

**468.221 Written communication delivered to the state or a local government.**

1. [This section](#) applies whenever a board or county officer acting under [this chapter](#) is required to deliver a written communication to a state agency or local government. The written communication includes but is not limited to a notice, service of process, demand, statement, or a report.

2. *a.* If the written communication is to be delivered to a state agency, it may be delivered to the administrative head of the state agency or its governing body. The written communication may also be delivered to a person designated by the administrative head of the state agency or its governing body. The written communication may be delivered to the executive council if the administrative head of the state agency or its governing body cannot be determined.

*b.* If the written communication is to be delivered to a local government, it may be delivered to the governing body of the local government. The written communication may also be delivered to a person designated by the governing body. As used in [this section](#), “*local government*” includes a county, city, township, or any special purpose district or authority.

[2011 Acts, ch 39, §1](#); [2012 Acts, ch 1021, §87](#)