint or upon the council's own initiation.

e. Initiate and impose licensee discipline.

f. Monitor licensees that are restricted by council order.

g. Approve curriculum for certifying law enforcement and reserve officers and approve curriculum for basic training of jailers and public safety telecommunicators.

h. Approve the operational standards of the academy's certifying courses, local and area schools, and regional training centers.

i. Develop and implement annual professional development requirements to ensure the continued competency of individuals certified by the council.

j. Perform any other functions authorized by a provision of law.

This rule is intended to implement Iowa Code sections 80B.7 and 80B.9 and chapter 21.

[**ARC 0727D**, IAB 11/11/26, effective 1/1/27]

501—1.4(80B) Information, submissions or requests. General inquiries regarding the council, and all submissions to or requests of the council, will be made through the Director, Iowa Law Enforcement Academy, P.O. Box 130, Johnston, Iowa 50131 or at ileacouncil@iowa.gov.

This rule is intended to implement Iowa Code section 80B.9.

[**ARC 0727D**, IAB 11/11/26, effective 1/1/27]

501—1.5(80B) Exigent action required. In the event exigent action is required by the council, the director or academy legal counsel may poll individual council members concerning the needed action. The vote of each member will be recorded and the agreement of a majority of voting members will constitute official action by the council. The action will be confirmed at the next scheduled council meeting and the reason for the action reflected in the minutes.

This rule is intended to implement Iowa Code sections 80B.9 and 80B.13.

[**ARC 0727D**, IAB 11/11/26, effective 1/1/27]

501—1.6(80B) Audit of professional development. The council may select officers, jailers, or public safety telecommunicators for audit of professional development on an annual basis.

1.6(1) *Audit.* If selected for audit, the individual will provide documentation for professional development within 30 days of notice. The documentation will contain a training overview, instructor name, length of training, training date and location, and any training scores achieved. An extension of time may be granted on an individual basis.

1.6(2) *Record retention.* Professional development documentation will be maintained for three full calendar years.

1.6(3) *Incomplete or unsatisfactory documentation.* If the submitted documentation is incomplete or unsatisfactory, the individual may submit make-up credit to cover the deficit. The deadline for make-up credit is 90 days from the date of notice of deficit.

1.6(4) *Deficit.* Any remaining deficit after the 90-day make-up period will result in an investigative referral.

This rule is intended to implement Iowa Code sections 80B.11, 80B.11A, 80B.11C, 80B.13, 80B.13A, and 80D.4A.

[**ARC 0727D**, IAB 11/11/26, effective 1/1/27]

501—1.7(80B,80D) Time tolled. Time requirements for obtaining certification, completing required training, renewing endorsements, and completion of mandatory professional development are tolled during the period an individual is absent from employment because of service in the uniformed services.

This rule is intended to implement Iowa Code sections 80B.11, 80B.11A, 80B.11C, 80B.13, 80B.13A, and 80D.4A and 38 U.S.C. §4301 through 4335.

[**ARC 0727D**, IAB 11/11/26, effective 1/1/27]

501—1.8(17A,80B,80D) Uniform rules. The Uniform Rules on Agency Procedure, 7—Chapters 2500 through 2506, are rules generally applicable to agencies pursuant to Iowa Code section 17A.24. Additions, exceptions, or amendments to the corresponding chapters are found in 501—paragraphs 2504.1(1)*"a"* through *"d,"* rules 501—2505.9(22,80B,80D) through 501—2505.12(22,80B,80D), and rule 501—2506.8(17A).

This rule is intended to implement Iowa Code section 17A.24.

[**ARC 0727D**, IAB 11/11/26, effective 1/1/27]

501—1.9(80B,80D) Retrospective application. The council's rules, 501—Chapters 1 through 10 and 2504 through 2506, apply prospectively and retrospectively to all applications, violations, complaints, hearings, and dispositions, except where an informal or formal Council hearing has already begun.

This rule is intended to implement Iowa Code sections 80B.2, 80B.11, 80B.11A, 80B.11C, 80B.13, 80B.13A, and 80D.4A.

[**ARC 0727D**, IAB 11/11/26, effective 1/1/27]

[Filed 5/26/78, Notice 4/19/78—published 6/14/78, effective 7/19/78]
[Filed 2/5/81, Notice 10/1/80—published 3/4/81, effective 7/9/81]
[Filed emergency after Notice 5/18/84, Notice 2/1/84—published 6/6/84, effective 6/1/84]
[Filed 3/18/85, Notice 1/2/85—published 4/10/85, effective 5/15/85]
[Filed 6/11/85, Notice 1/16/85—published 7/3/85, effective 8/7/85]
[Filed emergency 11/1/85—published 11/20/85, effective 11/1/85]
[Filed emergency 7/1/86—published 7/30/86, effective 7/1/86]
[Filed 2/20/87, Notice 10/22/86—published 3/11/87, effective 4/21/87]
[Filed 11/17/88, Notice 9/7/88—published 12/14/88, effective 1/18/89]
[Filed emergency 7/31/89—published 8/23/89, effective 7/31/89]
[Filed 10/19/89, Notice 8/23/89—published 11/15/89, effective 12/20/89]
[Filed 4/12/90, Notice 2/21/90—published 5/2/90, effective 6/6/90]
[Filed 7/13/90, Notice 5/2/90—published 8/8/90, effective 9/12/90]
[Filed 9/14/90, Notice 6/27/90—published 10/3/90, effective 11/7/90]
[Filed emergency 3/24/93—published 4/14/93, effective 3/24/93]

[Filed 3/24/93, Notice 12/9/92—published 4/14/93, effective 7/14/93]
[Filed emergency 12/27/95—published 1/17/96, effective 12/27/95]
[Filed 12/21/00, Notice 11/15/00—published 1/10/01, effective 2/14/01]
[Filed 8/26/04, Notice 6/9/04—published 9/15/04, effective 10/20/04]
[Filed ARC 3997C (Notice ARC 3809C, IAB 5/23/18), IAB 9/12/18, effective 10/17/18]
[Filed ARC 5006C (Notice ARC 4866C, IAB 1/15/20), IAB 3/25/20, effective 4/29/20]
[Filed ARC 5572C (Notice ARC 5402C, IAB 1/27/21), IAB 4/21/21, effective 5/26/21]
[Filed ARC 5860C (Notice ARC 5689C, IAB 6/16/21), IAB 8/25/21, effective 9/29/21]
[Filed ARC 6137C (Notice ARC 5962C, IAB 10/6/21), IAB 1/12/22, effective 2/16/22]
[Content rescinded by 2026 Iowa Acts, Senate File 2463, section 4—editorially removed in IAC Supplement 7/8/26, effective 7/1/26]
[Filed ARC 0727D (Notice ARC 0534D, IAB 9/2/26), IAB 11/11/26, effective 1/1/27]

CHAPTER 2
MINIMUM STANDARDS FOR LAW ENFORCEMENT AND RESERVE OFFICERS

[Appeared as Ch 1 prior to 4/10/85]
[Prior to 3/11/87, Law Enforcement Academy[550] Ch 2]

Chapter rescission date pursuant to Iowa Code section 17A.7: 1/1/32

501—2.1(80B,80D) Minimum hiring standards for non-Iowa certified law enforcement and reserve applicants. All non-Iowa certified law enforcement and reserve applicants must meet the following minimum standards before serving in a law enforcement capacity or attending a certifying course:

2.1(1) Be a United States citizen.

2.1(2) Be 18 years of age.

2.1(3) Hold a valid driver's license.

2.1(4) Not be addicted to drugs or alcohol. An individual who has been convicted of a crime involving drugs or alcohol within two years or who has been charged more than once of operating a motor vehicle while intoxicated (OWI) does not meet this standard.

2.1(5) Be of good moral character as determined by a background investigation approved by the academy. A person is not of good moral character when:

a. Legally prohibited from possessing a firearm.

b. Convicted or adjudicated delinquent of:

(1) A sex offense or any offense that could result in placement on the sex offender registry; or

(2) Any offense in which a dangerous or offensive weapon was used in the commission.

c. Convicted of a serious misdemeanor, or higher, that caused physical or emotional harm to another.

d. Convicted of possessing with the intent to deliver or manufacture, delivering, or manufacturing a controlled substance.

e. Convicted of a crime involving dishonesty. This provision excludes convictions for:

(1) Purchasing or possessing alcohol or tobacco while underage; or

(2) Unlawfully possessing or controlling a driver's license or nonoperator ID card while under 21 years of age.

f. Charged with a felony regardless of disposition.

g. Engaged in any act of domestic violence or other domestic abuse, including other offenses or lesser included offenses stemming from domestic abuse.

h. Engaged in any act involving threats, harassment, or stalking of another person.

i. Placed on the child or dependent adult abuse registries.

2.1(6) Be free of personal conscience or belief that would oppose the use of reasonable force, including deadly force, when necessary for law enforcement duties.

2.1(7) Be eligible to secure a professional permit to possess a firearm.

2.1(8) Possess a high school diploma, general education development (GED), high school equivalency diploma (HSED), or a home school certificate of completion.

2.1(9) Have vision of, or corrected to, 20/20 and pass a color vision test without the aid of color corrective lenses as determined by a qualified licensed provider. As determined through testing, individuals with anomalous trichromatism or monochromasy color vision are not eligible to be hired as law enforcement or reserve officers.

2.1(10) Have normal hearing, or aided hearing that meets the hearing standard, in each ear as determined by a qualified licensed provider.

a. Normal hearing. Hearing is normal when, tested by an audiometer, hearing sensitivity thresholds are within 25 dB measured at 500 Hz, 1,000 Hz, 2,000 Hz and 3,000 Hz averaged together.

b. Aided hearing. An individual who fails to meet the hearing standard will have an evaluation by a qualified licensed provider to determine if the individual meets the hearing standard with the use of a prescribed hearing aid. The hearing standard is met if the individual demonstrates pure tone average of 25 dB hearing loss aided and is determined to have acceptable functional hearing.

2.1(11) Have not had any of the following occur:

a. A revocation or suspension of a certification or license;

b. Any action taken impacting a certification or license;

c. Denial of a path to certification or license; or

d. Dismissal from a basic training program due to a violation of the program handbook or an academic or skill failure.

2.1(12) Have not been charged with any criminal offense while certified or licensed as a law enforcement or reserve officer.

This rule is intended to implement Iowa Code sections 80B.11(1)*"a"* and *"f"* and 80D.2.

[**ARC 0728D**, IAB 11/11/26, effective 1/1/27]

501—2.2(80B,80D) Minimum standards of physical fitness, cognitive testing, and psychological evaluation for non-Iowa certified law enforcement and reserve applicants. All non-Iowa certified law enforcement and reserve applicants must meet the following minimum standards before serving in a law enforcement capacity or attending a certifying course:

2.2(1) Physical fitness. Achieve a passing score on a physical test approved by the council for certification.

2.2(2) Cognitive test.

a. Achieve a validated, passing score on a cognitive test approved by the council.

b. The cognitive test is administered by an approved academy proctor or by the academy consistent with the testing protocols detailed by the cognitive test.

c. A cognitive test score is valid for one year from the date of testing.

2.2(3) Psychological evaluation.

a. Be determined to be psychologically suitable based on a psychological evaluation approved by the council.

b. An agency will order an evaluation through the academy and select an academy-approved psychologist. The academy will forward the request to the selected psychologist.

c. The psychologist will conduct a council-approved psychological evaluation that will include a review of an academy-approved background questionnaire, the psychological test results, and any prior evaluations and a clinical interview.

d. The psychologist will submit the completed clinic results form and evaluation report directly to the academy.

e. A psychological evaluation determination specific to a position as a law enforcement or reserve officer stands for one year from the date of the report unless stated otherwise.

f. An employing agency may request one second opinion from a psychological evaluation. To be valid, the second opinion will be provided by an approved psychologist who has reviewed the background questionnaire, the psychological test results, any prior evaluations, and the report from which the second opinion is requested.

This rule is intended to implement Iowa Code sections 80B.11(1)*"f"* and *"g"* and 80D.2.

[**ARC 0728D**, IAB 11/11/26, effective 1/1/27]

501—2.3(80B,80D) Psychologist approval and evaluation administration.

2.3(1) Approval process for psychologists.

a. A psychologist will submit the academy's application for approval providing evidence of all of the following:

(1) An active Iowa license to independently practice psychology and an active Iowa certification as a health service provider in psychology;

(2) Approval as a qualified user by the assessment source;

(3) A description of training and supervised experience in conducting preemployment psychological evaluations for law enforcement service; and

(4) A signed attestation that the psychologist is competent to conduct preemployment psychological evaluations for law enforcement service, including familiarity with applicable research and laws, and uses the American Psychological Association professional practice guidelines for occupationally mandated psychological evaluations to guide professional practice.

b. To maintain approval, a psychologist will complete at least four hours of continuing education biannually relevant to the competencies needed for law enforcement psychological evaluations and provide verification to the academy upon request. Psychologists may choose from activities approved by the academy or continuing education consistent with licensing board requirements.

2.3(2) Test administration.

a. The academy will have prescheduled cognitive and supervised psychological testing dates. Nonscheduled testing may also be provided. Psychological testing may be performed by the approved psychologist when test results are shared with the academy's designated psychologist.

b. Cognitive test or psychological evaluation results will be provided by the academy to a hiring authority upon request as long as the applicant is not the hiring authority.

2.3(3) Cost of tests. The academy will establish and post fee schedules for testing services it delivers.

2.3(4) Test integrity.

a. Any issues related to testing integrity must be immediately reported to the director.

b. Test integrity violations will result in the invalidation of scores, the revocation of proctor status, and the revocation of academy approval for test administration.

c. Applicants will not have the right to inspect psychological evaluation reports, test results, or test materials.

This rule is intended to implement Iowa Code sections 80B.11(1)*"f"* and *"g"* and 80D.2.

[**ARC 0728D**, IAB 11/11/26, effective 1/1/27]

501—2.4(80B,80D) Status forms.

2.4(1) *Report of hire.* The academy will be provided with a fully completed report of hire once all requirements have been met. Upon receipt of the signed attestation, the employing agency will be notified if the hire meets minimum hiring standards.

2.4(2) *Notice of election.* Consistent with Iowa Code chapter 80B and section 331.651(2)*"c,"* the academy will be provided with a fully completed notice of election prior to a sheriff taking office. Upon confirmation by the academy that minimum standards have been met, the sheriff will be notified that the sheriff's Iowa peace officer certification is approved for service.

2.4(3) *Separation.* The academy will be provided with the approved form within ten days of separation.

This rule is intended to implement Iowa Code sections 80B.11(1)*"a," "f,"* and *"g"*; 80B.13A(4); 80D.2; and 331.651(2)*"c."*

[**ARC 0728D**, IAB 11/11/26, effective 1/1/27]

501—2.5(80B,80D) Minimum hiring standards for an individual with an Iowa law enforcement or reserve certification. An individual with an Iowa law enforcement or reserve certification must meet the following minimum standards before using the individual's certification when moving to a new or additional law enforcement agency.

2.5(1) If the break from Iowa law enforcement service is 180 days or less, complete a timely report of hire attesting there has not been a break in service of more than 180 days.

2.5(2) If the break from Iowa law enforcement service is more than 180 days but less than one year:

a. Be of good moral character as determined by a background investigation approved by the academy;

b. Complete a psychological evaluation consistent with the protocols detailed in rule 501—2.2(80B,80D); and

c. Complete a timely report of hire.

2.5(3) If the break from Iowa law enforcement service is between one and three years:

a. Complete the requirements of rule 501—2.1(80B,80D) and paragraph 2.5(2)*"b"*;

b. Complete all professional development training requirements of 501—subrule 4.1(4) within one year of hire; and

c. Complete a timely report of hire.

2.5(4) If the break from Iowa law enforcement service is longer than three years:

a. Complete the requirements of rules 501—2.1(80B,80D) and 501—2.2(80B,80D), excluding subrule 2.2(2), before serving in a law enforcement capacity;

b. Complete all professional development training requirements in 501—subrule 4.1(4), including the in-person skills course, within one year of hire; and

c. Complete a timely report of hire.

2.5(5) A certified law enforcement officer who left active Iowa law enforcement service to work at the academy will not be deemed to have a break in service if the individual complies with all annual professional development requirements beginning January 1, 2027, during the law enforcement officer's employment at the academy.

This rule is intended to implement Iowa Code sections 80B.11(1)*"b," "f,"* and *"g"* and 80D.2.

[**ARC 0728D**, IAB 11/11/26, effective 1/1/27]

501—2.6(80B) Minimum hiring standards for an Iowa-certified reserve officer applying to become a law enforcement officer. A certified reserve officer who has not previously met the requirements of rules 501—2.1(80B,80D) and 501—2.2(80B,80D) must meet the minimum requirements of both rules before serving as a law enforcement officer.

This rule is intended to implement Iowa Code section 80B.11(1)*"b," "f,"* and *"g."*

[**ARC 0728D**, IAB 11/11/26, effective 1/1/27]

501—2.7(80B,80D) Law enforcement officers reaching maximum age. A law enforcement officer's certification becomes inactive when the law enforcement officer reaches 66 years of age unless the law enforcement officer is an elected sheriff. The law enforcement officer's certification will reactivate if the law enforcement officer is later elected as a sheriff and complies with any break-in-service requirements from rule 501—2.5(80B,80D).

2.7(1) *Issuance of reserve officer certification.* The council may issue a reserve officer certification to a law enforcement officer who submits a request on the approved form. The law enforcement officer will submit the request after reaching 65 years of age but no later than 180 days after reaching 66 years of age.

2.7(2) *Requirement for reserve officer training.* A law enforcement officer who fails to request the certification within the time frame established in subrule 2.7(1) will be required to complete reserve officer training to obtain the certification.

2.7(3) *Officers having attained 66 years of age.* As of January 1, 2027, law enforcement officers having already reached 66 years of age may submit a request for a reserve officer certification on the approved form by July 1, 2027, without having to complete reserve officer training.

This rule is intended to implement Iowa Code sections 321.477, 330A.8(16), 331.903(6), and 362.10.

[**ARC 0728D**, IAB 11/11/26, effective 1/1/27]

501—2.8(80B,80D) Officers in agencies under intergovernmental agreements. A jurisdiction entering into an intergovernmental agreement under the provisions of Iowa Code chapter 28E for the sharing of law enforcement services and personnel does not need to verify minimum hiring standards for actively employed law enforcement personnel if an agreement is filed and recorded as required by Iowa law and a certified copy is provided to the director. Minimum hiring standards must be met when a unified law enforcement district is established as defined in Iowa Code section 28E.21.

This rule is intended to implement Iowa Code sections 80B.11(1)*"i"* and 80D.1(1).

[**ARC 0728D**, IAB 11/11/26, effective 1/1/27]

501—2.9(80B,80D) Higher standards permitted. Although an individual may not serve in a law enforcement capacity without meeting these minimum standards, civil service commissions or agencies may establish additional standards.

This rule is intended to implement Iowa Code sections 80B.11(1)*"i"* and 80D.2.

[**ARC 0728D**, IAB 11/11/26, effective 1/1/27]

[Filed 12/12/68; amended 12/8/70]
[Filed 12/30/75, Notice 8/11/75—published 1/26/76, effective 3/1/76]
[Filed 3/3/76, Notice 1/26/76—published 3/22/76, effective 4/26/76]
[Filed 2/5/81, Notice 10/1/80—published 3/4/81, effective 7/1/81]

[Filed 9/29/82, Notice 3/31/82—published 10/13/82, effective 11/17/82]
[Filed emergency after Notice 5/18/84, Notice 2/1/84—published 6/6/84, effective 6/1/84]
[Filed emergency 12/26/84—published 1/16/85, effective 1/1/85]
[Filed 3/18/85, Notice 1/2/85—published 4/10/85, effective 5/15/85]
[Filed 6/11/85, Notice 1/16/85—published 7/3/85, effective 8/7/85]
[Filed emergency 6/19/86—published 7/16/86, effective 6/19/86]
[Filed emergency 7/1/86—published 7/30/86, effective 7/1/86]
[Filed 2/20/87, Notice 10/22/86—published 3/11/87, effective 4/21/87]◊
[Filed 8/17/87, Notice 3/11/87—published 9/9/87, effective 10/14/87]
[Filed emergency 12/1/87—published 12/16/87, effective 12/1/87]
[Filed 7/13/90, Notice 4/4/90—published 8/8/90, effective 9/12/90]
[Filed 11/28/90, Notice 9/5/90—published 12/26/90, effective 1/30/91]
[Filed emergency 11/25/92—published 12/23/92, effective 11/25/92]
[Filed emergency 3/24/93—published 4/14/93, effective 3/24/93]
[Filed 7/22/94, Notice 5/11/94—published 8/17/94, effective 9/21/94]
[Filed emergency 10/28/94—published 11/23/94, effective 11/1/94]
[Filed emergency 4/21/95—published 5/10/95, effective 4/21/95]
[Filed emergency 8/28/96 after Notice 7/17/96—published 9/25/96, effective 9/1/96]
[Filed 9/1/99, Notice 7/14/99—published 9/22/99, effective 10/27/99]
[Filed 8/26/04, Notice 6/9/04—published 9/15/04, effective 10/20/04]
[Filed 1/13/06, Notice 10/26/05—published 2/1/06, effective 3/8/06]
[Filed ARC 2960C (Notice ARC 2850C, IAB 12/7/16), IAB 3/1/17, effective 4/5/17]
[Filed ARC 5006C (Notice ARC 4866C, IAB 1/15/20), IAB 3/25/20, effective 4/29/20]
[Filed ARC 5572C (Notice ARC 5402C, IAB 1/27/21), IAB 4/21/21, effective 5/26/21]
[Filed ARC 6137C (Notice ARC 5962C, IAB 10/6/21), IAB 1/12/22, effective 2/16/22]
[Filed ARC 6727C (Notice ARC 6545C, IAB 9/21/22), IAB 12/14/22, effective 1/18/23]
[Filed ARC 0728D (Notice ARC 0535D, IAB 9/2/26), IAB 11/11/26, effective 1/1/27]

◊ Two or more ARCs

CHAPTER 3
CERTIFICATION OF LAW ENFORCEMENT AND RESERVE OFFICERS

[Appeared as Ch 1 prior to 4/10/85]
[Prior to 3/11/87, Law Enforcement Academy[550] Ch 3]

Chapter rescission date pursuant to Iowa Code section 17A.7: 1/1/32

501—3.1(80B,80D) Certification timeline for law enforcement and reserve officers.

3.1(1) *Certification.* All law enforcement and reserve officers must be certified through the successful completion of training through a certifying course in order to remain eligible for employment. Law enforcement and reserve officers must be certified within one year of their initial employment.

a. A person elected or appointed sheriff must complete a basic training course as provided by Iowa Code section 331.651(2)*"c"* within one year of taking office.

b. A sheriff who does not complete the physical training requirements will be awarded a qualification for service in the county in which the sheriff was elected or appointed upon completion of the basic training course.

3.1(2) *Extension of time.* The council may, at its discretion, extend the one-year time period in which a law enforcement or reserve officer must become certified for up to 180 days after a showing of undue hardship by the law enforcement or reserve officer or the law enforcement or reserve officer's employing or appointing agency. Extensions will not be liberally granted and will only be granted after a showing that all other alternatives to an extension have been considered and rejected.

3.1(3) *Automatic extension.* The one-year time period in which a law enforcement officer must become certified is automatically extended for 180 days for a law enforcement officer who is enrolled in a level I or level II training course within 12 months of initial appointment. For purposes of this subrule, "enrolled" means physically present in and currently attending the certifying course.

3.1(4) *Time calculation.* The time period within which a person must obtain certification as a law enforcement or reserve officer begins on the day a person is first employed as a law enforcement officer or appointed as a reserve officer in the state of Iowa. Subsequent changes to employment status, including transfers to a different employing or appointing agency, will not toll or otherwise extend the certification period.

3.1(5) *Failure to obtain certification.* Should a person employed as a law enforcement or reserve officer fail to obtain certification within the time period or any extensions allowed, that person will not be eligible for employment as and will not serve as a law enforcement or reserve officer in the state of Iowa for a period of not less than 12 months. The period of ineligibility begins on the date the person last worked as a law enforcement officer or reserve officer.

This rule is intended to implement Iowa Code sections 80B.11(1)*"b,"* 80B.17, 80D.4, 80D.4A, and 331.651(2).

[**ARC 0729D**, IAB 11/11/26, effective 1/1/27]

501—3.2(80D) State certification for reserve officers appointed prior to July 1, 2007. If a reserve officer appointed prior to July 1, 2007, with agency certification only transfers to another agency, the reserve officer will be considered a new reserve officer and subject to the 12-month training requirement and minimum hiring standards for state certification.

This rule is intended to implement Iowa Code section 80D.3(3)*"b."*

[**ARC 0729D**, IAB 11/11/26, effective 1/1/27]

501—3.3(80B,80D) Minimum standards for certifying courses. The level I and level II academies will meet the requirements of nondegree programs under the federal veterans educational assistance Acts.

3.3(1) The standard certifying courses at an approved law enforcement training facility are:

a. Level I academy, consisting of at least 640 hours, with a minimum of 224 hours practical application including real world scenario-based training led by approved instructors or delivered through academy-approved online training modules; and

b. Level II academy, consisting of at least 440 hours, with a minimum of 154 hours practical application including real world scenario-based training led by approved instructors or delivered through academy-approved online training modules.

3.3(2) Alternative certifying courses at an approved law enforcement training facility consist of written assessments and skills proficiency led by approved instructors, including:

a. Certification through examination (out-of-state reciprocity);

b. Military or federal reciprocity; and

c. Reserve officer training.

This rule is intended to implement Iowa Code sections 80B.11(1)*"a," "b," "d,"* and *"e"*; 80D.4A; and 80B.11B(4).

[**ARC 0729D**, IAB 11/11/26, effective 1/1/27]

501—3.4(80B) Minimum standards for Iowa law enforcement certification upon completion of level I or level II academy. An individual will meet all of the following minimum standards to earn an Iowa law enforcement officer certification upon completion of a level I academy or a level II academy:

3.4(1) Successfully complete 100 percent of the course curriculum hours unless otherwise approved in advance by the director;

3.4(2) Attain an average of 80 percent or greater on academic examinations;

3.4(3) Successfully complete the firearms curriculum, including a qualifying score of not less than 80 percent on three of four handgun qualification courses of fire, the approved low-light handgun course of fire, the approved shotgun course of fire, and three of four rifle courses of fire;

3.4(4) Successfully complete the vehicle operations curriculum, including all courses and scenarios;

3.4(5) Successfully complete the defensive tactics curriculum, including all evaluations of techniques and scenarios;

3.4(6) Actively participate and progress in the physical training program and pass the physical training test at the required standard;

3.4(7) Actively participate in all practical skills and life skills applications; and

3.4(8) Successfully complete all evaluated assignments, scenarios, and exercises.

This rule is intended to implement Iowa Code sections 80B.11(1)*"a," "b," "d,"* and *"e"* and 80B.13(3).

[**ARC 0729D**, IAB 11/11/26, effective 1/1/27]

501—3.5(80B) Minimum standards for Iowa law enforcement certification upon completion of a reciprocity course. An individual will successfully complete the standards in rule 501—3.4(80B), excluding subrule 3.4(6) and pass the physical training test at the required standard, in order to earn an Iowa law enforcement officer certification upon completion of a reciprocity course.

This rule is intended to implement Iowa Code sections 80B.11(1)*"a," "b," "d,"* and *"e"* and 80B.13(3).

[**ARC 0729D**, IAB 11/11/26, effective 1/1/27]

501—3.6(80B,80D) Minimum standards for Iowa certification for reserve officers. An individual will successfully complete the standards in rule 501—3.4(80B), excluding subrules 3.4(3) and 3.4(6), to earn an Iowa reserve officer certification upon completion of the reserve officer course. Weapons certification(s) are issued consistent with rule 501—3.16(80D).

This rule is intended to implement Iowa Code sections 80B.13(3), 80D.3, 80D.4, and 80D.4A.

[**ARC 0729D**, IAB 11/11/26, effective 1/1/27]

501—3.7(80B) Qualifications for attendance at level I academy. An individual meeting the requirements of Iowa Code section 80B.11E may apply for attendance at a level I academy. Approval may be granted when an individual provides confirmation of meeting all minimum standards and passes the physical test approved by the council.

This rule is intended to implement Iowa Code sections 80B.11(1)*"a"* and 80B.11E.

[**ARC 0729D**, IAB 11/11/26, effective 1/1/27]

501—3.8(80B) Qualifications for attendance at level II academy. An individual may apply for attendance at a level II academy when the individual provides confirmation of meeting all minimum standards, passes the physical test approved by the council, and meets one of the following.

3.8(1) *Police science or criminal justice degree.* The individual obtains at least 20 credit hours dedicated to police science or criminal justice coursework in which a grade no lower than C- is reflected on the submitted transcript from which a degree is awarded within three years of applying.

3.8(2) *Reciprocity application.* The individual is granted approval by the council after consideration of a reciprocity application under Iowa Code section 80B.11H(4).

This rule is intended to implement Iowa Code sections 80B.11(1)*"a,"* 80B.11D, and 80B.11H.

[**ARC 0729D**, IAB 11/11/26, effective 1/1/27]

501—3.9(80B) Qualifications for out-of-state reciprocity. Law enforcement officers certified by another state may apply for out-of-state reciprocity or extended reciprocity. The council will consider evidence of meeting the requirements of Iowa Code section 80B.11F and information received by the council in granting approval of the application.

3.9(1) *Eligibility criteria.* The following minimum criteria will be met for the council to consider an applicant for certification through reciprocity:

a. Successful completion of a minimum 440-hour certifying basic law enforcement training course, for which certification has not been withdrawn or suspended by the certifying state.

b. One year of employment as a full-time certified law enforcement officer in the three-year period preceding the application.

3.9(2) *Application and testing periods.* Failure to apply for reciprocity prior to beginning employment in Iowa may result in the applicant being required to attend a standard certifying course.

3.9(3) *Extended reciprocity.* The council may authorize an individual meeting all reciprocity qualifications to complete an extended reciprocity course at the academy or an approved regional training center.

This rule is intended to implement Iowa Code section 80B.11F.

[**ARC 0729D**, IAB 11/11/26, effective 1/1/27]

501—3.10(80B) Evaluation of applications for military or federal reciprocity. The council will evaluate an applicant's accredited police training by comparing training hours for each functional area of the academy's approved curriculum to those completed by the applicant via a training equivalency form. Course descriptions, lesson plans, curriculum overview, or any combination will be used to determine the equivalency comparison.

3.10(1) An applicant's failure to provide the necessary information for the council to determine equivalency for any training may result in credit being denied for that training.

3.10(2) An applicant approved for military or federal reciprocity will successfully complete the curriculum identified in rule 501—3.13(80B).

3.10(3) If an applicant is not approved for entry into the military or federal reciprocity program, or if requested by the applicant, the council will evaluate an applicant for entry into a level II academy based upon completed training and relevant experience to Iowa law enforcement practice.

This rule is intended to implement Iowa Code section 80B.11H.

[**ARC 0729D**, IAB 11/11/26, effective 1/1/27]

501—3.11(80B) Training of a sponsored individual.

3.11(1) An individual not yet hired as an Iowa sworn law enforcement officer will submit a complete application packet provided by the academy, with the established administrative fee, at least 60 days in advance of the start of the certifying course.

a. The fees to attend a standard certifying course at the academy will be collected as follows:

(1) 25 percent at the end of week one.

(2) 25 percent at the end of week two.

(3) 25 percent at the end of week three.

(4) The remaining fees are due by the end of the fourth week or the individual will be dismissed from the academy.

b. The fees to attend a certifying course at an approved law enforcement regional training center will be collected as determined by that entity.

3.11(2) Once employed by an Iowa law enforcement agency and having all minimum hiring requirements confirmed by the academy, the individual will complete firearms qualifications with their duty weapon at the academy.

3.11(3) Certification will be granted if, within 18 months of successful completion of the approved certifying course, the individual successfully completes the firearms qualification.

This rule is intended to implement Iowa Code sections 80B.11D and 80B.11E.

[**ARC 0729D**, IAB 11/11/26, effective 1/1/27]

501—3.12(80B) Level I and level II curriculum. An academy-aligned training curriculum for a level I academy and level II academy will be initially approved by the director and confirmed by the council.

3.12(1) The curriculum will be derived from the academy's Iowa job task analysis not more than seven years old and includes:

a. Core concepts.

(1) American policing and community.

(2) Officer development and wellness.

(3) Investigative procedures.

(4) Legal knowledge and applications.

(5) Patrol procedures.

(6) Use of force.

b. Core skills.

(1) Communication and report writing.

(2) Life skills, including physical training, basic first aid, and interacting with people in crisis.

(3) Practical skills, including chemical spray, defensive tactics, firearms, vehicle operations, vehicle stops, and standardized field sobriety testing.

c. Core competencies.

(1) Critical thinking.

(2) Deliberation and decision making.

(3) Self-awareness and management.

(4) Observation and perception.

(5) Verbal influence and de-escalation.

3.12(2) Training will include course materials, written assignments, formative and summative assessments, and relevant performance tasks or practical exercises where recruits are assessed over a variety of criteria.

3.12(3) Changes to the council-approved curriculum or completion standards will be approved by the director and confirmed by the council.

This rule is intended to implement Iowa Code sections 80B.11(1)*"a," "b," "d," "e"* and 80B.13(3).

[**ARC 0729D**, IAB 11/11/26, effective 1/1/27]

501—3.13(80B) Reciprocity curriculum. An academy-aligned training curriculum for reciprocity will be initially approved by the director and confirmed by the council.

3.13(1) The curriculum will include:

a. Core concepts of legal knowledge and application.

b. Core skills to include firearms, standardized field sobriety testing, defensive tactics, vehicle operations, physical training, and basic first aid.

c. Core competencies from paragraph 3.12(1)*"c."*

3.13(2) Training will include course materials, formative and summative assessments, and relative performance tasks or practical exercises where law enforcement officers are assessed over a variety of criteria at an in-person skills course at the academy.

3.13(3) Changes to the council-approved curriculum or completion standards will be approved by the director.

This rule is intended to implement Iowa Code sections 80B.11F(2), 80B.11H, and 80B.13(3).

[**ARC 0729D**, IAB 11/11/26, effective 1/1/27]

501—3.14(80B,80D) Reserve officer curriculum.

3.14(1) An academy-aligned training curriculum for reserve officers will be initially approved by the director and confirmed by the council. The curriculum will include the following.

a. Core concepts from paragraph 3.12(1)*"a."*

b. Core skills from paragraph 3.12(1)*"b,"* excluding physical training and training for standardized field sobriety testing and any identified weapons or chemical spray the reserve officer will not be authorized to carry.

c. Core competencies from paragraph 3.12(1)*"c."*

3.14(2) Training will include course materials, written assignments, formative and summative assessments, and relative performance tasks or practical exercises where reserve officers are assessed over a variety of criteria.

This rule is intended to implement Iowa Code sections 80B.13(3), 80D.3, 80D.4, 80D.4A, and 80D.7.

[**ARC 0729D**, IAB 11/11/26, effective 1/1/27]

501—3.15(80B,80D) Special certification. In consideration of the varying factors and special requirements of law enforcement agencies, special certifying training courses may be initially developed and approved by the director and confirmed by the council.

This rule is intended to implement Iowa Code sections 80B.11(1)*"a"* and *"b,"*80B.13(1), 80B.13(3), 80B.13(5), 80D.4, and 80D.4A.

[**ARC 0729D**, IAB 11/11/26, effective 1/1/27]

501—3.16(80B,80D) Weapons certification.

3.16(1) Weapons certification for reserve officers. Weapons training is not required for any weapons a reserve officer is not authorized to carry. The process to apply for a weapons certification from the council is as follows.

a. Application process. The reserve officer will submit a complete application for weapons certification to the council.

(1) The application will be on the approved form.

(2) The application will include confirmation that the applicant is of good moral character as defined in 501—subrule 2.1(5), verified by a fingerprint-based criminal history record check completed within 30 days of receipt of the application.

b. Temporary weapons certification. A temporary weapons certification may be granted upon completion of the approved curriculum taught by a qualified instructor for each authorized weapon. A qualified instructor will hold the correct practical skills endorsement or be an approved instructor for a third-party vendor when an endorsement is not offered by the council.

(1) The director may grant initial approval for a temporary weapons certification if the reserve officer meets the eligibility criteria, which will be confirmed by the council.

(2) The temporary weapons certification will expire on the earliest of the following dates:

1. The date the reserve officer successfully completes reserve officer training;
2. The deadline by which the reserve officer is required to complete reserve officer training including any council-approved extensions;
3. The end of the reserve officer's appointment; or
4. The council approves a permanent weapons certification.

c. Permanent weapons certification. A permanent weapons certification expires when a reserve officer ends their employment with the employing agency and begins on the date:

(1) The reserve officer successfully completes reserve officer training and a reserve officer certification is issued; or

(2) The council confirms the weapons certification for a certified reserve officer.

3.16(2) Weapons certifications for law enforcement officers serving as reserve officers. Certified law enforcement officers may be certified to carry weapons as reserve officers without repeating the required weapons training. The process to apply for a weapons certification from the council is as follows.

a. Application process. The law enforcement officer will submit a complete application for weapons certification on the approved form to the council.

(1) The application will include confirmation that the academy has approved the law enforcement officer's report of hire as a reserve officer.

(2) The application will include confirmation that the law enforcement officer has successfully completed the training curriculum for each weapon for which approval is requested.

(3) A law enforcement officer seeking approval for firearms will also provide the following:

1. Confirmation that the law enforcement officer has fired a qualifying score of 80 percent or higher on an academy-approved course of fire within the past 12 months that was conducted by another law enforcement officer having a firearms instructor endorsement; and

2. Confirmation that firearms training was successfully completed under the law enforcement officer's Iowa certifying course; and

3. Confirmation that the individual is serving as a law enforcement officer for another department at the time of appointment as a reserve officer, or served as a law enforcement officer within 12 months immediately preceding appointment as a reserve officer.

b. Temporary weapons certification. The director may grant initial approval for a temporary weapons certification if the law enforcement officer meets the eligibility criteria.

c. Final weapons certification. A final weapons certification will be issued upon confirmation by the council.

3.16(3) A certified reserve officer with a weapons certification transferring to a new law enforcement agency with a less than 180-day break in service will complete an application to carry weapons for the new agency and file the application with the academy within 30 days of the transfer. Failure to timely complete the weapons application will require weapons certification training and qualification.

3.16(4) A certified reserve officer with a break in service greater than 180 days will complete weapons certification training and provide confirmation as provided in paragraph 3.16(1)*"a."*

3.16(5) A reserve officer serving more than one Iowa law enforcement agency at the same time will be certified by the council to carry weapons for each agency in compliance with Iowa Code section 80D.7. The reserve officer need not complete weapons training for each agency, but all agencies will maintain duplicate training records for the reserve officer.

This rule is intended to implement Iowa Code sections 80B.13(3), 80D.3, 80D.4, 80D.4A, and 80D.7.
[**ARC 0729D**, IAB 11/11/26, effective 1/1/27]

501—3.17(80B,80D) More extensive certifying course curricula not prohibited. Approved local and area schools and regional training centers may exceed the approved curriculum.

This rule is intended to implement Iowa Code sections 80B.11, 80B.11F, 80B.11H, 80D.4, and 80D.4A.
[**ARC 0729D**, IAB 11/11/26, effective 1/1/27]

[Filed 7/22/69]
[Filed 2/5/81, Notice 10/l/80—published 3/4/81, effective 7/l/81]
[Filed emergency after Notice 5/18/84, Notice 2/l/84—published 6/6/84, effective 6/l/84]
[Filed 3/18/85, Notice 1/2/85—published 4/10/85, effective 5/15/85]
[Filed 2/20/87, Notice 10/22/86—published 3/11/87, effective 4/21/87]
[Filed 1/5/89, Notice 11/16/88—published 1/25/89, effective 3/l/89[1]]
[Filed 5/12/89, Notice 12/14/88—published 5/31/89, effective 7/5/89]
[Filed 7/13/90, Notice 5/2/90—published 8/8/90, effective 9/12/90]
[Filed emergency 3/5/91—published 4/3/91, effective 3/5/91]
[Filed 9/13/91, Notice 8/7/91—published 10/2/91, effective 11/6/91]
[Filed 3/18/93, Notice 12/9/92—published 4/14/93, effective 5/19/93]
[Filed 3/18/93, Notice 1/20/93—published 4/14/93, effective 6/30/93[2]]
[Filed emergency 9/22/93—published 10/13/93, effective 9/22/93]

[Filed 6/15/95, Notice 4/12/95—published 7/5/95, effective 8/9/95]
[Filed emergency 6/20/95—published 7/5/95, effective 6/20/95]
Filed emergency 1/10/97 after Notice 12/4/96—published 1/29/97, effective 1/10/97]
[Filed 3/17/99, Notice 2/10/99—published 4/7/99, effective 5/12/99]
[Filed 9/14/01, Notice 8/8/01—published 10/3/01, effective 11/7/01]
[Filed emergency 6/16/03—published 7/9/03, effective 7/1/03]
[Filed 10/24/03, Notice 7/9/03—published 11/12/03, effective 12/17/03]
[Filed 1/20/06, Notice 10/26/05—published 2/15/06, effective 3/22/06]
[Filed ARC 3997C (Notice ARC 3809C, IAB 5/23/18), IAB 9/12/18, effective 10/17/18]
[Filed ARC 5006C (Notice ARC 4866C, IAB 1/15/20), IAB 3/25/20, effective 4/29/20]
[Filed ARC 5572C (Notice ARC 5402C, IAB 1/27/21), IAB 4/21/21, effective 5/26/21]
[Filed ARC 5860C (Notice ARC 5689C, IAB 6/16/21), IAB 8/25/21, effective 9/29/21]
[Filed ARC 6264C (Notice ARC 6154C, IAB 1/26/22), IAB 3/23/22, effective 4/27/22]
[Filed ARC 6727C (Notice ARC 6545C, IAB 9/21/22), IAB 12/14/22, effective 1/18/23]
[Filed ARC 0075D (Notice ARC 9638C, IAB 10/29/25), IAB 2/18/26, effective 3/25/26]
[Filed ARC 0729D (Notice ARC 0521D, IAB 9/2/26), IAB 11/11/26, effective 1/1/27]

1 Effective date of 3/l/89 for rescission of 3.4(1) delayed 70 days by the Administrative Rules Review Committee.

2 Effective date delayed until the adjournment of the 1994 Session of the General Assembly pursuant to Iowa Code section 17A.8(9) by the Administrative Rules Review Committee at its meeting held May 12, 1993.

CHAPTER 4
PROFESSIONAL DEVELOPMENT

[Appeared as Ch 3 prior to 4/10/85]
[Prior to 3/11/87, Law Enforcement Academy[550] Ch 4]

Chapter rescission date pursuant to Iowa Code section 17A.7: 1/1/32

501—4.1(80B,80D) Professional development requirements. The agency administrator will ensure compliance with professional development requirements for all agency law enforcement and reserve officers. All employed law enforcement and reserve officers will comply with the following professional development requirements.

4.1(1) *Mandatory annual professional development and certification requirements.* Annual courses include:

a. Two firearms training sessions with passing qualifications, to include one daylight qualification and one low-light qualification, on the academy-approved courses of fire for issued or authorized duty weapon(s), both of which are conducted by another law enforcement officer having a firearms instructor endorsement.

(1) Qualifications and any remediation will be conducted consistent with the academy course of fire guidelines.

(2) Handgun qualification on an academy-approved course of fire must be completed when a law enforcement or reserve officer has a change of issued or authorized duty weapon prior to carrying the handgun while on duty.

(3) This subrule does not apply to reserve officers who are not authorized to carry a firearm.

b. Ethical decision making.

c. De-escalation/communication with people in crisis.

d. Mental health.

e. Fair policing.

f. Human trafficking.

g. Officer resiliency and wellness.

4.1(2) *Mandatory annual general professional development.* A minimum of 12 additional hours of law enforcement-related professional development approved by the employing agency administrator.

4.1(3) *Mandatory additional professional development.*

a. Mandatory reporter core training curriculum for child and dependent adult abuse consistent with the time frames set forth in Iowa Code section 232.69(3)*"b."*

b. Cardiopulmonary resuscitation (CPR), automated external defibrillator (AED) and foreign body airway obstruction for all age groups consistent with nationally recognized standards.

4.1(4) *Professional development for officers with a break in service.* A certified law enforcement or reserve officer with a break in service from Iowa law enforcement will complete the following professional development within one year of hire:

a. If the break in service is more than one year, all professional development outlined in subrules 4.1(1) and 4.1(2) and any additional professional development needed from subrule 4.1(3).

b. If the break in service is from one to three years, the professional development in paragraph 4.1(4)*"a"* and a minimum of 30 additional general professional development hours.

c. If the break in service is more than three years, the professional development in paragraph 4.1(4) *"a"* and a minimum of 60 additional general professional development hours.

(1) The law enforcement or reserve officer is required to attend the in-person skills course from 501—paragraph 2.5(4)*"b"* and successfully complete any prerequisites, skill checks, practical skills, and assessments included in the course.

(2) The law enforcement or reserve officer will receive credit for participation in the skills course toward the 60 general professional development hours and any mandatory professional development covered from paragraph 4.1(4)*"a."*

d. General professional development completed for a break in service will be related to the duties the law enforcement or reserve officer is performing.

This rule is intended to implement Iowa Code sections 80B.11(1)*"b," "c,"* and *"d"*; 80B.11G; 80D.3; and 80D.4A.

[**ARC 0730D**, IAB 11/11/26, effective 1/1/27]

501—4.2(80B,80D) Professional development for emergency vehicle operations. To be eligible for the immunity granted by Iowa Code section 321.231B, the law enforcement or reserve officer will complete the following.

4.2(1) *Initial emergency vehicle operations curriculum.* The academy-approved initial emergency vehicle operations curriculum includes education on emergency vehicle operation legal issues, vehicle control, and emergency and pursuit driving, and practical courses with a law enforcement officer having a driving instructor endorsement.

4.2(2) *Ongoing training.* An academy-approved qualification course is required every three years with a law enforcement officer having a driving instructor endorsement.

This rule is intended to implement Iowa Code sections 80B.11(1)*"b"* and *"c"* and 321.231B.

[**ARC 0730D**, IAB 11/11/26, effective 1/1/27]

501—4.3(80B,80D) Professional development for pursuit intervention technique. To be eligible to perform the pursuit intervention techniques as set forth in Iowa Code section 321.231(4), the law enforcement or reserve officer will complete curriculum approved by the academy with a law enforcement officer having a driving instructor endorsement.

This rule is intended to implement Iowa Code sections 80B.11(1)*"b"* and *"c"* and 321.231.

[**ARC 0730D**, IAB 11/11/26, effective 1/1/27]

501—4.4(80F) Professional development on interviewing/investigating an officer subject to a complaint. An individual who performs or supervises an investigation of a law enforcement or reserve officer who is the subject of a complaint will receive a minimum of two hours of professional development on each of the following areas before performing or supervising an investigation:

1. The fundamentals of interviewing; and
2. Peace officer, public safety, and emergency personnel bill of rights; Garrity warning; and peace officer disciplinary hearing with applicable agency policy, conducted by a licensed attorney familiar with Iowa law.

This rule is intended to implement Iowa Code section 80F.1(21).

[**ARC 0730D**, IAB 11/11/26, effective 1/1/27]

501—4.5(80B,80D) Instructors.

4.5(1) Unless otherwise indicated, professional development may be developed and instructed by any individual deemed qualified by the law enforcement agency administrator.

4.5(2) An instructor providing instruction for a law enforcement-related training area, as determined by the law enforcement agency administrator, may receive the credit for the professional development.

This rule is intended to implement Iowa Code sections 80B.11(1)*"c," "d,"* and *"e"*; 80D.3; and 80D.4A.

[**ARC 0730D**, IAB 11/11/26, effective 1/1/27]

501—4.6(80B,80D) Recordkeeping. The law enforcement agency administrator will ensure that professional development and qualification records are regularly maintained and that the records are made available for inspection upon request of the council. Professional development records will include the following:

1. An overview of the training;
2. The name of the instructor who conducted the training;
3. The name of the individual who completed the training;
4. The length of the training;
5. The date and location where the training took place; and

6. The scores, if any, achieved by the law enforcement or reserve officer to show proficiency in or understanding of the subject matter.

This rule is intended to implement Iowa Code sections 80B.11(1)*"b," "c,"* and *"k"* and 80D.4A.

[**ARC 0730D**, IAB 11/11/26, effective 1/1/27]

[Filed 7/16/70]

[Filed 9/29/82, Notice 3/31/82—published 10/13/82, effective 7/1/83]

[Filed emergency 5/18/84 after Notice 2/1/84—published 6/6/84, effective 6/1/84]

[Filed 3/18/85, Notice 1/2/85—published 4/10/85, effective 5/15/85]

[Filed 2/20/87, Notice 10/22/86—published 3/11/87, effective 4/21/87]

[Filed ARC 3997C (Notice ARC 3809C, IAB 5/23/18), IAB 9/12/18, effective 10/17/18]

[Filed ARC 6137C (Notice ARC 5962C, IAB 10/6/21), IAB 1/12/22, effective 2/16/22]

[Filed ARC 6727C (Notice ARC 6545C, IAB 9/21/22), IAB 12/14/22, effective 1/18/23]

[Filed ARC 0730D (Notice ARC 0522D, IAB 9/2/26), IAB 11/11/26, effective 1/1/27]

CHAPTER 5
ENDORSEMENTS

[Appeared as Ch 4 prior to 4/10/85]
[Prior to 3/11/87, Law Enforcement Academy[550] Ch 5]

Chapter rescission date pursuant to Iowa Code section 17A.7: 1/1/32

PRACTICAL SKILLS INSTRUCTOR ENDORSEMENTS

501—5.1(80B,80D) Practical skills instructor endorsements. All individuals providing practical instruction at the academy or through approved local and area schools and regional training centers will have the necessary practical instructor endorsement as determined by the director.

5.1(1) *Academy staff instructor endorsement.* Academy staff instructors are eligible for endorsements in the areas of instruction for which they are qualified and will meet the minimum experience and training for each endorsement area except active employment by a law enforcement agency.

5.1(2) *Practical skills instructor endorsement level I.* Certified Iowa law enforcement officers are eligible for specialty endorsements for rifle, standard field sobriety testing, driving, RADAR/LiDAR, and bicycle.

5.1(3) *Practical skills instructor endorsement level II.* Certified Iowa law enforcement officers, Iowa correctional officers, Iowa jailers, and Iowa jail administrators are eligible for endorsements for firearms (handgun/shotgun), defensive tactics, and chemical spray.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k,"* 80B.11A, and 80D.4A.
[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

PRACTICAL SKILLS INSTRUCTOR ENDORSEMENTS LEVEL I

501—5.2(80B,80D) Minimum qualifications for practical skills instructor endorsements level I. Minimum experience and training includes:

5.2(1) Three years of experience as a certified law enforcement officer with specialized knowledge or skill in the subject area to be instructed;

5.2(2) Being actively employed in good standing by an Iowa law enforcement agency, the Iowa department of corrections, or a council-approved regional training center; and

5.2(3) Successful completion of the applicable endorsement training course, including instructor development.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k,"* 80B.11A, and 80D.4A.
[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.3(80B,80D) Prerequisites for practical skills instructor endorsements level I. Before enrolling in a rifle instructor endorsement course, a law enforcement officer will hold a firearms instructor endorsement and score at least 90 percent on an academy-approved course of fire within the preceding 12 months. The firearms instructor endorsement must be maintained to retain the rifle instructor endorsement.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k,"* 80B.11A, and 80D.4A.
[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.4(17A,80B,80D) Award of practical skills instructor endorsements.

5.4(1) *Awarding of endorsement.* Applicants meeting all minimum qualifications may register for a practical skills instructor endorsement training course. The practical skills instructor endorsement will be awarded upon the successful completion of the instructor endorsement course.

5.4(2) *Denial of endorsement.* If an applicant fails to earn a practical skills instructor endorsement after completion of the instructor endorsement course and any allowed remediation, the applicant may file a written notice of appeal to the council within 30 days of the denial as set forth in rule 7—2506.4(17A). A hearing will be held by the council within 90 days of the receipt of the appeal.

This rule is intended to implement Iowa Code sections 17A.12, 80B.11(1)*"k,"* 80B.11A, and 80D.4A.
[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.5(80B,80D) Practical skills instructor endorsement period. All endorsements will be issued through the end of the third calendar year. An endorsement may be renewed if an applicant is actively employed by an Iowa law enforcement agency, the Iowa department of corrections, or a council-approved regional training center; remains in good standing; and successfully completes the applicable instructor renewal course prior to the expiration of the endorsement. Failure to renew prior to expiration will require an applicant to earn a new endorsement.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k,"* 80B.11A, and 80D.4A.
[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

PRACTICAL SKILLS INSTRUCTOR ENDORSEMENTS LEVEL II

501—5.6(80B,80D) Minimum qualifications for practical skills instructor endorsements level II. Minimum experience and training includes:

5.6(1) Three years of experience as a certified law enforcement officer or three years post-basic training course as an Iowa correctional officer, Iowa jailer, or Iowa jail administrator with specialized knowledge or skill in the subject area to be instructed;

5.6(2) Being actively employed in good standing by an Iowa law enforcement agency, the Iowa department of corrections, or a council-approved regional training center; and

5.6(3) Successful completion of the applicable endorsement training course, including instructor development.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k,"* 80B.11A, and 80D.4A.
[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.7(80B,80D) Prerequisites for practical skills instructor endorsements level II. The following prerequisites will be met before enrollment in a practical skills instructor endorsement level II course.

5.7(1) *Firearms instructor endorsement.* A qualification score of at least 90 percent on an academy-approved course of fire in the last 12 months. Iowa correctional officers, Iowa jailers, and Iowa jail administrators will also meet the following prerequisites:

a. The minimum hiring standards in rules 501—2.1(80B,80D) and 501—2.2(80B,80D); and

b. Successful completion of the academy-approved curriculum for firearms from an instructor with a firearms instructor endorsement.

5.7(2) *Defensive tactics instructor endorsement.* Iowa correctional officers, Iowa jailers, and Iowa jail administrators will successfully complete the academy-approved curriculum for defensive tactics from an instructor with a defensive tactics endorsement.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k,"* 80B.11A, and 80D.4A.
[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.8(17A,80B,80D) Award of practical skills instructor endorsements level II.

5.8(1) *Awarding of endorsement.* Applicants meeting all minimum qualifications may register for a practical skills instructor endorsement training course. The practical skills instructor endorsement will be awarded upon the successful completion of the instructor endorsement course.

5.8(2) *Denial of endorsement.* If an applicant fails to earn a practical skills instructor endorsement after completion of the instructor endorsement course and any allowed remediation, the applicant may file a written notice of appeal to the council within 30 days of the denial as set forth in rule 7—2506.4(17A). A hearing will be held by the council within 90 days of the receipt of the appeal.

This rule is intended to implement Iowa Code sections 17A.12, 80B.11(1)*"k,"* 80B.11A, and 80D.4A.
[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.9(80B,80D) Practical skills instructor endorsement period. All endorsements will be issued through the end of the third calendar year. An endorsement may be renewed if an applicant is actively employed by an Iowa law enforcement agency, the Iowa department of corrections, or a council-approved

regional training center; remains in good standing; successfully completes the applicable instructor renewal course prior to the expiration of the endorsement; and completes any applicable professional development below.

5.9(1) *Firearms endorsement for Iowa correctional officers, Iowa jailers, and Iowa jail administrators.* Instructors will provide evidence of the following annual professional development: two firearms training sessions with passing qualifications, to include one daylight qualification and one low-light qualification, on the academy-approved courses of fire for issued or authorized duty weapon(s), both of which are conducted by another instructor having a firearms instructor endorsement.

a. Qualifications and any remediation will be conducted consistent with the academy course of fire guidelines.

b. Handgun qualification on an academy-approved course of fire must be completed when an instructor has a change of issued or authorized duty weapon prior to carrying the handgun while on duty.

5.9(2) *Failure to timely renew.* Failure to renew prior to expiration will require an applicant to earn a new endorsement.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k,"* 80B.11A, and 80D.4A.

[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

CONTENT INSTRUCTOR ENDORSEMENTS

501—5.10(80B,80D) Content instructor endorsements. Certified law enforcement officers, jailers, jail administrators, public safety telecommunicators, or other individuals providing instruction at the academy or through approved local or area schools, regional training centers, or a basic training course on subjects requiring a specialized academic degree, training, licensure, or experience will have the necessary instructor endorsement as determined by the director, subject to council approval.

This rule is intended to implement Iowa Code sections 80B.11(1)*"j"* and *"k,"* 80B.11A, and 80D.4A.

[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.11(80B,80D) Minimum qualifications for content instructor endorsements. Minimum experience by profession includes successful completion of an instructor development course through the academy and the following:

5.11(1) Certified law enforcement officer. Three years of certified experience, aptitude or experience in the subject area to be instructed, and confirmation from the academy or a current license or training entity endorsement, if relevant.

5.11(2) Jail administrator or jailer. Three years of experience postcompletion of the basic training course, aptitude or experience in the subject area to be instructed, and confirmation from the academy or a current license or training entity endorsement, if relevant.

5.11(3) Public safety telecommunicator. Three years of experience postcompletion of the basic training course and aptitude or experience in the subject area to be instructed.

5.11(4) Professionals. Successful completion of relevant training or at least a baccalaureate degree in the subject area or a related field unless further education is required; confirmation by the academy of a current license or certification in the subject area; and appropriate reputation, conduct, stability and ability.

This rule is intended to implement Iowa Code sections 80B.11(1)*"j"* and *"k,"* 80B.11A, and 80D.4A.

[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.12(80B,80D) Prerequisites for certain content instructor endorsements. The following prerequisites will be met before the award of a content instructor endorsement in the following subject areas:

5.12(1) Arson and bombing content instructor endorsement. Completion of a specialty school in police/military explosives handling and a recognized arson school.

5.12(2) Collision investigation content instructor endorsement. Completion of a two-week collision investigation school at the academy or an equivalent training approved by the academy.

5.12(3) Fingerprint content instructor endorsement. Completion of the basic and advanced Federal Bureau of Investigation fingerprint schools or an equivalent training approved by the academy.

5.12(4) Drug recognition content instructor endorsement. Identified as an instructor in the Iowa drug recognition experts and instructor directory.

5.12(5) Evidentiary breath testing device content instructor endorsement. Completion of a training program that results in trainer designation in the technology to be taught in the course.

5.12(6) Tactical medicine instructor endorsement. Completion of a course in tactical medicine approved by the academy or maintenance of a current emergency medical care provider or higher level of medical certification.

5.12(7) Less lethal instructor endorsement. Completion of a course approved by the academy in less lethal training.

This rule is intended to implement Iowa Code sections 80B.11(1)*"j"* and *"k,"* 80B.11A, and 80D.4A.
[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.13(17A,80B,80D) Application for content instructor endorsement. Applicants seeking a content instructor endorsement(s) will submit an application to the council.

5.13(1) *Granting of endorsement.* Approval for a content instructor endorsement will be granted at the discretion of the council and evaluated on meeting minimum education, background, training, and experience.

5.13(2) *Denial of endorsement.* If the council denies an application for a content instructor endorsement, the applicant may file a written notice of appeal to the council within 30 days of the denial as set forth in rule 7—2506.4(17A). A hearing will be held by the council within 90 days of the receipt of the appeal.

This rule is intended to implement Iowa Code sections 17A.12, 80B.11(1)*"j"* and *"k,"* 80B.11A, and 80D.4A.
[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.14(80B,80D) Content instructor endorsement period. All endorsements will be issued for a period of three years. An endorsement may be renewed if an applicant remains in good standing; completes a one-hour, in-person or online instructor development course; and submits a renewal application to the council. Failure to renew prior to expiration will require an applicant to earn a new endorsement.

This rule is intended to implement Iowa Code sections 80B.11(1)*"j"* and *"k,"* 80B.11A, and 80D.4A.
[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

OTHER ENDORSEMENTS

501—5.15(80B,80D) Other endorsements. Other endorsements include the following.

5.15(1) *Salvage theft examiner endorsement.* The endorsement for certified Iowa law enforcement officers performing salvage theft examinations.

5.15(2) *H.R. 218 qualification endorsement.* The endorsement for federal law enforcement agents or officers performing H.R. 218 qualifications for retired qualified law enforcement officers.

5.15(3) *Law Enforcement Officers Safety Act (LEOSA)/H.R. 218 endorsement.* The endorsement for retired qualified law enforcement officers to carry concealed firearms.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k,"* 80B.11A, 80D.4A, and 321.52(4)*"d."*
[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.16(80B,80D) Minimum qualifications for other endorsements.

5.16(1) *Salvage theft examiner endorsement.* Minimum qualifications include certification as a law enforcement officer employed by an agency participating in the salvage vehicle theft examination program.

5.16(2) *H.R. 218 qualification endorsement.* Minimum qualifications include having an academy firearms instructor endorsement or active approval as a firearms instructor from a federal law enforcement agency or the federal law enforcement training center.

5.16(3) *LEOSA/H.R. 218 endorsement.* Minimum qualifications include a signed academy questionnaire and successful completion of the academy qualification course.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k,"* 80B.11A, 80D.4A, and 321.52(4)*"d."*

[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.17(80B,80D) Award of other endorsements.

5.17(1) *Salvage theft examiner endorsement.* Applicants meeting minimum qualifications for the endorsements may register for an approved salvage vehicle theft examination training course. The endorsement will be awarded upon the successful completion of the course.

5.17(2) *H.R. 218 qualification endorsement.* Applicants meeting the minimum qualifications will receive the endorsement upon confirmation by the academy.

5.17(3) *LEOSA/H.R. 218 endorsement.* Applicants meeting the minimum qualifications will receive the endorsement upon the presentation of an approved academy questionnaire and successful completion of the academy qualification course.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k,"* 80B.11A, 80D.4A, and 321.52(4)*"d."*

[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.18(17A,80B,80D) Denial of other endorsements. If an applicant fails to earn an endorsement for which they meet minimum qualifications and have successfully completed all requirements, the applicant may file a written notice of appeal to the council within 30 days of the denial as set forth in rule 7—2506.4(17A). A hearing will be held by the council within 90 days of the receipt of the appeal.

This rule is intended to implement Iowa Code sections 17A.12, 80B.11(1)*"k,"* 80B.11A, 80D.4A, and 321.52(4)*"d."*

[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

501—5.19(80B,80D) Other endorsement period.

5.19(1) *Salvage theft examiner endorsement.*

a. The endorsement will be issued for a period of three years.

b. An endorsement may be renewed if an applicant remains in good standing and successfully completes an approved four-hour salvage vehicle theft refresher course prior to expiration of the endorsement. Failure to renew prior to expiration will require an applicant to earn a new endorsement.

5.19(2) *H.R. 218 qualification endorsement.*

a. The endorsement will be issued for a corresponding time period as the active firearms instructor approval or a maximum period of three years.

b. An endorsement may be renewed if an applicant remains in good standing and submits documentation of active firearms instructor approval prior to expiration of the endorsement.

5.19(3) *LEOSA/H.R. 218.* The endorsement will be issued for a period of one year.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k,"* 80B.11A, 80D.4A, and 321.52(4)*"d."*

[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

ALL ENDORSEMENTS

501—5.20(17A,80B,80D) Revocation or suspension of any endorsement. Any endorsement may be revoked or suspended in writing at the discretion of the council or director, subject to subsequent council approval. The individual may file a written notice of appeal to the council within 30 days of the revocation or suspension as set forth in rule 7—2506.4(17A). A hearing will be held by the council within 90 days of the receipt of the appeal.

5.20(1) *Good standing.* Good standing determination is at the sole discretion of the council or director, subject to subsequent council approval. A person who has been dismissed for good cause from previous employment; who leaves, voluntarily quits, or whose position is eliminated when disciplinary action was imminent or pending that could have resulted in removal for good cause; who has had a probable cause finding in the disciplinary process; who has engaged in dishonorable conduct; or who has

been disciplined for a concern involving the subject area of the endorsement is not considered to be in good standing for purposes of this chapter.

5.20(2) *Responsibility for areas of instruction and proper endorsement.* It is the personal responsibility of the instructor to ensure that the instructor is only providing instruction for topics that the instructor is endorsed to instruct. Failure to adhere to this provision is a basis for revocation or suspension of instructor endorsements.

5.20(3) *Contested cases.* If the revocation or suspension of an endorsement relates to a contested case, the matters will be heard together.

This rule is intended to implement Iowa Code sections 17A.12, 80B.11(1)*"k,"* 80B.11A, 80D.4A, and 321.52(4)*"d."*

[**ARC 0731D**, IAB 11/11/26, effective 1/1/27]

[Filed 7/16/70]

[Filed 3/18/85, Notice 1/2/85—published 4/10/85, effective 5/15/85]

[Filed 2/20/87, Notice 10/22/86—published 3/11/87, effective 4/21/87]

[Filed 12/21/00, Notice 11/15/00—published 1/10/01, effective 2/14/01]

[Filed ARC 0731D (Notice ARC 0523D, IAB 9/2/26), IAB 11/11/26, effective 1/1/27]

CHAPTER 6
CODE OF PROFESSIONAL CONDUCT

[Ch 6 re Organization and Administration transferred to Ch 1, 4/10/85 IAC]
[Prior to 3/11/87, Law Enforcement Academy[550] Ch 6]

Chapter rescission date pursuant to Iowa Code section 17A.7: 1/1/32

501—6.1(80B,80D) Authority. The council has the authority to impose discipline for any violations of Iowa Code chapter 80B or the rules promulgated thereunder.

This rule is intended to implement Iowa Code sections 80B.11(1)*"h,"* 80B.13, 80B.13A, and 80D.4A.
[**ARC 0732D**, IAB 11/11/26, effective 1/1/27]

501—6.2(80B,80D) Complaints. The council may, upon receipt of a notice of separation, upon receipt of a written or verbal complaint, or upon its own action, review and investigate alleged acts or omissions that may violate the council's rules or that are related to the professional conduct of a certified law enforcement or reserve officer. In instances where it is unclear if there is a potential violation, the director has the authority to conduct a preliminary inquiry to determine the existence or nonexistence of potential violations.

This rule is intended to implement Iowa Code sections 80B.11(1)*"h,"* 80B.13, 80B.13A, and 80D.4A.
[**ARC 0732D**, IAB 11/11/26, effective 1/1/27]

501—6.3(80B,80D) Officer reports to council. A law enforcement or reserve officer will report any of the following to the council within 30 days of the occurrence:

6.3(1) A change in personal contact information where the law enforcement or reserve officer can be contacted by the council;

6.3(2) Any disciplinary action taken by a certifying authority in another state or jurisdiction;

6.3(3) Any criminal conviction for a serious misdemeanor or above; or

6.3(4) Any finding that the law enforcement or reserve officer is not suitable for law enforcement service.

This rule is intended to implement Iowa Code sections 80B.11(1)*"h,"* 80B.13, 80B.13A, and 80D.4A.
[**ARC 0732D**, IAB 11/11/26, effective 1/1/27]

501—6.4(80B,80D) Agency administrator reports to council. An agency administrator report to the council will include the name and contact information of the involved law enforcement or reserve officer and the date, time, and place of the incident. An agency administrator who has knowledge of the following will make a report to the council within ten days of the occurrence:

6.4(1) A rule violation subject to a mandatory revocation under subrule 6.7(1);

6.4(2) A finding that a law enforcement or reserve officer is not fit for law enforcement service under paragraph 6.7(2)*"h"*; or

6.4(3) A determination that a law enforcement or reserve officer is unable to practice with reasonable skill and safety by reason of mental or physical impairment under paragraph 6.7(2)*"h."*

This rule is intended to implement Iowa Code sections 80B.11(1)*"h,"* 80B.13, 80B.13A, and 80D.4A.
[**ARC 0732D**, IAB 11/11/26, effective 1/1/27]

501—6.5(80B,80D) Investigation of complaints or reports. The council's investigatory staff may request additional information, solicit a response from the law enforcement or reserve officer, subpoena records, conduct interviews, gather evidence, and perform other investigatory duties to sufficiently conduct a licensing investigation.

6.5(1) *Confidentiality of investigative files.* Complaint, report, and investigative files in the possession of the council or its agents that relate to law enforcement or reserve officer discipline are confidential under Iowa Code section 80B.13A(5).

6.5(2) *Council consideration.* The council will consider all investigations and may take any of the following actions.

a. Administrative closure. If a determination is made that the case is without merit, the council may close the case without further investigation.

b. Further inquiry. If a determination is made to order further inquiry, the council will return the investigation to the investigator with a statement specifying the information requested.

c. Finding of no probable cause. If a determination is made that the evidence does not substantiate a violation of the code of professional conduct, the council may find it does not have probable cause to proceed and close the case.

d. Accepting the case. If a determination is made that probable cause exists to conclude the code of professional conduct has been violated, the council may direct the academy's counsel to negotiate a combined statement of charges and settlement agreement or to file a statement of charges on behalf of the council. In determining whether to pursue formal discipline, the council may consider:

(1) Whether the alleged violation was an isolated incident;

(2) Whether the alleged violation was serious enough to warrant a hearing by the council;

(3) Whether there is sufficient evidence to support the complaint; or

(4) Whether adequate steps have been taken to remedy the violation and to ensure that incidents of a similar nature do not occur in the future.

This rule is intended to implement Iowa Code sections 80B.11(1)*"h,"* 80B.13, 80B.13A, and 80D.4A.

[**ARC 0732D**, IAB 11/11/26, effective 1/1/27]

501—6.6(17A,80B,80D) Issuance of investigatory subpoenas.

6.6(1) *Issuance.* The director may issue investigatory subpoenas on behalf of the council, in accordance with the provisions of Iowa Code section 17A.13, for evidence that is necessary for the council to decide whether to initiate a contested case proceeding.

6.6(2) *Contents of subpoena.* Each subpoena will contain:

a. The name and address of the person to whom the subpoena is directed;

b. A description of the books, papers, records, or other real evidence requested;

c. The date, time, and location for production or inspection and copying;

d. The deadline for a motion to quash or modify the subpoena to be filed;

e. The signature, address, and telephone number of the director;

f. The date of issuance;

g. A return of service.

6.6(3) *Motion to quash or modify.* A person can challenge the subpoena by filing a motion to quash that describes the legal justification for the motion and includes a legal brief or factual affidavits within 14 days after service of the subpoena.

6.6(4) *Timely filing of motion.* Upon receipt of a timely filed motion to quash or modify a subpoena, the council will issue a decision. The council may quash or modify the subpoena, deny the motion, or issue an appropriate protective order.

6.6(5) *Judicial review.* If the person contesting the subpoena is not the person under investigation, the council's decision is final for purposes of judicial review. If the person contesting the subpoena is the person under investigation, the council's decision is not final for purposes of judicial review until either:

a. The person is notified that the investigation has been concluded with no formal action, or

b. There is a final decision in the contested case.

This rule is intended to implement Iowa Code sections 17A.13, 80B.11(1)*"h,"* 80B.13(9), 80B.13A, and 80D.4A.

[**ARC 0732D**, IAB 11/11/26, effective 1/1/27]

501—6.7(80B,80D) Code of professional conduct.

6.7(1) *Mandatory revocation.* The council must revoke a law enforcement officer or reserve officer's certification for:

a. A conviction for a felony or an offense that would be a felony if committed in Iowa;

b. Manufacturing, selling, or conspiring to manufacture or sell an illegal drug other than as an authorized act in connection with official duties;

c. A conviction for a misdemeanor crime of domestic violence or other domestic abuse including other offenses or lesser included offenses stemming from domestic abuse;

d. A conviction for any offense classified as a tier I, tier II, or tier III sex offense in Iowa Code chapter 692A or an offense that would be classified as a sex offense subject to registry placement if committed in Iowa;

e. Being discharged for serious misconduct, as defined by Iowa Code section 80B.13A(1)*"b,"* from employment as a law enforcement officer or from appointment as a reserve officer;

f. Leaving, voluntarily quitting, or being laid off when a disciplinary investigation or action was imminent or pending that could have resulted in the law enforcement officer being discharged or the reserve officer being removed for serious misconduct;

g. A conviction for any offense under prior laws of this state or another jurisdiction that is comparable to an offense listed in paragraphs 6.7(1)*"a"* through *"d."*

6.7(2) *Discretionary revocation.* The council, at its discretion, may revoke or suspend a law enforcement officer or a reserve officer's certification for the following.

a. Fraud in procuring a certification. Fraud in procuring a certification is falsifying or omitting any material information to obtain certification.

b. Dishonorable conduct. Dishonorable conduct is conduct that lacks integrity, betrays public trust, and brings discredit to the profession whether committed on duty or off, in this state or elsewhere. Dishonorable conduct includes but is not limited to:

(1) Criminal conduct whether charged or not. A conviction for a crime is conclusive evidence of dishonorable conduct but is not required.

(2) Sexual misconduct while on duty.

(3) An inappropriate relationship, sexual or otherwise, with a person who the law enforcement or reserve officer knows or should have known is a victim, defendant, or informant in an ongoing investigation or case.

(4) Unauthorized use or unlawful conversion of the employing agency's property, equipment, or funds.

(5) Intentional and unauthorized disclosure of confidential information or information that may compromise an official investigation.

(6) Harassment or intimidation.

(7) Civil rights violations or abuse of law enforcement powers.

c. Dishonesty. Dishonesty includes making an untrue, misleading, deceptive, or fraudulent verbal or written communication, whether in connection with official duties or not. Proof of actual injury does not need to be shown.

d. Under the influence on duty. Presenting for duty or being on duty while under the influence of, possessing, using, or consuming alcohol, illegal or unauthorized drugs, or abusing legal drugs other than in connection with official duties.

e. Employing agency recommendation. Receiving a recommendation that revocation or suspension of the law enforcement officer or reserve officer's certification would be appropriate from the law enforcement or reserve officer's current or former employing agency. The recommendation will be in writing and will set forth the reasons why the action is being recommended, the findings of the employing agency concerning the matter, the action taken by the employing agency, and that the action by the agency is final.

f. Attorney general recommendation. Receiving a recommendation that revocation or suspension of the law enforcement officer or reserve officer's certification would be appropriate from the attorney general pursuant to Iowa Code section 13.12.

g. Discipline. Failing to notify the council within 30 days after a criminal conviction of a serious misdemeanor or above or a final decision entered by the licensing authority of another state, territory, or country which decision resulted in a certification revocation, suspension, or other disciplinary sanction even if such action was taken voluntarily.

h. Not suitable or fit for law enforcement. Being found not suitable or fit for law enforcement service on a psychological evaluation or the inability of a law enforcement or reserve officer to practice with reasonable skill and safety by reason of mental or physical impairment.

i. Professional development compliance. Failing to comply with the requirements of 501—Chapter 4 relative to professional development.

j. Mandatory report. Failing to file a report with the council concerning the acts or omissions committed by another law enforcement or reserve officer in violation of rule 501—6.4(80B,80D).

k. Council order. Failing to comply with a council order.

l. Child support obligations. Failing to comply with 501—Chapter 7 concerning child support obligations.

m. State or local debt. Failing to comply with 501—Chapter 7 concerning payment of debt to state or local governments.

This rule is intended to implement Iowa Code sections 80B.11(1)*"h,"* 80B.13, 80B.13A, 80D.4A, 252J.8, 252J.9, 272D.8, and 252D.9.

[**ARC 0732D**, IAB 11/11/26, effective 1/1/27]

501—6.8(80B,80D) Nondisciplinary relinquishment of certification. A certified law enforcement officer or reserve officer may voluntarily relinquish their certification when a complaint is not pending or likely to be forthcoming. In relinquishing a certification, the law enforcement or reserve officer must waive the right to a hearing before the council and notify the council of the intent to relinquish the certification. The council may issue an order accepting the nondisciplinary relinquishment. A nondisciplinary relinquishment is a permanent relinquishment of a certification.

This rule is intended to implement Iowa Code sections 80B.13 and 80D.4A.

[**ARC 0732D**, IAB 11/11/26, effective 1/1/27]

501—6.9(17A,80B,80D) Settlement agreements.

6.9(1) *Combination agreements.* Upon a finding that probable cause exists to take public disciplinary action, the council and the law enforcement or reserve officer may enter into a combined statement of charges and settlement agreement. Combination agreements are voluntary, and a law enforcement or reserve officer is not entitled to be offered a combination agreement. A combination agreement will include a brief statement of the charges, the circumstances that led to the charges, and the terms of settlement. By electing to sign a combined agreement, the law enforcement or reserve officer waives the right to a contested case hearing. A combined agreement is a public record under Iowa Code chapter 22.

6.9(2) *Contested case settlement.* Any contested case may be resolved by a settlement agreement prior to hearing.

6.9(3) *Settlement approval.* All settlements will be submitted to the council for approval. By signing the combination or settlement agreement, the law enforcement or reserve officer authorizes the council's representative or the prosecuting attorney to have ex parte communications with the council related to the agreement.

6.9(4) *Disapproval of settlement.* If the council fails to approve a settlement, it will be of no force or effect to either party and will not be admissible at hearing. Upon rejecting a proposed agreement, the council may suggest alternative terms that the law enforcement or reserve officer is free to accept or reject.

This rule is intended to implement Iowa Code sections 17A.10, 17A.17, 80B.11(1)*"h,"* 80B.13, 80B.13A, and 80D.4A.

[**ARC 0732D**, IAB 11/11/26, effective 1/1/27]

501—6.10(80B,80D) Reinstatement. A law enforcement officer or reserve officer whose certification has been suspended and wants to be reinstated must apply to the council for reinstatement once the terms and conditions of the order of suspension have been met. A law enforcement or reserve officer whose certification has been revoked is not eligible for reinstatement.

6.10(1) All proceedings for reinstatement will be initiated by the law enforcement officer or reserve officer by filing an application for reinstatement with the council.

6.10(2) An application for reinstatement must allege facts that, if established, will be sufficient to enable the council to determine that the basis for the suspension of the law enforcement or reserve officer's certification no longer exists and that it is in the public interest for the certification to be reinstated. The burden of proof to establish such facts will be on the law enforcement or reserve officer.

6.10(3) An order denying or granting reinstatement that incorporates findings of fact and conclusions of law will be issued by the council. The council may grant reinstatement with or without conditions.

This rule is intended to implement Iowa Code sections 80B.11(1)*"h,"* 80B.13, 80B.13A, and 80D.4A.

[**ARC 0732D**, IAB 11/11/26, effective 1/1/27]

[Filed 3/18/85, Notice 1/2/85—published 4/10/85, effective 5/15/85]
[Filed emergency 6/27/85—published 7/17/85, effective 6/27/85]
[Filed 2/20/87, Notice 10/22/86—published 3/11/87, effective 4/21/87]
[Filed 7/23/97, Notice 6/18/97—published 8/13/97, effective 9/17/97]
[Filed 12/21/00, Notice 11/15/00—published 1/10/01, effective 2/14/01]
[Filed 8/10/07, Notice 7/4/07—published 8/29/07, effective 10/3/07]
[Filed ARC 5006C (Notice ARC 4866C, IAB 1/15/20), IAB 3/25/20, effective 4/29/20]
[Filed ARC 5572C (Notice ARC 5402C, IAB 1/27/21), IAB 4/21/21, effective 5/26/21]
[Filed ARC 0732D (Notice ARC 0537D, IAB 9/2/26), IAB 11/11/26, effective 1/1/27]

CHAPTER 7
CHILD SUPPORT NONCOMPLIANCE AND NONPAYMENT OF STATE AND LOCAL DEBT

Chapter rescission date pursuant to Iowa Code section 17A.7: 1/1/32

501—7.1(252J,272D) Definitions. For the purposes of this chapter, the following definitions apply:

"Certification" means a license as defined in Iowa Code sections 252J.1 and 272D.1.

"Officer" means a law enforcement officer or reserve officer.

This rule is intended to implement Iowa Code sections 252D.9, 252J.8, 252J.9, and 272D.8.

[**ARC 0733D**, IAB 11/11/26, effective 1/1/27]

CHILD SUPPORT NONCOMPLIANCE

501—7.2(252J) Definition. For the purposes of this division, the following definition applies:

"Certificate of noncompliance" means the same as defined in Iowa Code section 252J.1.

This rule is intended to implement Iowa Code sections 252J.8 and 252J.9.

[**ARC 0733D**, IAB 11/11/26, effective 1/1/27]

501—7.3(252J) Child support certificates of noncompliance. The council will revoke, suspend, or deny the issuance of an officer's certification upon the receipt of a certificate of noncompliance from the child support recovery unit consistent with Iowa Code chapter 252J. In addition to the procedures set forth in Iowa Code chapter 252J, the rules in this chapter apply.

7.3(1) Notice required by Iowa Code section 252J.8 will be served upon the officer by restricted certified mail, return receipt requested, or personal service in accordance with Iowa Rule of Civil Procedure 1.305; or the acceptance of service by the officer personally or through authorized counsel.

7.3(2) The effective date of the revocation, suspension, or denial is 60 days following service of the notice upon the officer.

7.3(3) The director is authorized to prepare and serve the notice required by Iowa Code section 252J.8 upon the officer.

7.3(4) Officers are responsible for keeping the council informed of all court actions and all child support recovery unit actions taken under or in connection with Iowa Code chapter 252J, including providing the council copies, within seven days of filing or issuance, of applications filed with the district court pursuant to Iowa Code section 252J.9, court orders entered in such actions, and withdrawals of certificates of noncompliance by the child support recovery unit.

7.3(5) All council fees for applications or certification training must be paid by the officer before an officer's certification will be issued or reinstated after the council has denied the issuance or reinstatement of a certification pursuant to Iowa Code chapter 252J.

7.3(6) An officer may file an application with the district court within 30 days of service of a council notice pursuant to Iowa Code sections 252J.8 and 252J.9. The filing of the application stays the council's action until the council receives a court order lifting the stay, dismissing the action, or otherwise directing the council to proceed. For purposes of determining the effective date of the revocation, suspension, or denial, the council will count the number of days before the action was filed and the number of days after the action was disposed of by the court.

7.3(7) The council will notify the officer in writing within ten days of the effective date of the revocation, suspension, or denial of a certification, and will similarly notify the officer when the certification is issued or reinstated following the council's receipt of a withdrawal of the certificate of noncompliance.

This rule is intended to implement Iowa Code sections 252J.8 and 252J.9.

[**ARC 0733D**, IAB 11/11/26, effective 1/1/27]

NONPAYMENT OF STATE OR LOCAL DEBT

501—7.4(272D) Definition. For the purposes of this division, the following definition applies:

"Certificate of noncompliance" means the same as defined in Iowa Code section 272D.1.

This rule is intended to implement Iowa Code sections 252D.9 and 272D.8.
[**ARC 0733D**, IAB 11/11/26, effective 1/1/27]

501—7.5(272D) State or local debt certificates of noncompliance. The council will revoke, suspend, or deny the issuance of an officer's certification upon the receipt of a certificate of noncompliance from the centralized collection unit of the department of revenue consistent with Iowa Code chapter 272D. In addition to the procedures set forth in Iowa Code chapter 272D, the rules in this chapter apply.

7.5(1) Notice required by Iowa Code section 272D.8 will be served upon the officer by restricted certified mail, return receipt requested, or personal service in accordance with Iowa Rule of Civil Procedure 1.305; or the acceptance of service by the officer personally or through authorized counsel.

7.5(2) The effective date of the revocation, suspension, or denial is 60 days following service of the notice upon the officer.

7.5(3) The director is authorized to prepare and serve the notice required by Iowa Code section 272D.8 upon the officer.

7.5(4) Officers are responsible for keeping the council informed of all court actions and all actions of the department of revenue taken under or in connection with Iowa Code chapter 272D, including providing the council copies, within seven days of filing or issuance, of applications filed with the district court pursuant to Iowa Code section 272D.9, court orders entered in such actions, and withdrawals of certificates of noncompliance by the centralized collection unit.

7.5(5) All council fees for applications or certification training must be paid by the officer before an officer's certification will be issued or reinstated after the council has denied the issuance or reinstatement of a certification pursuant to Iowa Code chapter 272D.

7.5(6) An officer may file an application with the district court within 30 days of service of a council notice pursuant to Iowa Code sections 272D.8 and 272D.9. The filing of the application stays the council's action until the council receives a court order lifting the stay, dismissing the action, or otherwise directing the council to proceed. For purposes of determining the effective date of the revocation, suspension, or denial, the council will count the number of days before the action was filed and the number of days after the action was disposed of by the court.

7.5(7) The council will notify the officer in writing within ten days of the effective date of the revocation, suspension, or denial of a certification, and will similarly notify the officer when the certification is issued or reinstated following the council's receipt of a withdrawal of the certificate of noncompliance.

This rule is intended to implement Iowa Code sections 252D.9 and 272D.8.
[**ARC 0733D**, IAB 11/11/26, effective 1/1/27]

[Filed emergency 6/9/88—published 6/29/88, effective 7/1/88]
[Filed 10/10/88, Notice 6/29/88—published 11/2/88, effective 12/7/88]
[Filed ARC 5006C (Notice ARC 4866C, IAB 1/15/20), IAB 3/25/20, effective 4/29/20]
[Filed ARC 6137C (Notice ARC 5962C, IAB 10/6/21), IAB 1/12/22, effective 2/16/22]
[Filed ARC 6264C (Notice ARC 6154C, IAB 1/26/22), IAB 3/23/22, effective 4/27/22]
[Content rescinded by 2026 Iowa Acts, Senate File 2463, section 4—editorially removed in IAC Supplement 7/8/26, effective 7/1/26]
[Filed ARC 0733D (Notice ARC 0524D, IAB 9/2/26), IAB 11/11/26, effective 1/1/27]

CHAPTER 8
LOCAL SCHOOLS, AREA SCHOOLS, AND REGIONAL TRAINING CENTERS

Chapter rescission date pursuant to Iowa Code section 17A.7: 1/1/32

501—8.1(80B,80D) General provisions.

8.1(1) *General standards.* All aspects of the local school, area school, or regional training center will be in compliance with these rules before any request from a school or regional training center is eligible for consideration.

8.1(2) *Course approval.* Each scheduled course will be approved by the council prior to the start of instruction.

This rule is intended to implement Iowa Code sections 80B.11(1)*"a"* and *"k,"* 80B.13(1), 80B.13(5), and 80D.4A.

[**ARC 0734D**, IAB 11/11/26, effective 1/1/27]

501—8.2(17A,80B) Application for approval of local school for jailers.

8.2(1) *Application.* Applications for a local school for jailers will be accepted when a fully completed application is submitted to the council on the approved form.

8.2(2) *Evaluation considerations.* The council will consider standardization of training, academic qualifications (including but not limited to training schedule, curriculum, structure, instructor credentials, and experience), facilities and equipment, and any other relevant factors.

8.2(3) *Denial.* The council will issue a written decision if the application for the local school for jailers is denied within 90 days of receipt of the application.

8.2(4) *Appeal.* If the council denies an application for a local school for jailers, a written appeal may be filed according to rule 7—2506.28(17A) or Iowa Code section 17A.19.

This rule is intended to implement Iowa Code sections 17A.19, 80B.11(1)*"k,"* 80B.11A, 80B.13(1), and 80B.13(5).

[**ARC 0734D**, IAB 11/11/26, effective 1/1/27]

501—8.3(17A,80B) Application for approval of area school for jailers.

8.3(1) *Application.* Applications for an area school for jailers will be accepted when a fully completed application is submitted to the council on the approved form.

8.3(2) *On-site inspection.* An inspection of a proposed area school may be conducted by designated members of the council, with or without advance notice to the school. Any visit will include inspection of facilities, equipment, training procedures, instructional materials, and program materials and discussion of the proposed training philosophy with key personnel.

8.3(3) *Informal hearing.* An application for an area school will be heard by the council within 90 days of the facility inspection or receipt of the complete application, whichever is later. The provisions in Iowa Code chapter 17A concerning contested cases are not applicable to the informal hearing on the application.

8.3(4) *Evaluation considerations.* The council will consider the organization of the area school, standardization of training, academic qualifications (including but not limited to training schedule, curriculum, structure, instructor credentials, and experience), facilities and equipment, and any other relevant factors.

8.3(5) *Written decision.* The council will issue a written decision approving or denying the application for an area school for jailers within 90 days of the informal hearing.

8.3(6) *Appeal.* A denial may be appealed under Iowa Code section 17A.19.

This rule is intended to implement Iowa Code sections 17A.19, 80B.11(1)*"k,"* 80B.11A, 80B.13(1), and 80B.13(5).

[**ARC 0734D**, IAB 11/11/26, effective 1/1/27]

501—8.4(80B) Responsibilities of local and area schools for jailers after approval.

8.4(1) *Certificate of completion.* Documentation of completed hours and scores for all attendees will be submitted to the academy within five days of the award of certificates of completion.

8.4(2) *Facility visits.* Facility visits may be conducted at a local or area school by council designees, with or without advance notice to the school. Visits will include inspections of facilities, equipment, training procedures, instructional materials, and program materials and discussion of training philosophy with key personnel. Findings will be reported to the council.

8.4(3) *Notice of deficiency.* The council will issue a notice of deficiency to a local or area school for any documented area of deficiency and request a plan for correction of the deficiencies. Failure to correct noted deficiencies according to a plan approved by the council may impact eligibility for consideration of future applications.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k,"* 80B.11A, 80B.13(1), and 80B.13(5).

[**ARC 0734D**, IAB 11/11/26, effective 1/1/27]

501—8.5(17A,80B,80D) Preliminary application for approval of new regional training center.

8.5(1) *Preliminary application.* Preliminary applications for approval of a new regional training center will be accepted when a fully completed preliminary application is submitted to the council on the approved form. The preliminary application will include a feasibility study that demonstrates the proposed regional training center's potential for success, the need for a new center, and that its implementation will not create an operational burden for academy staff.

8.5(2) *Preliminary application hearing.* An informal hearing will be heard by the council within 60 days of the receipt of the fully completed preliminary application. The provisions of Iowa Code chapter 17A concerning contested cases are not applicable to the informal hearing on the preliminary application.

8.5(3) *Evaluation considerations.* The council will consider anticipated annual and five-year enrollment for the program, collaboration the center has with law enforcement agencies, any special need for the center in the state, information regarding program saturation, and any other relevant factors. The council will also consider a regional training center's willingness to coordinate with the academy and the impact a new center would have on the academy's resources.

8.5(4) *Denial.* The council will issue a written decision if the preliminary application for the new regional training center is denied within 90 days of an informal hearing.

8.5(5) *Appeal.* A denial may be appealed under Iowa Code section 17A.19.

This rule is intended to implement Iowa Code sections 17A.19, 80B.11(1)*"a"* and *"k,"* 80B.13(1), 80B.13(2), 80B.13(5), and 80D.4A.

[**ARC 0734D**, IAB 11/11/26, effective 1/1/27]

501—8.6(17A,80B,80D) Application for approval of regional training center.

8.6(1) *Application.* Upon approval of a preliminary application or at the time for renewal of regional training center approval, an application will be accepted when a fully completed application is submitted to council on the approved form. As of January 1, 2027, existing regional training centers will submit renewal applications on a schedule approved by the council.

8.6(2) *On-site inspection.* An inspection of a proposed regional training center may be conducted by designated members of the council, with or without advance notice to the facility. The inspection will be conducted within 45 days of the council meeting following receipt of the application. The visit will include inspection of facilities, equipment, training procedures, instructional materials, and program materials and discussion of the proposed training philosophy with key personnel.

8.6(3) *Informal hearing.* An application for approval or renewal of a regional training center will be heard by the council within 90 days of the facility inspection or receipt of the complete application, whichever is later. The provisions in Iowa Code chapter 17A concerning contested cases are not applicable to the informal hearing on the application.

8.6(4) *Evaluation considerations.* The council will consider standardization of training, impact on existing training programs, academic qualifications (including but not limited to training schedule, curriculum, structure, handbooks, director/coordinator credentials and experience, and instructor credentials and experience), facilities and equipment, the on-site inspection report, financial qualifications, and any other relevant factors. The council will also consider a regional training center's willingness to

coordinate with the academy and will provide the director evidence of ongoing progress and successful completion for each recruit enrolled in the course on the academy's approved form.

8.6(5) *Written decision.* The council will issue a written decision approving or denying approval of the regional training center within 90 days of the informal hearing.

8.6(6) *Approval.* Initial and subsequent regional training center approvals are valid for five years.

8.6(7) *Appeal.* A denial may be appealed under Iowa Code section 17A.19.

This rule is intended to implement Iowa Code sections 17A.19, 80B.11(1)*"a"* and *"k,"* 80B.13(1), 80B.13(2), 80B.13(5), and 80D.4A.

[**ARC 0734D**, IAB 11/11/26, effective 1/1/27]

501—8.7(80B,80D) Responsibilities of regional training centers after approval.

8.7(1) *Curriculum approval.* Regional training facilities will submit a curriculum application for council approval prior to each specific course.

8.7(2) *Attendee approval.* The academy approves eligibility for attendance at regional training centers.

8.7(3) *Physical readiness entrance test.* A physical readiness entrance test will be conducted within 30 days prior to the start of a level I or level II training course.

8.7(4) *Final roster.* A roster will be submitted to the academy five days prior to the physical readiness entrance test for the training course to determine the final roster.

8.7(5) *Recruit progress.* Regional training centers will provide access to specific ongoing progress data and metrics of attendees to the academy through a designated platform.

8.7(6) *Award of certification or certificate of completion.* Documentation of completed hours and scores for all attendees will be submitted to the academy for approval prior to the award of law enforcement certifications or certificates of completion.

8.7(7) *Coordinator visits.*

a. Regional training center coordinators will visit the academy for one training day annually to observe training that includes at least two of the following:

(1) Instruction,

(2) Scenarios,

(3) Performance tasks, or

(4) Practical skills.

b. Coordinators will complete a training analysis form that will be shared with the council, the academy, and administrators for the regional training center.

8.7(8) *Annual meeting with council curriculum committee.* Regional training center coordinators will attend an annual meeting with the council's curriculum committee and the academy to ensure curriculum alignment.

8.7(9) *Facility visits.* At a minimum, annual facility visits will be conducted at each regional facility by designated members of the council, with or without advance notice to the facility. Visits will include inspections of facilities, equipment, training procedures, instructional materials, and program materials and discussion of training philosophy with key personnel. Findings will be reported to the council.

8.7(10) *Notice of concern.* The council will issue a notice of concern to a regional training center for any documented area of concern and request a plan for correction. Failure to correct noted concerns according to a plan approved by the council may result in the issuance of a notice of intent to revoke approval.

This rule is intended to implement Iowa Code sections 80B.11(1)*"a"* and *"k,"* 80B.11D, 80B.11E, 80B.11H, 80B.13(1), 80B.13(2), 80B.13(5), and 80D.4A.

[**ARC 0734D**, IAB 11/11/26, effective 1/1/27]

501—8.8(17A,80B,80D) Revocation of approval.

8.8(1) *Notice of intent to revoke.* The council may issue a notice of intent to revoke approval when it determines a regional training center is deficient.

8.8(2) *Notice of appeal.* The regional training center may file a written notice of appeal to the council within 30 days of notification of the action. The appeal notice should be addressed consistent with the procedures set forth in rule 7—2506.4(17A).

8.8(3) *Hearing procedures.* A contested case proceeding will be held before the council consistent with the procedures set forth in 7—Chapter 2506 and rule 501—2506.8(80B,80D).

8.8(4) *Written decision.* The council will issue a written decision within 90 days of the contested case hearing.

8.8(5) *Appeal.* A revocation of approval of a regional training center may be appealed under Iowa Code section 17A.19.

This rule is intended to implement Iowa Code sections 17A.12, 17A.19, 80B.11(1)*"a"* and *"k,"* 80B.13(1), 80B.13(2), 80B.13(5), and 80D.4A.

[**ARC 0734D**, IAB 11/11/26, effective 1/1/27]

[Filed 11/17/88, Notice 9/7/88—published 12/14/88, effective 1/18/89]
[Filed emergency 3/5/91—published 4/3/91, effective 3/5/91]
[Filed 1/20/06, Notice 10/26/05—published 2/15/06, effective 3/22/06]
[Filed ARC 0962C (Notice ARC 0782C, IAB 6/12/13), IAB 8/21/13, effective 9/25/13]
[Filed ARC 5006C (Notice ARC 4866C, IAB 1/15/20), IAB 3/25/20, effective 4/29/20]
[Filed ARC 5572C (Notice ARC 5402C, IAB 1/27/21), IAB 4/21/21, effective 5/26/21]
[Filed ARC 6264C (Notice ARC 6154C, IAB 1/26/22), IAB 3/23/22, effective 4/27/22]
[Filed ARC 0734D (Notice ARC 0525D, IAB 9/2/26), IAB 11/11/26, effective 1/1/27]

CHAPTER 9
JAILER STANDARDS

Chapter rescission date pursuant to Iowa Code section 17A.7: 1/1/32

501—9.1(80B) Minimum standards for jail and temporary holding facility personnel.

9.1(1) *Minimum hiring standards.* Applicants must meet the following minimum standards before serving as a jail administrator, jailer, or temporary holding facility personnel:

a. Be 18 years of age or older.

b. Be able to read and write in English.

c. Be of good moral character as determined by a thorough background investigation, including a fingerprint search conducted of local, state and national fingerprint files.

d. Be not by reason of conscience or belief opposed to the use of force when appropriate or necessary to fulfill the person's duties.

e. Have the ability to perform the essential elements of the position as defined in the employing agency's job specifications.

f. Be an appropriate candidate for employment as determined by the employing agency's review of a qualified psychological screening.

9.1(2) *Minimum retention standards.* An employee who has demonstrated inappropriate action beyond a reasonable degree, who is not psychologically fit for jail employment, or who has repeatedly failed to observe these rules will not be retained.

9.1(3) *Conflict of interest.* A person working in a jail will not transact any business with a prisoner, nor arrange any business transaction with a prisoner through another party. The jail will have a written code of ethics that the jail provides to all employees. At a minimum, the code will:

a. Prohibit staff from using their official positions to secure privileges for themselves or others.

b. Prohibit staff from engaging in activities that constitute a conflict of interest.

This rule is intended to implement Iowa Code sections 80B.11A and 80B.13(3).

[**ARC 0735D**, IAB 11/11/26, effective 1/1/27]

501—9.2(80B) Basic training for jailers.

9.2(1) The following training will be successfully completed by all jail administrators within six months of initial appointment and all jailers within one year of initial employment or assignment.

a. Basic training course. Jail administrators and jailers will successfully complete an approved basic training course.

b. Basic life support. Jail administrators and jailers will successfully complete courses in cardiopulmonary resuscitation (CPR), automated external defibrillator (AED) use, and foreign body airway obstruction treatment for all age groups consistent with nationally recognized standards.

c. First aid. Jail administrators and jailers will successfully complete a first aid course or have status as an emergency medical responder, licensed practical nurse, registered nurse, or medical practitioner or hold other similar certification in the state of Iowa.

9.2(2) Should a jail administrator or jailer fail to complete all training within the time period or any extensions allowed, that person will not be eligible for employment as and will not serve as a jail administrator or jailer in the state of Iowa for a period of not less than 12 months. The period of ineligibility begins on the date the person last worked as a jail administrator or jailer.

This rule is intended to implement Iowa Code section 80B.11A and 80B.13.

[**ARC 0735D**, IAB 11/11/26, effective 1/1/27]

501—9.3(80B) Qualifications for reciprocity. An individual employed within the 12-month period immediately preceding application, working full-time in a jail or a prison for one year, may apply for reciprocity. In determining whether to grant reciprocity, the council will consider whether the individual completed a comparable training course and any other relevant information received by the council.

This rule is intended to implement Iowa Code section 80B.11A.

[**ARC 0735D**, IAB 11/11/26, effective 1/1/27]

501—9.4(80B) Minimum standards for jailer basic training course. A basic training course will consist of at least 40 hours, including a summative written assessment and a minimum of 8 hours of practical application, and will be provided by approved instructors.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k"* and 80B.11A.

[**ARC 0735D**, IAB 11/11/26, effective 1/1/27]

501—9.5(80B) Jailer basic training curriculum. An academy-aligned training curriculum for a basic training course will be initially approved by the director and confirmed by the council. The curriculum will include but is not limited to:

9.5(1) Core concepts.

a. Roles and responsibilities.

b. Legal concepts, including references to the Iowa Code, jail standards, and relevant case law.

c. Suicide prevention/mental illness.

d. Prison Rape Elimination Act (PREA).

9.5(2) Core skills.

a. Communication.

b. Report writing.

9.5(3) Core competencies.

a. Safety procedures.

b. Supervision duties.

c. Specialized services.

9.5(4) Curriculum changes. Changes to the council-approved curriculum or completion standards will be approved by the director.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k"* and 80B.11A.

[**ARC 0735D**, IAB 11/11/26, effective 1/1/27]

501—9.6(80B) Jailer professional development requirements. The agency administrator will ensure compliance with professional development requirements for all jail personnel. All jail administrators and jailers will complete the following professional development:

9.6(1) Annual professional development.

a. Annual courses include a minimum of eight hours in:

(1) Suicide prevention/mental illness.

(2) PREA.

(3) Emergency evacuation plan.

(4) Legal concepts, including references to the Iowa Code, jail standards, and relevant case law on:

1. Constitutional rights of inmates;
2. Iowa criminal law as applicable to a jail setting;
3. Affirmative duty to intervene/intercede; and
4. Use of force.

(5) Cultural awareness.

(6) Communication skills, including de-escalation.

b. Twelve hours of additional professional development to be selected by the jail administrator or sheriff, including methods of restraining violent inmates, intake procedures, and grievance and disciplinary procedures.

9.6(2) Biennial professional development.

a. CPR.

b. AED use.

c. Foreign body airway obstruction management.

This rule is intended to implement Iowa Code section 80B.11A.

[**ARC 0735D**, IAB 11/11/26, effective 1/1/27]

501—9.7(80B) Time to complete the basic training course for temporary holding facilities. All appointed temporary holding facility administrators and designees will successfully complete an approved

basic training course, a basic life support course consistent with paragraph 9.2(1)*"b,"* and a first aid course consistent with paragraph 9.2(1)*"c"* within one year of initial employment or assignment.

This rule is intended to implement Iowa Code section 80B.11A.

[**ARC 0735D**, IAB 11/11/26, effective 1/1/27]

501—9.8(80B) Temporary holding facility minimum standards for basic training course. The basic training course will consist of at least ten hours, including a summative written assessment, and will be provided by approved instructors.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k"* and 80B.11A.

[**ARC 0735D**, IAB 11/11/26, effective 1/1/27]

501—9.9(80B) Temporary holding facility basic training curriculum. An academy-aligned training curriculum for the ten-hour basic training course will be initially approved by the director and confirmed by the council. The curriculum will include but is not limited to:

9.9(1) Core concepts.

a. Roles and responsibilities.

b. Legal concepts, including references to the Iowa Code, jail standards, and relevant case law.

c. Suicide prevention/mental illness.

d. PREA.

9.9(2) Core competencies. Safety procedures.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k"* and 80B.11A.

[**ARC 0735D**, IAB 11/11/26, effective 1/1/27]

501—9.10(80B) Temporary holding facility professional development requirements. Administrators and supervisors of holding facilities will complete five hours of professional development, not including hours to maintain certification or proficiency in first aid, CPR, AED use, airway obstruction management, use of chemical agents, or handling of firearms. Annual professional development must be completed in the following areas:

1. Suicide prevention/mental illness.
2. Emergency evacuation plan.
3. PREA.

This rule is intended to implement Iowa Code section 80B.11A.

[**ARC 0735D**, IAB 11/11/26, effective 1/1/27]

501—9.11(80B) Professional development records. The agency administrator will ensure that professional development records are regularly maintained and that the records are made available for inspection upon request of the council. Professional development records will include the following:

1. An overview of the training.
2. The name of the instructor who conducted the training.
3. The name of the individual who completed the training.
4. The length of the training.
5. The date and location where the training took place.
6. The scores achieved, if any, to show proficiency in or understanding of the subject matter.

This rule is intended to implement Iowa Code section 80B.11A.

[**ARC 0735D**, IAB 11/11/26, effective 1/1/27]

501—9.12(80B) Break in service. A jail administrator or jailer who has had a break in service from employment as an Iowa jail administrator, jailer, or law enforcement officer will complete the following professional development within one year of hire:

9.12(1) If the break in service is from 12 months to three years, a minimum of 30 hours of professional development.

9.12(2) If the break in service is more than three years, a minimum of 40 hours of professional development.

This rule is intended to implement Iowa Code sections 80B.11(1)*"k"* and 80B.11A.

[**ARC 0735D**, IAB 11/11/26, effective 1/1/27]

501—9.13(80B) Status forms. The academy will be provided with the approved report of hire or separation within ten days of the event.

This rule is intended to implement Iowa Code section 80B.13(3).

[**ARC 0735D**, IAB 11/11/26, effective 1/1/27]

[Filed emergency 7/31/89—published 8/23/89, effective 7/31/89]
[Filed 10/19/89, Notice 8/23/89—published 11/15/89, effective 12/20/89]
[Filed 2/21/92, Notice 1/8/92—published 3/18/92, effective 4/22/92]
[Filed 1/20/06, Notice 10/26/05—published 2/15/06, effective 3/22/06]
[Filed ARC 3997C (Notice ARC 3809C, IAB 5/23/18), IAB 9/12/18, effective 10/17/18]
[Filed ARC 6137C (Notice ARC 5962C, IAB 10/6/21), IAB 1/12/22, effective 2/16/22]
[Filed ARC 6727C (Notice ARC 6545C, IAB 9/21/22), IAB 12/14/22, effective 1/18/23]
[Filed ARC 0735D (Notice ARC 0536D, IAB 9/2/26), IAB 11/11/26, effective 1/1/27]

CHAPTER 10
PUBLIC SAFETY TELECOMMUNICATOR STANDARDS

Chapter rescission date pursuant to Iowa Code section 17A.7: 1/1/32

501—10.1(80B) Public safety telecommunicator training committee. A training committee for public safety telecommunicators comprised of the entities identified in Iowa Code section 80B.11C is established to consult with the director on minimum training standards. Members of the committee will be appointed by the director to serve a term of three years and will meet at the call of the director.

This rule is intended to implement Iowa Code sections 7E.3, 7E.4, and 80B.11C.

[**ARC 0736D**, IAB 11/11/26, effective 1/1/27]

501—10.2(80B) Time to complete basic training course.

10.2(1) *Basic training required.* All persons employed primarily as public safety telecommunicators will successfully complete the academy basic training course within one year of their date of hire.

10.2(2) *Agency administrator responsibility.* It is the responsibility of the agency administrator to ensure that all telecommunicators under the agency administrator's direction complete the academy basic training course within one year of employment.

This rule is intended to implement Iowa Code section 80B.11C.

[**ARC 0736D**, IAB 11/11/26, effective 1/1/27]

501—10.3(80B) Qualifications for reciprocity. An individual employed as a full-time public safety telecommunicator within the 12-month period immediately preceding application, with two years of experience, may apply for reciprocity. In determining whether to grant reciprocity, the council will consider whether the telecommunicator completed a comparable training course and any other relevant information received by the council.

This rule is intended to implement Iowa Code section 80B.11C.

[**ARC 0736D**, IAB 11/11/26, effective 1/1/27]

501—10.4(80B) Minimum standards for academy basic training course. The academy basic training course will consist of at least 40 hours, including a summative written assessment and a minimum of 8 hours practical application, and will be provided by council-approved instructors.

This rule is intended to implement Iowa Code sections 80B.11(1)*"j"* and 80B.11C.

[**ARC 0736D**, IAB 11/11/26, effective 1/1/27]

501—10.5(80B) Public safety telecommunicator academy basic training curriculum. The council-approved curriculum for the academy basic training course will include but is not limited to:

10.5(1) Core concepts.

a. Roles and responsibilities.

b. Legal concepts, including Iowa law.

c. Resource awareness.

d. Quality assurance.

10.5(2) Core competencies.

a. Call processing.

b. Emergency communications technology.

c. Radio communication.

d. Interpersonal communications.

e. Emergency management.

f. Stress management and motivation.

This rule is intended to implement Iowa Code sections 80B.11(1)*"j"* and 80B.11C.

[**ARC 0736D**, IAB 11/11/26, effective 1/1/27]

501—10.6(80B) Professional development requirements. The agency administrator will ensure compliance with professional development for all employed public safety telecommunicators. All

employed telecommunicators will complete a minimum of 16 hours of telecommunicator-related professional development annually. The agency administrator will determine whether training is telecommunicator related.

This rule is intended to implement Iowa Code sections 80B.11(1)*"j"* and 80B.11C.

[**ARC 0736D**, IAB 11/11/26, effective 1/1/27]

501—10.7(80B) Professional development records. The agency administrator will ensure that professional development records are regularly maintained and that the records are made available for inspection upon request of the council. Professional development records will include the following:

1. An overview of the training.
2. The name of the instructor who conducted the training.
3. The name of the individual who completed the training.
4. The length of the training.
5. The date and location where the training took place.
6. The scores, if any, achieved by the telecommunicator to show proficiency in or understanding of the subject matter.

This rule is intended to implement Iowa Code sections 80B.11(1)*"j"* and 80B.11C.

[**ARC 0736D**, IAB 11/11/26, effective 1/1/27]

501—10.8(80B) Break in service. A public safety telecommunicator who has had a break in service as an Iowa public safety telecommunicator will complete the following training within one year of hire:

10.8(1) If the break in service is from 12 months to three years, a minimum of 24 hours of professional development.

10.8(2) If the break in service is more than three years, a minimum of 40 hours of professional development.

This rule is intended to implement Iowa Code sections 80B.11(1)*"j"* and 80B.11C.

[**ARC 0736D**, IAB 11/11/26, effective 1/1/27]

501—10.9(80B) Status forms. The academy will be provided with the approved report of hire or separation within ten days of the event.

This rule is intended to implement Iowa Code section 80B.11C.

[**ARC 0736D**, IAB 11/11/26, effective 1/1/27]

[Filed 4/12/90, Notice 2/21/90—published 5/2/90, effective 6/6/90]
[Filed 5/10/94, Notice 3/16/94—published 6/8/94, effective 7/13/94]
[Filed 2/16/96, Notice 1/17/96—published 3/13/96, effective 4/17/96]
[Filed 5/29/97, Notice 3/26/97—published 6/18/97, effective 7/23/97]
[Filed 4/9/04, Notice 11/26/03—published 4/28/04, effective 6/2/04]
[Filed 1/20/06, Notice 10/26/05—published 2/15/06, effective 3/22/06]
[Filed 8/10/07, Notice 7/4/07—published 8/29/07, effective 10/3/07]
[Filed ARC 0962C (Notice ARC 0782C, IAB 6/12/13), IAB 8/21/13, effective 9/25/13]
[Filed ARC 2960C (Notice ARC 2850C, IAB 12/7/16), IAB 3/1/17, effective 4/5/17]
[Filed ARC 3997C (Notice ARC 3809C, IAB 5/23/18), IAB 9/12/18, effective 10/17/18]
[Filed ARC 5006C (Notice ARC 4866C, IAB 1/15/20), IAB 3/25/20, effective 4/29/20]
[Filed ARC 5572C (Notice ARC 5402C, IAB 1/27/21), IAB 4/21/21, effective 5/26/21]
[Filed ARC 6137C (Notice ARC 5962C, IAB 10/6/21), IAB 1/12/22, effective 2/16/22]
[Filed ARC 6727C (Notice ARC 6545C, IAB 9/21/22), IAB 12/14/22, effective 1/18/23]
[Filed ARC 0736D (Notice ARC 0526D, IAB 9/2/26), IAB 11/11/26, effective 1/1/27]

CHAPTER 11
SALVAGE VEHICLE THEFT EXAMINATIONS
Rescinded **ARC 0737D**, IAB 11/11/26, effective 1/1/27

CHAPTER 12
CHILD SUPPORT
Rescinded **ARC 0738D**, IAB 11/11/26, effective 1/1/27

CHAPTER 13
PUBLIC SAFETY TELECOMMUNICATOR TRAINING STANDARDS
Rescinded **ARC 0739D**, IAB 11/11/26, effective 1/1/27

CHAPTER 14
IOWA LAW ENFORCEMENT EMERGENCY CARE PROVIDER
Rescinded **ARC 0740D**, IAB 11/11/26, effective 1/1/27

CHAPTER 15
Reserved

CHAPTER 16
WAIVERS
Rescinded by 2026 Iowa Acts, Senate File 2463, section 4, effective July 1, 2026. See Uniform Rules on Agency Procedure at 7—Chapters 2500 through 2506 and any corresponding rules adopted by this agency.

CHAPTERS 17 to 2503
Reserved

CHAPTER 2504
RULE WAIVERS—MODIFICATION TO UNIFORM RULES

Chapter rescission date pursuant to Iowa Code section 17A.7: 6/30/31

The Uniform Rules on Agency Procedure, 7—Chapters 2500 through 2506, are rules generally applicable to agencies pursuant to Iowa Code section 17A.24. Additions, exceptions, or amendments to the corresponding chapter are below.
[**ARC 0370D**, IAB 6/24/26, effective 6/30/26]

501—2504.1(17A) Application.

2504.1(1) *Availability.* Any person may submit a petition to waive, in whole or in part, a rule in the council's jurisdiction by submitting the petition to the council, except for the rules applying to minimum standards for law enforcement and reserve officers regarding:

a. Age at the time of appointment, 501—subrule 2.1(2);
b. Vision standards, 501—subrule 2.1(9);
c. Hearing standards, 501—subrule 2.1(10); or
d. Physical fitness standards, 501—paragraph 2.2(1)*"a."*

This rule is intended to implement Iowa Code chapters 80B and 80D.
[**ARC 0370D**, IAB 6/24/26, effective 6/30/26]

[Filed Emergency ARC 0370D, IAB 6/24/26, effective 6/30/26]

CHAPTER 2505
FAIR INFORMATION PRACTICES—MODIFICATIONS TO UNIFORM RULES

Chapter rescission date pursuant to Iowa Code section 17A.7: 6/30/31

The Uniform Rules on Agency Procedure, 7—Chapters 2500 through 2506, are rules generally applicable to agencies pursuant to Iowa Code section 17A.24. Additions, exceptions, or amendments to the corresponding chapter are below.
[**ARC 0370D**, IAB 6/24/26, effective 6/30/26]

501—2505.9(22,80B,80D) Additional definitions. As used in this chapter:

"Record" means the whole or a part of a public record as defined in Iowa Code section 22.1 that is owned by or in the physical custody of the academy.

"Record system" means any group of records under the control of the academy from which a record may be retrieved by a personal identifier, such as the name of an individual or other unique personal identifier assigned to an individual.
[**ARC 0370D**, IAB 6/24/26, effective 6/30/26]

501—2505.10(22,80B,80D) Personally identifiable information. This rule describes the nature and extent of personally identifiable information collected, maintained, and retrieved by the academy by personal identifier in a record system as defined in rule 501—2505.9(22,80B,80D). Unless otherwise stated, the authority to maintain the record is provided by Iowa Code chapter 80B or 80D. Academy records are maintained in paper or in electronic form. The record systems maintained by the agency are:

2505.10(1) Academy administrative records.

a. Personnel records. These records contain information about employees, families and dependents, and applicants for positions with the academy. Some of this information is confidential under Iowa Code section 22.7(11) and 22.7(18), Iowa Code chapter 692, and other applicable law.

b. Employee investigations. These records contain information about employment investigations conducted by the academy. This information is confidential under Iowa Code section 22.7(11) and 22.7(18) and other applicable law.

c. Financial records. These records contain the financial documentation necessary to function as a state entity. Some of this information is confidential under Iowa Code section 22.7(11) and 22.7(18).

d. Contract records. These records contain information about contracts between the academy and outside agencies or individuals. Some of this information may be confidential under Iowa Code section 22.7.

e. Litigation files. These files or records contain information regarding litigation, or anticipated litigation, which includes judicial and administrative proceedings. The records include briefs, depositions, docket sheets, documents, correspondence, attorneys' notes, memoranda, research materials, witness information, investigation materials, information compiled under the direction of the attorney, and case management records. The files contain materials that are confidential as attorney work product and attorney-client communications. Some materials are confidential under other applicable provisions of law or because of a court order. Persons wanting copies of pleadings and other documents filed in litigation should obtain them from the clerk of the appropriate court that maintains the official copy. Copies of pleadings and other documents filed in administrative litigation with the academy may be obtained from the academy during normal business hours. Litigation files or records are confidential as outlined in Iowa Code sections 80B.13A(5), 22.7(4) and 622.10.

f. Council decisions. All final orders, decisions, or opinions are public records, except for information that is confidential under Iowa law. This information, collected under the authority of Iowa Code chapters 17A, 80B, or 80D, may contain confidential information about individuals.

2505.10(2) Program records.

a. Law enforcement and reserve peace officer files. These records contain information about law enforcement and reserve peace officers appointed in Iowa. These files may contain hiring, certification, and

termination information; training records; personal questionnaires; and endorsement information. Some of these records may be confidential under Iowa Code section 22.7 or chapter 692.

b. Psychological and cognitive testing files. These records contain information about an applicant's scores on cognitive and psychological tests mandated by Iowa Code section 80B.11(1)*"g."* Some of these records may be confidential under Iowa Code sections 22.7(19) and 228.9.

c. Law enforcement officer class files. These records contain information about individuals who have attended training classes at the academy. These records may contain grade information, class rosters, class schedules, class tests, photographs of class members, and disciplinary information. Some of this information may be confidential under Iowa Code section 22.7.

d. Instructor endorsement files. These records contain information about individuals who have attended specialized training programs to earn an endorsement in a specialized area of law enforcement. Some of this information may be confidential under Iowa Code section 22.7.

e. Agency partner files. These records contain information about individuals who have requested approval from the council or academy to perform services for law enforcement personnel or applicants.

f. Recruit investigation files. These records contain information about investigations conducted on recruits during attendance at a training class at the academy. Some of these records may be confidential under Iowa Code section 17A.2(11) or 22.7(11) or other applicable law.

g. Decertification files. These files or records contain information on a person who is certified as a law enforcement or reserve peace officer in the state of Iowa. The records may contain administrative or court filings or records, investigative reports, criminal history data, medical records, child abuse records, and attorney-client work product concerning possible or pending litigation. Some of this information may be confidential under Iowa Code sections 80B.13A(5), 17A.2(11) and 22.7; Iowa Code chapters 125, 232, 235A, and 692; the Health Insurance Portability and Accountability Act (HIPAA); or other applicable law.

h. Library user files. These records contain information on individuals who have checked out library materials from the academy library. This information is confidential pursuant to Iowa Code section 22.7(13).

[**ARC 0370D**, IAB 6/24/26, effective 6/30/26]

501—2505.11(22,80B,80D) Other groups of records. This rule describes groups of records that may be maintained by the academy other than records with a personal identifier in a records system as defined in rule 501—2505.9(22,80B,80D). The records listed may contain information about individuals and may contain confidential information. These records are generally available to the public, consistent with Iowa Code chapter 22. Unless otherwise noted, the authority for the academy to maintain the record is provided by Iowa Code chapter 80B or 80D. Records are stored on paper or in electronic form.

2505.11(1) Academy administrative records.

a. General records. These records include documentation of administrative functions of the academy, such as budget and financial records, accounting records, inventory, reservation and use of facility space, purchasing, staff policies, printing and supply requisitions, testing fees, tuition, miscellaneous correspondence, and organizational charts, among other administrative records.

b. Publications and statistical reports. These records include but are not limited to news releases, annual reports, project reports, and newsletters that describe various academy programs.

c. Mailing and contact lists. These records include lists, including names, mailing addresses, and telephone numbers of council members, law enforcement agencies, law enforcement personnel, officials in government, and members of the public. These lists may be used for distribution of informational material, such as newsletters, policy directives, or educational information. These lists are also used to provide contacts for coordination of services or as reference information sources.

d. Legislative files. These records include pending bills, enrolled bills, legislative proposals and copies of amendments.

e. Research files. These records include research regarding various concerns impacting law enforcement and the academy's rulemaking and training obligations. Some of this information is confidential as attorney-client work product under Iowa Code section 17A.2(11) or 22.7 or other applicable law.

2505.11(2) Program records.

a. Council records. These records include information from council meetings. Some of these records may be confidential under Iowa Code section 21.5 or other applicable law. This information is collected pursuant to Iowa Code chapter 21.

b. Rulemaking records. These records include public documents created during the promulgation of council rules and public comments. This information is collected pursuant to Iowa Code chapter 17A.

c. Course curriculum. These records include instructional materials for all courses taught by academy personnel.

2505.11(3) All other records. Records are public if not exempted from disclosure by law.

[**ARC 0370D**, IAB 6/24/26, effective 6/30/26]

501—2505.12(22,80B,80D) Data processing systems. The data processing systems used by the academy may permit the comparison of personally identifiable information in one record system with personally identifiable information in another record system.

[**ARC 0370D**, IAB 6/24/26, effective 6/30/26]

These rules are intended to implement Iowa Code chapters 22 and 80B.

[Filed Emergency ARC 0370D, IAB 6/24/26, effective 6/30/26]

CHAPTER 2506
CONTESTED CASES—MODIFICATIONS TO UNIFORM RULES

Chapter rescission date pursuant to Iowa Code section 17A.7: 6/30/31

The Uniform Rules on Agency Procedure, 7—Chapters 2500 through 2506, are rules generally applicable to agencies pursuant to Iowa Code section 17A.24. Additions, exceptions, or amendments to the corresponding chapter are below.
[**ARC 0370D**, IAB 6/24/26, effective 6/30/26]

501—2506.8(17A) Telephone proceedings. The presiding officer may resolve preliminary procedural motions by telephone or videoconference in which all parties have an opportunity to participate. Contested case hearings may be held by telephone or videoconference with the consent of all parties. Any party may call witnesses by telephone conference or videoconference with 14 days' advance notice to all parties and the presiding officer. Failure of a party to make timely disclosure may result in the disallowance of testimony by telephone conference or videoconference.
[**ARC 0370D**, IAB 6/24/26, effective 6/30/26]

[Filed Emergency ARC 0370D, IAB 6/24/26, effective 6/30/26]