

331.322 Duties relating to county and township officers.

The board shall:

1. Require and approve official bonds in accordance with [chapter 64](#) and [section 636.6](#), and pay the cost of certain officers' bonds as provided in [section 64.11](#) and [section 331.324, subsection 6](#).
2. Make temporary appointments in accordance with [section 66.19](#), when an officer is suspended under [chapter 66](#).
3. Fill vacancies in county offices in accordance with [sections 69.8 through 69.12](#) and [section 69.14A](#), and make appointments in accordance with [section 4A.12](#) unless a special election is called pursuant to [section 69.14A](#).
4. Provide suitable offices for the meetings of the county conservation board and the safekeeping of its records.
5. Furnish offices within the county for the sheriff, and at the county seat for the recorder, treasurer, auditor, county attorney, county surveyor or engineer, county assessor, and city assessor. The board shall furnish the officers with fuel, lights, and office supplies. However, the board is not required to furnish the county attorney with law books. The board shall not furnish an office also occupied by a practicing attorney to an officer other than the county attorney.
6. Annually prepare and review the compensation schedule, or review the final compensation schedule of the county compensation board if the board of supervisors has established a county compensation board, and determine the final compensation schedule in accordance with [section 331.907](#).
7. Provide necessary office facilities and the technical and clerical assistance requested by the county compensation board to accomplish the purposes of [sections 331.905](#) and [331.907](#), if the board of supervisors has established a county compensation board.
8. Provide the sheriff with county-owned automobiles or contract for privately owned automobiles as needed for the sheriff and deputies to perform their duties, the need to be determined by the board.
9. Provide the sheriff and the sheriff's full-time deputies with necessary uniforms and accessories in accordance with [section 331.657](#).
10. Pay for the cost of board furnished prisoners in the sheriff's custody, as provided in [section 331.658](#), appoint and pay salaries of assistants at the jails, furnish supplies, and inspect the jails.
11. Furnish necessary equipment and materials for the sheriff to carry out the provisions of [section 690.2](#).
12. Install radio materials in the office of the sheriff as provided in [section 693.4](#).
13. Provide for the examination of the accounts of an officer who neglects or refuses to report fees collected, if a report is required by state law. The expense of the examination shall be charged to the officer and collectible on the officer's bond.
14. Establish and pay compensation of township trustees and township clerk, as provided in [sections 359.46](#) and [359.47](#).
15. Furnish quarters for meetings of the board of review of assessments.
 1. [R60, §312; C73, §303; C97, §422; SS15, §422; C24, 27, 31, 35, 39, §5130; C46, 50, 54, 58, 62, 66, 71, §322.3(8); C73, 75, 77, 79, 81, §332.3(8), 332.43; S81, §331.322; [81 Acts, ch 117, §321](#)]
 - 2, 3. [S81, §331.322(2, 3); [81 Acts, ch 117, §321](#)]
 4. [C58, 62, 66, 71, 73, 75, 77, 79, 81, §111A.3; S81, §331.322(4); [81 Acts, ch 117, §321](#)]
 5. [C73, §3844; C97, §468; C24, 27, 31, 35, 39, §5133, 5134; C46, §332.9, 332.10, 405.12; C50, 54, 58, §332.9, 332.10, 405.12, 441.7; C62, §332.9, 332.10, 441.14; C66, 71, 73, 75, 77, 79, 81, §332.9, 332.10, 336A.9, 441.14; S81, §331.322(5); [81 Acts, ch 117, §321](#); [82 Acts, ch 1104, §34](#)]
 6. [C66, 71, 73, 75, §340.3; C77, 79, 81, §340A.6; S81, §331.322(6); [81 Acts, ch 117, §321](#)]
 7. [C77, 79, 81, §340A.5; S81, §331.322(7); [81 Acts, ch 117, §321](#)]
 8. [C31, 35, 39, §5130; C46, 50, 54, 58, 62, 66, 71, 73, 75, §332.3(18); C77, 79, 81, §332.3(18), 332.35; S81, §331.322(8); [81 Acts, ch 117, §321](#)]

9. [C66, 71, 73, §332.10; C75, 77, 79, §332.10, 337A.2; C81, §337A.2; S81, §331.322(9); [81 Acts, ch 117, §321](#)]

10. [C51, §2536; R60, §4145; C73, §3788; C24, 27, §5197-d1; C31, 35, §5197-d1, -d2, -d3, -d5; C39, **§5191, 5197.01 – 5197.03, 5197.05**; C46, 50, 54, 58, 62, 66, 71, 73, §337.11, 338.1 – 338.3, 338.5; C75, 77, 79, 81, §338.1 – 338.3, 338.5; S81, §331.322(10); [81 Acts, ch 117, §321](#)]

11. [C27, 31, 35, §13417-b2; C39, **§13417.2**; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, §749.3; C79, 81, §690.3; S81, §331.322(11); [81 Acts, ch 117, §321](#)]

12. [C31, 35, §13417-d4; C39, **§13417.6**; C46, 50, 54, 58, §750.4; C62, 66, 71, 73, 75, 77, §750.4, 750.6; C79, 81, §693.4, 693.6; S81, §331.322(12); [81 Acts, ch 117, §321](#)]

13. [C97, §548; C24, 27, 31, 35, 39, **§5253**; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §343.5; S81, §331.322(13); [81 Acts, ch 117, §321](#)]

14. [C51, §2548; R60, §911, 4156; C73, §3808, 3809; C97, §590, 591; S13, §590, 591; C24, 27, 31, 35, 39, **§5571, 5572**; C46, 50, 58, 62, 66, 71, 73, 75, 77, 79, 81, §359.46, 359.47; S81, §331.322(14); [81 Acts, ch 117, §321](#)]

15. [C46, 50, 54, 58, §405.17; C62, 66, 71, 73, 75, 77, 79, 81, §441.34; S81, §331.322(15); [81 Acts, ch 117, §321](#)]

16. [C24, 27, 31, 35, 39, **§10858**; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §608.11; S81, §331.322(16); [81 Acts, ch 117, §321](#)]

[83 Acts, ch 14, §3](#); [83 Acts, ch 186, §10071, 10201](#); [86 Acts, ch 1108, §1](#); [87 Acts, ch 227, §25](#); [88 Acts, ch 1161, §13](#); [89 Acts, ch 215, §5](#); [2017 Acts, ch 133, §1](#); [2020 Acts, ch 1063, §175](#); [2024 Acts, ch 1094, §51](#)

Referred to in [§331.324](#)