

COMMUNICATIONS NETWORK, IOWA[751]

[Prior to 7/23/25, see Telecommunications and Technology Commission, Iowa[751]]

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CHAPTER 1 DESCRIPTION OF ORGANIZATION

Chapter rescission date pursuant to Iowa Code section 17A.7: 12/2/31

751—1.1(17A,8D) Purpose. The Iowa telecommunications and technology commission and Iowa communications network manage, develop, operate, and ensure compatibility of the state communications network (network) as established by Iowa Code chapter 8D.

[ARC 0680D, IAB 10/28/26, effective 12/2/26]

751—1.2(17A,8D) Organization. The commission's structure consists of five commissioners and the state auditor and the chief information officer as ex officio members. The commission has the sole authority to manage, develop, operate, and ensure compatibility of the network. The network is supervised by the commission and operated by the executive director or the director's designee.

[ARC 0680D, IAB 10/28/26, effective 12/2/26]

751—1.3(17A,8D) Location of offices.

1.3(1) Main office. The main office is located in the Grimes State Office Building, 400 East 14th Street, Des Moines, Iowa 50319.

1.3(2) Network hub. The hub for the network is located in the Joint Forces Headquarters (JFHQ) Armory, 6100 NW 78th Avenue, Johnston, Iowa 50131.

[ARC 0680D, IAB 10/28/26, effective 12/2/26]

751—1.4(17A,8D) Business hours. The business hours of the main office are 8 a.m. to 4:30 p.m., Monday through Friday, excluding holidays.

[ARC 0680D, IAB 10/28/26, effective 12/2/26]

These rules are intended to implement Iowa Code sections 8D.1, 8D.3, and 8D.4.

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[Filed ARC 0680D (Notice ARC 0503D, IAB 9/2/26), IAB 10/28/26, effective 12/2/26]

CHAPTER 2
PUBLIC RECORDS AND FAIR INFORMATION PRACTICES
Rescinded **ARC 0681D**, IAB 10/28/26, effective 12/2/26

CHAPTER 3
DECLARATORY ORDERS
Rescinded by 2026 Iowa Acts, Senate File 2463, section 4, effective July 1, 2026. See Uniform Rules on Agency Procedure at 7—Chapters 2500 through 2506 and any corresponding rules adopted by this agency.

CHAPTER 4
CONTESTED CASES
Rescinded by 2026 Iowa Acts, Senate File 2463, section 4, effective July 1, 2026. See Uniform Rules on Agency Procedure at 7—Chapters 2500 through 2506 and any corresponding rules adopted by this agency.

CHAPTER 5 PURCHASING

Chapter rescission date pursuant to Iowa Code section 17A.7: 12/2/31

751—5.1(8D) Applicability of competitive bidding.

5.1(1) *Thresholds.* The commission shall use the following competitive bidding thresholds for the purchase of goods and services:

a. Direct purchasing, tier 1. The commission may purchase goods and services costing less than \$15,000 without competitive bidding, using reasonable efforts to obtain the best price and value.

b. Informal competition, tier 2. The commission shall use informal competition, soliciting quotes from at least three vendors, for purchases where:

(1) The estimated cost is between \$15,000 and \$50,000; or

(2) The estimated value of a multiyear contract in the aggregate, including renewals, does not exceed \$150,000.

c. Formal competition, tier 3. The commission shall use formal competitive bidding for purchases where:

(1) The estimated cost exceeds \$50,000; or

(2) The estimated value of a multiyear contract in the aggregate, including renewals, exceeds \$150,000.

5.1(2) *Determination of cost.* The estimated total cost of a purchase shall be the aggregate cost of the purchase, including freight and installation but excluding the cost of any existing hardware or software maintenance renewals if such renewals are sole-source by nature. Contracts shall not be artificially divided to avoid competitive bidding thresholds.

5.1(3) *Exemptions.* Competitive bidding is not required for:

a. Sole source, when the executive director or designee determines that:

(1) The goods or services are available from only a single source;

(2) Immediate action is required to prevent a service outage; protect network security; or avoid immediate threat to public health, safety, or welfare;

(3) The procurement is for the network and must be compatible with existing systems and compatibility is the overriding consideration;

(4) The procurement is for the upgrade, maintenance, or renewal of existing software or hardware;

(5) The goods or services involve work of such a specialized nature or related to a specific geographic location that only a single source, by virtue of experience, expertise, proximity to the project, or ownership of intellectual property rights, could satisfactorily provide the service;

(6) The commission is purchasing directly from the original equipment manufacturer (OEM); or

(7) The commission is hiring legal counsel, expert witnesses, or consultants to assist in legal proceedings, including testifying or assisting in the preparation of quasijudicial or judicial proceedings.

b. Shared contracts, when the commission purchases from contracts let by the department of administrative services, the department of management, the federal government, or other governmental entities.

[ARC 0682D, IAB 10/28/26, effective 12/2/26]

751—5.2(8D) Methods of procurement.

5.2(1) *Informal competition.* For procurements requiring informal competition under paragraph 5.1(1) “b”:

a. The commission shall attempt to solicit quotes or proposals from at least three qualified vendors.

b. The solicitation may be conducted via electronic mail or telephone.

c. Public notice is not required.

5.2(2) *Formal competition.* For procurements requiring formal competition under paragraph 5.1(1) “c”:

a. Notice. The commission shall also comply with legal requirements for notifying targeted small businesses. Notice of the solicitation shall be posted on the state's centralized bidding website or the commission's website not less than ten days prior to the submission deadline.

b. Evaluation.

(1) When an Invitation to Bid is used, the contract shall be awarded to the lowest cost responsible bidder who meets the specifications.

(2) When a Request for Proposals is used, the contract shall be awarded to the vendor offering the best value based on the evaluation criteria identified in the solicitation.

c. Negotiation. The commission reserves the right to negotiate with the highest-ranked vendor or request a best and final offer (BAFO) from finalists.

5.2(3) Auctions. The commission may purchase goods or services through:

a. Electronic auctions, including reverse auctions where vendors bid down the price in real time.

b. Standard auctions, when purchasing new or used equipment or materials, provided the auction is conducted by a reputable organization.

5.2(4) Purchasing cooperatives and consortiums. The commission may join public or private purchasing cooperatives or consortiums to reduce costs for the network and authorized users. The commission may purchase goods and services through these entities without conducting a separate competitive bidding process, provided the cooperative or consortium utilized a competitive procurement procedure.

[ARC 0682D, IAB 10/28/26, effective 12/2/26]

751—5.3(8D) Master agreements.

5.3(1) Purpose. To reduce administrative costs and improve efficiency, the commission may enter into master agreements (blanket purchase agreements) for goods or services that are purchased repeatedly.

5.3(2) Competition. A master agreement shall be established through any manner deemed appropriate by the commission, using the methods of procurement identified within rule 751—5.2(8D) or sole source as allowed by subrule 5.1(3).

5.3(3) Ordering. Once a master agreement is established, individual purchase orders may be issued to the contracted vendor without further competition for the duration of the agreement.

[ARC 0682D, IAB 10/28/26, effective 12/2/26]

751—5.4(8D) Agency rights and vendor performance.

5.4(1) Rejection of bids. The commission reserves the right to reject any or all bids or proposals at any time prior to the execution of a contract. The commission may reject a bid for any reason, including but not limited to:

- a.* The financial insecurity of the vendor.
- b.* Failure to meet the specifications or terms of the solicitation.
- c.* Evidence of unfair bidding procedures or collusion.
- d.* Cancellation of the project or insufficient funds.
- e.* When the best interests of the commission will be served by rejection.

5.4(2) Suspension and debarment. The commission may suspend or debar a vendor from participating in future solicitations if the vendor has demonstrated a failure to perform or other serious misconduct.

a. Causes. Causes for suspension or debarment include:

- (1) Material failure to perform in accordance with the terms of a previous contract;
- (2) Failure to deliver goods or services on time;
- (3) Attempts to influence the decision of any commission employee involved in the procurement process;

(4) Debarment by the federal government or another state agency;

b. Process. The commission shall notify the vendor of the intent to suspend or debar and provide an opportunity to respond. The suspension or debarment shall be for a specific period of time commensurate with the severity of the offense.

[ARC 0682D, IAB 10/28/26, effective 12/2/26]

751—5.5(8D) Vendor appeals. 7—Chapter 2506 applies to contested case proceedings conducted by the agency, including vendor appeals.

[ARC 0682D, IAB 10/28/26, effective 12/2/26]

These rules are intended to implement Iowa Code sections 8D.3(3) “b” and 8D.11.

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Supplement 7/8/26, effective 7/1/26]

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CHAPTER 6
CONTRACTS FOR PROFESSIONAL SERVICES
Rescinded IAB 12/22/04, effective 1/26/05

CHAPTER 7 AUTHORIZED USE AND USERS

Chapter rescission date pursuant to Iowa Code section 17A.7: 12/2/31

751—7.1(8D) Definitions. For the purposes of interpreting these rules, the following definitions are applicable.

“Authorized facility” means a site operated by an authorized user that is consistent with the written mission of the authorized user.

“Authorized use” means use of the network by an authorized user or by persons acting on behalf of an authorized user as provided in this chapter for the following purposes of the authorized user: (1) state or federal communications as defined in this chapter; (2) education or educational purposes as defined in this chapter; (3) training programs provided under state law and training programs developed by authorized users; (4) telemedicine or related purposes as defined in this chapter; (5) official governmental use by a state agency or a federal agency as defined in this chapter consistent with authorized purposes under applicable state or federal law; (6) establishing and operating a shared data only network for law enforcement, emergency management, disaster services, emergency warning and other emergency information dissemination services to federal, state and local law enforcement agencies and local emergency management offices; or (7) city of Des Moines.

“Authorized user” means a private or public agency as defined in Iowa Code section 8D.2.

“Private agency” means an accredited nonpublic school, a nonprofit institution of higher education eligible for tuition grants, a hospital licensed pursuant to Iowa Code chapter 135B, or a physician clinic to the extent provided in Iowa Code section 8D.13(13).

“Public agency” means a state agency, an institution under the control of the board of regents, the judicial branch as provided in Iowa Code section 8D.13(14), a school corporation, a city library, a regional library as provided in Iowa Code chapter 256, a county library as provided in Iowa Code chapter 336, or an agency of the federal government.

[ARC 0683D, IAB 10/28/26, effective 12/2/26]

751—7.2(8D) Eligibility.

7.2(1) *Mission-based use.* Use of the network must be consistent with the written mission of the authorized user.

7.2(2) *Unauthorized use.* The network shall not be used for personal, commercial, or political purposes, except as specifically authorized by law.

[ARC 0683D, IAB 10/28/26, effective 12/2/26]

751—7.3(8D) Authorized facility connectivity.

7.3(1) *Education.* Public and private K-12 schools, area education agencies, and higher education institutions may connect directly to the network.

7.3(2) *State agencies.* State boards, commissions or departments; the Iowa national guard; and the executive, legislative, and judicial branches may connect directly to the network.

7.3(3) *Telemedicine.* Hospitals and physician clinics (as defined in Iowa Code section 8D.13(13)) may connect for telemedicine and educational purposes.

7.3(4) *Federal.* A board, commission, department, or agency of the federal government may connect to the network as provided in Iowa Code section 8D.13(13).

[ARC 0683D, IAB 10/28/26, effective 12/2/26]

These rules are intended to implement Iowa Code sections 8D.2, 8D.3(1), 8D.3(3) “b,” and 8D.13(14) through 8D.13(17).

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CHAPTER 8
SCHEDULING DISPUTES
Rescinded **ARC 4983C**, IAB 3/11/20, effective 4/15/20

CHAPTER 9
CERTIFICATION OF USE AND WAIVERS

Chapter rescission date pursuant to Iowa Code section 17A.7: 12/2/31

751—9.1(8D) Purpose. This chapter establishes the process for a certifying user, as defined in Iowa Code section 8D.9, to request a waiver to use a telecommunications provider other than the network.

[ARC 0684D, IAB 10/28/26, effective 12/2/26]

751—9.2(8D) Waiver request process.

9.2(1) Submission. A certifying user seeking a waiver from the use of the network shall submit a written request to the commission 15 days prior to a regularly scheduled meeting.

9.2(2) Content. The request must include a brief explanation of why the alternative telecommunications service is more cost-effective, is more operationally efficient, or better meets the specific technical needs of the user compared to the services available via the network.

[ARC 0684D, IAB 10/28/26, effective 12/2/26]

751—9.3(8D) Review and approval.

9.3(1) The commission shall review the waiver request at a regularly scheduled meeting.

9.3(2) If the request demonstrates that the alternative service is in the best operational or financial interest of the certifying user, the commission shall grant the waiver.

9.3(3) A written determination shall be issued to the user following the commission's decision.

[ARC 0684D, IAB 10/28/26, effective 12/2/26]

These rules are intended to implement Iowa Code sections 8D.3(3) “b” and 8D.9(2) “b.”

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[Filed ARC 0684D (Notice ARC 0506D, IAB 9/2/26), IAB 10/28/26, effective 12/2/26]

CHAPTER 10
ACCEPTABLE USE AND ENFORCEMENT

Chapter rescission date pursuant to Iowa Code section 17A.7: 12/2/31

751—10.1(8D) Policy and authorized use.

10.1(1) *Privilege, not a right.* The ability to use the network is a privilege conferred by law to authorized users. It is not a vested property right. The commission may suspend or revoke access for violation of these rules or applicable law.

10.1(2) *Acceptable use.* Authorized users shall ensure that their use of the network complies with all applicable state and federal laws, the written mission of the authorized user, and the commission's acceptable use policies.

[ARC 0685D, IAB 10/28/26, effective 12/2/26]

751—10.2(8D) Violations. The commission may suspend, revoke, or limit services to an authorized user for any of the following reasons:

10.2(1) Failure to pay for services rendered.

10.2(2) Use of the network for personal, commercial, or political purposes not authorized by law.

10.2(3) Allowing an unauthorized user to access the network.

10.2(4) Violation of the commission's technical standards or security protocols.

10.2(5) Any conduct prejudicial to the security or operation of the network.

[ARC 0685D, IAB 10/28/26, effective 12/2/26]

751—10.3(8D) Enforcement procedure.

10.3(1) *Notice.* In the event of a violation, the executive director shall provide written notice to the authorized user describing the violation and requesting a remedy.

10.3(2) *Immediate suspension.* The commission may immediately suspend service without prior notice if the violation poses an immediate threat to the security or stability of the network.

10.3(3) *Decertification.* If a violation is not remedied or is habitual, the commission may revoke the user's authorization to connect to the network.

[ARC 0685D, IAB 10/28/26, effective 12/2/26]

751—10.4(8D) Appeals. An authorized user aggrieved by a suspension or revocation may appeal the decision in accordance with the contested case procedures in 7—Chapter 2506.

[ARC 0685D, IAB 10/28/26, effective 12/2/26]

751—10.5(8D) Privacy and content monitoring. The commission and its staff shall not monitor the content of transmissions on the network. Monitoring may only occur when necessary to effect trouble isolation and correction or to investigate a security violation or threat to the integrity of the network. Any such monitoring shall be kept to the absolute minimum necessary to resolve the issue.

[ARC 0685D, IAB 10/28/26, effective 12/2/26]

These rules are intended to implement Iowa Code sections 8D.2, 8D.3(3) "b," 8D.9 and 8D.13(14) through 8D.13(17).

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CHAPTER 11
ASSET OWNERSHIP AND DEMARCATION

Chapter rescission date pursuant to Iowa Code section 17A.7: 12/2/31

751—11.1(8D) Asset ownership.

11.1(1) *Network backbone.* The network backbone (Part I) and the regional aggregation points (Part II) are the property of the state of Iowa and are managed and maintained by the commission.

11.1(2) *Last mile connections.* Part III connections (the “last mile” to the authorized user) may be owned by the state, leased from private telecommunications providers, or owned by the authorized user.

a. State-owned. Where the commission has constructed and owns the Part III connection, the commission is responsible for maintenance up to the demarcation point.

b. Leased. Where the commission leases the Part III connection from a third-party provider, maintenance and repair responsibilities are governed by the terms of the lease agreement between the commission and the provider.

c. User-owned. Where the authorized user owns the connection (e.g., fiber installed by a school district), the authorized user is solely responsible for maintenance and repair.

[ARC 0686D, IAB 10/28/26, effective 12/2/26]

751—11.2(8D) Demarcation point.

11.2(1) *Definition.* The demarcation point (demarc) is the physical point where the commission’s responsibility for the network ends and the authorized user’s responsibility begins.

11.2(2) *Location.* Unless otherwise specified in a service agreement:

a. Fiber connections. The demarc is the termination panel or optical network terminal (ONT) installed by the commission at the authorized user’s facility.

b. Equipment. The commission retains ownership and maintenance responsibility for the electronics (routers, switches) provided by the commission to deliver service up to the hand-off port on that device.

11.2(3) *Internal wiring.* The authorized user is responsible for all internal building wiring, cabling, cross-connects, and power beyond the demarcation point.

[ARC 0686D, IAB 10/28/26, effective 12/2/26]

751—11.3(8D) Equipment return and liability.

11.3(1) *Access.* Upon the termination of service, the authorized user shall permit the commission reasonable access to the premises to remove state-owned equipment.

11.3(2) *Liability.* The authorized user constitutes a bailee of state property located on the user’s premises. The authorized user shall be liable for the cost of repair or replacement of any state-owned equipment that is lost, stolen, or damaged due to the negligence or willful misconduct of the user or its agents.

[ARC 0686D, IAB 10/28/26, effective 12/2/26]

751—11.4(8D) Surplus property. The commission shall dispose of obsolete or excess network assets in accordance with rule 751—17.3(8D).

[ARC 0686D, IAB 10/28/26, effective 12/2/26]

These rules are intended to implement Iowa Code section 8D.3.

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CHAPTER 12 RATES AND RATE DISPUTES

Chapter rescission date pursuant to Iowa Code section 17A.7: 12/2/31

751—12.1(8D) Rate methodology.

12.1(1) *Cost recovery.* The commission shall establish rates for all services based on the actual cost of operation, maintenance, administration, and capital investment required to provide the service. Rates shall be designed to be self-sustaining and consistent with the state's financial capacity.

12.1(2) *Educational priority.* In establishing rates for educational users, the commission shall ensure that rural communities have access to services comparable to those provided in urban areas, consistent with Iowa Code section 8D.3(1) "a."

12.1(3) *Federal and health users.* Rates for federal agencies, hospitals, and physician clinics shall be established at a level that ensures, at a minimum, there is no state subsidy related to the cost of the connection or use of the network, consistent with Iowa Code section 8D.3(3) "i."

[ARC 0687D, IAB 10/28/26, effective 12/2/26]

751—12.2(8D) Rate increase notice. The commission shall provide notice to authorized users of any general rate increase at least 90 days prior to the effective date of the increase.

[ARC 0687D, IAB 10/28/26, effective 12/2/26]

751—12.3(8D) Rate dispute resolution.

12.3(1) *Review.* An authorized user who believes the user has been billed an incorrect rate or charge may request a review by the executive director. The request must be in writing and include the specific invoice and the basis for the dispute.

12.3(2) *Determination.* The executive director or designee shall review the dispute and issue a written decision to the authorized user.

12.3(3) *Appeal.* If the authorized user is dissatisfied with the executive director's decision, the user may file a notice of appeal in accordance with the contested case procedures in 7—Chapter 2506.

[ARC 0687D, IAB 10/28/26, effective 12/2/26]

These rules are intended to implement Iowa Code section 8D.3.

[Filed 3/21/97, Notice 1/15/97—published 4/9/97, effective 5/14/97]

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CHAPTER 13
SITE CHARGES AND OTHER FEES
Rescinded **ARC 0688D**, IAB 10/28/26, effective 12/2/26

CHAPTER 14 ACCESS TO FACILITIES

Chapter rescission date pursuant to Iowa Code section 17A.7: 12/2/31

751—14.1(8D) Purpose and scope. The purpose of this chapter is to protect the integrity, security, and reliability of the network by regulating access to commission-owned or operated facilities, including network hubs, regeneration sites, and equipment rooms.

[ARC 0689D, IAB 10/28/26, effective 12/2/26]

751—14.2(8D) Authorized access. Access to commission facilities is restricted to:

14.2(1) Commission employees and agents acting within the scope of their employment.

14.2(2) Authorized vendors and contractors who have a valid contract or service agreement with the commission.

14.2(3) Colocation partners as defined in a written colocation agreement.

14.2(4) Emergency response personnel.

[ARC 0689D, IAB 10/28/26, effective 12/2/26]

751—14.3(8D) Security procedures.

14.3(1) Credentials. All individuals entering a commission facility must possess valid identification and commission-issued credentials (key card, key, or access code). Credentials are nontransferable and shall not be shared or loaned.

14.3(2) Background checks. The commission reserves the right to require criminal history background checks for any nonemployee requesting access to critical infrastructure.

14.3(3) Logs. All entry and exit from commission facilities shall be logged. Use of a monitored electronic access control system satisfies this requirement.

[ARC 0689D, IAB 10/28/26, effective 12/2/26]

751—14.4(8D) Vendor and colocation access.

14.4(1) Authorization. In support of the commission, third-party vendors and colocation partners may be granted access to specific facilities for the installation, maintenance, or removal of their equipment.

14.4(2) Liability. Any vendor or colocation partner entering a commission facility assumes full liability for any damage caused to the network, the facility, or the equipment of other tenants by the vendor's or colocation partner's employees or agents.

14.4(3) Revocation. The commission may immediately revoke access privileges for any individual who violates security protocols or endangers the network.

[ARC 0689D, IAB 10/28/26, effective 12/2/26]

These rules are intended to implement Iowa Code section 8D.3.

[Filed 3/21/97, Notice 1/15/97—published 4/9/97, effective 5/14/97]

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CHAPTER 15
ADVISORY COUNCILS, COMMITTEES
AND GROUPS
Rescinded **ARC 0688D**, IAB 10/28/26, effective 12/2/26

CHAPTER 16
UNIFORM WAIVER RULES
Rescinded by 2026 Iowa Acts, Senate File 2463, section 4, effective July 1, 2026. See Uniform Rules on Agency Procedure at 7—Chapters 2500 through 2506 and any corresponding rules adopted by this agency.

CHAPTER 17 MISCELLANEOUS

Chapter rescission date pursuant to Iowa Code section 17A.7: 12/2/31

751—17.1(8D) Purpose. This chapter outlines specific administrative, operational, and financial functions of the agency, including asset disposal, network topology definitions, shared use agreements, and billing services.

[ARC 0690D, IAB 10/28/26, effective 12/2/26]

751—17.2(8D) Network parts and right-of-way. The agency shall manage and operate the state communications network, which consists of Part I, Part II, and Part III fiber optic infrastructure as defined in Iowa Code section 8D.13. To facilitate the maintenance and expansion of these network parts, the executive director may negotiate and enter into necessary space and right-of-way agreements.

[ARC 0690D, IAB 10/28/26, effective 12/2/26]

751—17.3(8D) Transfer and disposal of assets.

17.3(1) The executive director may dispose of property or equipment under the agency's ownership or control when the property or equipment becomes unnecessary, obsolete, or unfit for further use.

17.3(2) The agency may dispose of unnecessary or unfit property by sale, auction, broker, trade, consignment, or any other manner that maximizes the value to the state and fairly disposes of the property. Proceeds from the disposition of the property shall be retained by the agency.

[ARC 0690D, IAB 10/28/26, effective 12/2/26]

751—17.4(8D) Partnerships and shared use agreements.

17.4(1) The executive director may enter into shared use agreements or partnerships with public or private entities, including cities, municipalities, and other nonauthorized users, to maximize the operational efficiency of the network.

17.4(2) Such partnerships shall be established to facilitate shared data connectivity, emergency management interoperability, or public safety services, provided such agreements do not violate statutory prohibitions against the provision of retail commercial services.

[ARC 0690D, IAB 10/28/26, effective 12/2/26]

751—17.5(8D) Billing services.

17.5(1) *Billing on behalf of an authorized user.* The agency may invoice and collect fees on behalf of an authorized user for services provided across the network.

17.5(2) *Billing for shared use and space agreements.* The agency shall possess the authority to generate invoices, collect payments, and manage financial accounts for nonauthorized users operating under a valid shared use agreement, right-of-way agreement, or space collocation agreement.

[ARC 0690D, IAB 10/28/26, effective 12/2/26]

These rules are intended to implement Iowa Code sections 23A.2, 8D.3 and 8D.11.

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[Filed ARC 0690D (Notice ARC 0513D, IAB 9/2/26), IAB 10/28/26, effective 12/2/26]

CHAPTER 18
PROCEDURE FOR RULEMAKING

Rescinded by 2026 Iowa Acts, Senate File 2463, section 4, effective July 1, 2026. See Uniform Rules on Agency Procedure at 7—Chapters 2500 through 2506 and any corresponding rules adopted by this agency.

CHAPTERS 19 to 2504
Reserved

CHAPTER 2505
FAIR INFORMATION PRACTICES

Chapter rescission date pursuant to Iowa Code section 17A.7: 12/2/31

The Uniform Rules on Agency Procedure, 7—Chapters 2500 through 2506, are rules generally applicable to agencies pursuant to Iowa Code section 17A.24. Additions, exceptions, or amendments to the corresponding chapter are below.

[ARC 0681D, IAB 10/28/26, effective 12/2/26]

751—2505.9(8D) Additional definitions. As used in this chapter:

“*Customer proprietary network information*” or “*CPNI*” means information that relates to the quantity, technical configuration, type, destination, location, and amount of use of a telecommunications service subscribed to by any customer of a telecommunications carrier, as defined in 47 U.S.C. §222(h)(1).

“*Personally identifiable information*” or “*PII*” means information about or pertaining to an individual in a record that identifies the individual and that is contained in a record system.

[ARC 0681D, IAB 10/28/26, effective 12/2/26]

751—2505.10(8D) Personally identifiable information and customer proprietary network information. This rule describes the nature and extent of personally identifiable information and CPNI that is collected, maintained, and retrieved by the agency. The commission maintains the following primary records in systems:

2505.10(1) Personnel and payroll records. The agency maintains files containing information about employees, applicants, and dependents. The files include payroll records, biographical information, medical information, and performance reviews. These records are generally confidential pursuant to Iowa Code section 22.7(11).

2505.10(2) Commission and advisory board records. These records contain information about commission and board members, including biographical and contact information. Portions of these records may be confidential.

2505.10(3) Vendor, contractor, and authorized user files. These files contain information about individuals who do business with the agency or represent authorized users, including contact information, billing records, and related correspondence.

2505.10(4) Telecommunications and network data. The agency collects and maintains CPNI to route traffic, bill for services, and manage network operations. Consistent with federal law, CPNI is strictly confidential and shall not be disclosed to the public under Iowa Code chapter 22, except as expressly authorized by the customer or required by law enforcement.

2505.10(5) Litigation, contested case, and administrative files. These files contain information regarding litigation, rate disputes, vendor appeals, or administrative claims involving the agency. These records may contain confidential information protected by attorney-client privilege or Iowa Code section 22.7.

[ARC 0681D, IAB 10/28/26, effective 12/2/26]

These rules are intended to implement Iowa Code sections 8D.3 and 17A.24.

[Filed ARC 0681D (Notice ARC 0505D, IAB 9/2/26), IAB 10/28/26, effective 12/2/26]