

**504.711 Members' list for meeting.**

1. After fixing a record date for a notice of a meeting, a corporation shall prepare an alphabetical list of the names of all its members who are entitled to notice of the meeting. The list must show the address of each member and number of votes each member is entitled to cast at the meeting. The corporation shall prepare on a current basis through the time of the membership meeting a list of members, if any, who are entitled to vote at the meeting, but not entitled to notice of the meeting. This list shall be prepared on the same basis as and be part of the list of members.

2. Except as set forth in [section 504.1602, subsection 6](#), the list of members must be available for inspection by any member for the purpose of communication with other members concerning the meeting, beginning two business days after notice is given of the meeting for which the list was prepared and continuing through the meeting, at the corporation's principal office or at a reasonable place identified in the meeting notice in the city where the meeting will be held. Except as set forth in [section 504.1602, subsection 6](#), a member, a member's agent, or a member's attorney is entitled on written demand to inspect and, subject to the limitations of [section 504.1602, subsection 3](#), and [section 504.1605](#), to copy the list, at a reasonable time and at the member's expense, during the period it is available for inspection.

3. Except as set forth in [section 504.1602, subsection 6](#), a corporation shall make the list of members available at the meeting, and any member, a member's agent, or a member's attorney is entitled to inspect the list at any time during the meeting or any adjournment.

4. Except as set forth in [section 504.1602, subsection 6](#), if a corporation refuses to allow a member, a member's agent, or a member's attorney to inspect the list of members before or at the meeting or copy the list as permitted by [subsection 2](#), the district court of the county where a corporation's principal office is located or, if none is located in this state, where its registered office is located, on application of the member, may summarily order the inspection or copying of the membership list at the corporation's expense, may postpone the meeting for which the list was prepared until the inspection or copying is complete, and may order the corporation to pay the member's costs, including reasonable attorney fees incurred to obtain the order.

5. Unless a written demand to inspect and copy a membership list has been made under [subsection 2](#) prior to the membership meeting and a corporation improperly refuses to comply with the demand, refusal or failure to comply with [this section](#) does not affect the validity of action taken at the meeting.

6. The articles or bylaws of a religious corporation may limit or abolish the rights of a member under [this section](#) to inspect and copy any corporate record.

[2004 Acts, ch 1049, §63, 192](#)

Referred to in [§504.1602](#)